

# Registration and Enrollment Information

### Is my child ready for overnight camp?

In order to participate in our program, a camper needs to be able to move independently from place to place, meet their own personal care needs (i.e. tie shoes, brush hair, shower, etc.), and live cooperatively in a group cabin environment (which may or may not include cabin buddies).

## <u>How to Register</u>

Please be sure to read, review, and understand all of our policies as outlined in this entire brochure before registering your daughter. Then, parents/guardians will be required to register online at https://www.laparks.org/camp/camp-hollywoodland and complete all required forms. All youth must be registered in advance to participate in our program. Onsite registration will not be accepted unless called off of the waiting list for attendance that day.

Completed applications are accepted on a first-come, first-served basis. The rules of acceptance in the camp programs are the same for everyone, without regard to race, color, religion, or national origin. Persons with disabilities are welcome to participate in our programs. Reasonable accommodations will be made with prior arrangements.

#### Queue-it

Recreation and Parks is doing everything we can to improve the camp signup process, and in an attempt to make it as equitable and easy as possible, we have implemented a "Virtual Queue" on the first day of our summer registration. Here's how it works:

Registration is March 18th, 2025 at 11:00am, online only. On the day of registration, you can enter the online "waiting room" starting at 10:45 a.m. When registration officially begins at II a.m., everyone in the waiting room will be placed into the Virtual Queue in a random order to begin purchasing spots for Camp. A limited number of people will be allowed to register at once in order to keep the registration working smoothly, and more people will be let in from the queue every few minutes. The Virtual Queue will keep you up to date on your place in line.

Anyone logging on after registration begins at II am will be placed in the back of the Virtual Queue. Note: If you do not see a Virtual Queue it means that the maximum site visitors per minute has not been met, and therefore is not prompting.

Everyone who enters the waiting room between 10:45 am and II am will have an equal chance of being placed in the queue, so you don't need to worry about being the first person online.

# Registration and Enrollment Information

## **Waiting List**

If a camp session fills, a waiting list will be started in the order in which completed applications are received. Parents will be notified when space is available in their child's age group. Payment is not required at the time of application submission for the waiting list. Cabin buddies are never guaranteed. When your child is called off of the waiting list, we have space in a specific cabin that may not be with your child's cabin buddy.

#### **Late Fees**

If room is available after the deadline (2 weeks prior to the start of the session), we will accept registration with a \$50 late fee. Registration accepted one week prior to the start of the session will be charged a \$75 late fee.

## **Changing Sessions**

Request for changes of session will be accommodated if space is available. Fees will be charged per camper based on the earliest effected session as follows: I. With 2 weeks or more notice, \$50; 2. Less than 2 weeks notice, \$75. No change of session will be allowed for "No-shows". No session change will be made until a written request and appropriate fees are received. These fees are in addition to the difference in session prices where applicable.

### **Confirmation Packet**

A confirmation packet will be available to download one month before summer camp begins. It will include several pages of camp information covering <u>health procedures</u>, <u>check-in and out procedures</u>, <u>rules of conduct</u>, <u>reasons for immediate dismissal</u>, <u>what to (and not to) bring to camp</u>, <u>spending money</u>, <u>mailing letters and other pertinent policies and procedures</u>.

### **Cancellations**

All cancellations must be made in writing (e-mail is accepted). Refunds take approximately 6-8 weeks. The registration fees will be refunded as follows: I. Two or more weeks notice will be assessed a \$50 administrative fee, per session per camper. 2. Less than two weeks notice will be assessed a \$75 administrative fee, per session per camper.

Failure to cancel a session by the first day of camp at 8 a.m. will be considered a "No-Show" and NO REFUND will be issued.

# Registration and Enrollment Information

**Introducing ePact** 

To ensure the safety and well-being of all campers, we are now using ePACT, a secure online emergency network, to handle much of our camp paperwork. It must be updated quarterly, but can carry your information over to save you time.

#### What is ePACT?

ePACT is an online system that helps us collect and manage emergency information for your child. It allows us to quickly access important details such as medical conditions, emergency contacts, and consent forms, ensuring we have everything we need to keep your child safe. Registration and fees will continue to be on LAParks.org; ePACT notifications will be sent after you have registered.

#### Why ePACT?

- Convenience: Complete and update your child's emergency information online, anytime, anywhere.
- Security: Your data is stored securely and only accessible to authorized camp staff.
- Efficiency: Streamlines the registration process, reducing paperwork and ensuring we have accurate information.

