

Encino Community Center



4935 Balboa Blvd. * Encino, CA 91316 * **Phone:** (818) 995-1690

Email: encino.communitycenter@lacity.org

Summer Camp

CIT (Counselor in Training) Application

We are looking for responsible, outgoing, and enthusiastic CIT's ready to dedicate their summer to working with children.

Applicants who do not meet the position guidelines will not be contacted for an interview.

Completed applications are due no later than <u>Friday, April 18, 2025.</u> Applications can either be turned into the main office or by email to <u>encino.communitycenter@lacity.org</u>. All applicants will be selected through an interview process. Interviews will be conducted between March-April. CIT positions are limited and are not guaranteed. CIT positions are VOLUNTEER positions and do not guarantee future employment with L.A. City Dept. of Rec. & Parks. A CIT's typical workday runs, Monday-Friday from 8:45am-4:15pm, unless assigned additional hours for extended care and/or field trip days.

Our CIT Program

The CIT training program was designed to enrich the lives of youth in our community by providing a positive and motivational work environment in which they will learn, experience, and grow. Through our program CITs will enjoy working directly with children, assist in the implementation and leading of activities, broaden and expand on their confidence and social skills, gain valuable knowledge that can be utilized in future job interests, and the opportunity to be mentored by our experienced camp directors and lead counselors. The ultimate goal of the CIT program is to help form teens into well-rounded and responsible young adults.

Position Requirements

To be considered for the position applicants must; be 14yrs of age by the first day of camp, commit to a minimum of 6 full camp weeks, and attend all training days listed below. Candidates must have the ability to relate and supervise children ages 3-13yrs and must possess the ability to take direction and accept responsibilities. CITs must demonstrate a more mature level of understanding than campers.

Please note: There is a one-time fee of \$150.00 for all CITs accepted into the program which covers the cost of supplies, materials, and the required training courses. There is **NO** other cost to participate in the program. CIT training courses are scheduled for **Tues.**, **May 20**th & **Thurs.**, **May 22**nd from 6:00pm-7:30pm, and the All Staff Camp Training is scheduled on **Sat.**, **June 7**th from 9:30am-5:30pm. Dates and times are subject to change.

If you have any questions regarding the position for which you are applying, please do not hesitate to contact me. Thank you,

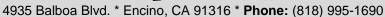
Hannah Ben-Nun
Camp Encino Camp Director

Office Phone: (818) 995-1690 · e-mail: encino.communitycenter@lacity.org



Los Angeles City Department of Recreation and Parks

Camp Encino





Application Date _____/___/____/

CIT Summer Camp Application

Counselor in Training (CIT) (volunteer position)

All CIT's are required to be available a minimum of 6 full weeks in the summer, Monday-Friday from 8:45am-4:15pm and Wednesdays from 7:30am-6:00pm.

Participant must be at least 14 years of age by the start of camp.

General	Infor	mation									
Are you a	availab	le and would like	to wor	k the 9 wee	ks of s	summer,	June 11	thru Augus	st 8?	YES / I	NO
If you	circled	NO, please indic	ate the	6 weeks yo	ou are a	available	by placi	ng an X in t	he box	to the right	of the week.
	Week 1	June 11 - June 13		Week 4	June 3	0 - July 3		Week 7	July 21 -	July 25	
	Week 2	June 16 - June 20		Week 5	July 7	- July 11		Week 8	July 28 -	Aug. 1	
	Week 3	June 23 – June 27		Week 6	July 14	- July 18		Mook	Aug. 4 -	Aug. 8	
Persona	l Info	rmation									
Name:			MIDDLE	F	TIRST		AGE		BIRTHDAT	ΓE	SEX
Address:		NUMB	ER	STREET	•		CITY	ST	ATE	ZIP	
E-mail Addres	ss:	E	-MAIL ADDR	RESS			CEL	L TELEPHONE		HOME	TELEPHONE
Emerge	nev Co	ntact				·					
Name:		LAST	FIRS	ST		RELAT	ION	CELL TELEP	HONE	HOME	TELEPHONE
Address:	Address:			STREET	STREET		CITY		STATE ZIF		
Current	Educa	ntion									
	N	lame of School		Gr	ade	Last	Day of S	School	Date	School B	egins in Fall
Dolated	Work	Experience (v	ith obile	drop)				Mayaya	oonto	ot thom?	Yes / No
		ver's Name		none Numb	er		Job D		Conta	ct them? Employ	Yes / No ment Dates
Please g	ive a br	ief description of	why yo	u are apply	ving for	this posi	ion;				
				PLEASE	E CONT	TINUE OI	N BACK	ζ.			

CIT Summer Camp Application

References (optional) May we contact them? Yes / No

Name	Phone Number	Relation	Length of Relation

Youth Services, Clubs, Agencies, Organizations in which you belong or lead;	

Activities Please check off any activities you have taken part in regularly.

PERFORMING ARTS		ARTS & CRAFTS		GAMES & SPORTS	C	AMPING/OUTDOOR
Acting		Cooking		Badminton		Cooking BBQ
Creative Drama		Ceramics		Baseball		Pitching Tents
Improvisation		Drawing		Basketball		Trail Marking
Puppetry		Jewelry		Dodgeball		Song Leading
Skits		Knitting / Crochet		Cheerleading		Games
Other	-	Lanyards		Football		Map Reading
DANCE		Leather		Golf		Other
Ballet		Model Building		Hockey		MARTIAL ARTS
Baton		Nature Crafts		Ice Skating		Aikido
Country Dancing		Origami		Jump Rope/Hop Scotch		Judo
Hawaiian Dance		Painting		Roller Skating		Karate
Hip Hop		Sewing		Soccer		Kung Fu
Jazz		Other	-	Softball		Jiu Jitsu
Square Dancing		PHYSICAL FITNESS		Swimming		Self Defense
Тар		Aerobics		Tennis		Tai Chi
Other		Cycling		Track-n-Field		Other
MUSIC		Gymnastics		Volleyball		OTHER SKILLS
Drums		Jogging / Running		Other		Microsoft Excel
Guitar		Kick Boxing		ENRICHMENT		Microsoft Publisher
Piano		Stretching		Design		Microsoft Word
Rhythm Band		Weight Lifting		Photography		Typing WPM
Singing / Voice		Yoga		Science		Other
Violin		Zumba		STEM		Other
Other		Other		Other		Other