#### **How to Register:**

- Invitation: You will receive an email invitation from ePACT to create an account.
- Create Account: Follow the link in the email to set up your ePACT account.
- Complete Forms: Fill out the required emergency information and consent forms for your child.
- Submit: Once completed, submit the forms through ePACT.

If you have any questions or need assistance with the registration process, please don't hesitate to contact us. We're here to help!

**Dropping Things Off / Showing Up At Camp** 

No one is allowed to visit camp during a session (including parents, relatives, friends). Coming to camp to drop something off for your child, or sending someone to do so, creates a security risk and can lead to homesickness among campers. If you do decide to come to camp without prior notification or arrangement with staff, you will be asked to take your child home with you at that time.

## **Letter From the Director**

#### **Dear Camp Hollywoodland Families,**

The camp staff and I are so excited to welcome your campers to Camp Hollywoodland for summer 2025. As you finalize your summer plans, we appreciate your consideration in making our camp a place where your daughter can grow, explore, and make lasting memories.

At Camp Hollywoodland, we believe in creating a space where girls can feel confident, supported and inspired. Camp is often viewed as a place where campers can go to have fun and do a few interesting things. Though this is true, camp is much more than that. For many of our campers Hollywoodland is where they get to see their second family, it is where they get to be their true authentic selves and where they can thrive and belong. Each week, we will focus on building a strong sense of self and community, encouraging your daughter to make new friends.

try new things, and learn new skills. Whether she is discovering a passion through our many activities, taking on new challenges, or enjoying outdoor adventures, camp is where she gets to become who she wants to be.

We know that stepping away from home and trying new things can feel a little scary for some, but our staff are here to make sure your daughter feels safe, supported and excited about her experience at camp. From nights around the campfire to our trips and activities, every moment at camp is an opportunity for her to learn, grow and build.

Summer 2025 is sure to be filled with laughter, friendships and unforgettable experiences, and we hope your daughter wants to be a part of it. Our new program director Amoeba has been hard at work creating new themes, planning new activities and preparing for this summer. As a former camper, CLD and staff member, she knows firsthand and is ready to pass on the magic of Camp Hollywoodland. Our senior staff -Pinto, Froggy, Toucan, Sage, Ladybug and Ozone-

have also been working diligently to create a summer that provides your daughter with a safe space to disconnect from electronics, experience nature, meet new people, try new foods and experience everything camp has to offer. We all truly believe that Camp Hollywoodland is some place special and we cannot wait to share this summer with your daughters.

On behalf of the Camp Hollywoodland staff, we can't wait to make memories with you and your camper.

# Cricket Camp Director



Camp Hollywoodland is proud to be accredited by the American Camp Association. Developed exclusively for the camp industry, this nationally recognized organization focuses on camp program quality, safety, health issues, staff development and requires us to continuously review every facet of our operation. Our camp has voluntarily submitted to this independent appraisal done by camp experts and have earned this mark of distinction.

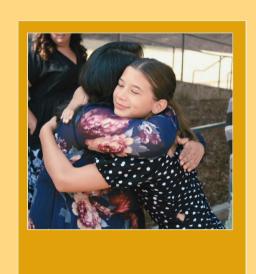
# **The Heart of Hollywoodland**

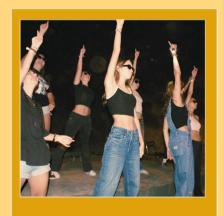
Camp Hollywoodland is the best kept secret in Los Angeles. Offering swimming, crafts, cooperative living skills, nature awareness, field trips, and themed programs that include: meals, lodging, snacks, equipment and supervision.

#### What we do

The program schedule is from 7:30 am (rise & shine) until 8:30 or 9:30 pm. During the course of the day, campers will attend a variety of activities. (All activities are taught by trained and experienced staff.) Sessions begin Monday (Check-in is 8:00 - 9:30 AM) and end Friday (Check-out is 5:00 - 6:30 PM.)

Girls 6 -14 years old are divided into cabin groups with a 2 year age span (ages 6-8, 9-11, 12-14). Each cabin has 2-3 counselors that sleep in the cabins with their campers. The counselor-camper ratio is set by the American Camp Association. A separate Camper Leadership Development (CLD) Program is available for 15-17 year old girls.





### <u>Camper Leadership</u> <u>Development Program</u>

Girls 15-17 years old are eligible to register for Camp Hollywoodland's CLD Program.

This exciting program offers:

- \*Guidance in working with younger campers;
- \*Assisting with camp activities;
- \*A place for teenage girls to work together and build friendships;
- \*An extension of their camper experience;
- \*A place to build a strong sense of self;
- \*An opportunity to enhance leadership skills;
- \*Prepare for future counselor opportunities.

# **Camp Staff**

At Camp Hollywoodland, we believe that the camp experience shapes children's lives. Our program aligns with the <u>American Camp Association's</u> "7 Camp Outcome Domains", which are Friendship Skills, Responsibility, Independence, Family/Citizenship, Teamwork, Competence and Exploration. Keeping this in mind, all of our staff are of college-age and chosen for their communication skills, experience or training in child development, the ability to be excellent role models and desire to create these outcomes.

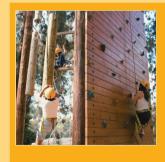
Our rigorous selection process follows the ACA guidelines and includes multiple interviews, references and a background check. Our staff members undergo a minimum of one week intensive training and are certified in CPR and Standard First Aid prior to the start of camp. During the camping season, our staff is continually evaluated and guided to enhance their skills. The relationship between a camper and their counselor is at the heart of our camp's success.

# Yes, we're hiring!

#### **Resident Camp Counselors**

Qualification: Female, at least 18 years of age with a High School Diploma or equivalent (preferably one year of college completed), desire and ability to work with children, to teach activities and work outdoors, Certification in CPR and First Aid with the American Heart Association.





#### **Activity Leaders!**

Qualification: Any Gender, at least 18 years of age with a High School Diploma or equivalent (preferably one year of college completed), desire and ability to work with children, to teach activities and work outdoors, ability to lift 50 lbs., ability to work at heights of 40 ft. for extended periods of time, Certification in CPR and First Aid with the American Heart Association.

#### For more information or to apply:

Camp Hollywoodland Phone: (323) 467-7193 or

Email: Camp.hollywoodland@lacity.org
Website: laparks.org/camp/camp-hollywoodland/

# **Cabin Buddies**

Cabin Buddy requests have been an ongoing consideration for us. While we embrace the idea of campers requesting one cabin buddy to enhance their experience, we've noticed instances where some campers have sought multiple buddies, leading to complications when their requests couldn't be accommodated. This has occasionally caused challenges within cabin groups, where campers arriving alone may feel a bit disconnected.

We've observed that when campers arrive without preestablished buddy groups, it fosters a more inclusive environment. We recognize that camp can be a unique opportunity for campers to reunite with cherished friends or family members, so we will continue to honor single cabin buddy requests; requests of more than one cabin buddy per week will <u>not</u> be honored. Our aim is to ensure that everyone feels welcome and part of the camp community.

## **The Rules for Cabin Buddies**

- I. Each camper is allowed to request one cabin buddy.
- 2. A camper may only request a cabin buddy in their own age group (6-8, 9-II, I2-I4). CABIN BUDDIES ARE NOT GUARANTEED.
- 3. In order for your request to be considered, the cabin buddy you requested on your child's registration form, must also request your child as their buddy on their registration form. It must be mutual to be considered as a cabin buddy request.
- 4. If more than one name is entered on the cabin buddy section of the registration form, all requests will be null and void and no cabin buddy will be granted.

At Camp Hollywoodland we believe that camp is an opportunity for campers to make new friends and try new things. Sending your child to camp without a cabin buddy allows them the freedom to do both of these things without judgment from someone who knows them in the outside world.

## **Summer Themes**

Session #	t Dates	Weekly Theme	Filed Trip	Price
#1 June 16-20 Little Wizards Universal Studios \$600 Come spend the week with us as we transform Camp Hollywoodland into Hogwarts! There will be botany classes, potions experiments, and wand-making. This week will be full of magical excitement – courses in wizardry, study of the Dark Arts, a trip to Diagon Ally, and so much more.				
learn tea tower, a	party etiquette, en	gineer a house for the three ad women before they e	Disneyland our chance! We'll have a Festive e little pigs, help Rapunzel esc scape! This will be a week o	ape from her
we try a	nd break some of one of one of one of one of other cabins,	camp's (and the world's) c		aces against
Louisiana	for some Mardi G	ras grub in the French Qua	Knott's Berry Farm ad trip across the USA. We'll be rter, to the Iowa State Fair foo t Art Basel, just to name a few.	turtle races
#5 July 14-18 Hollywoodland University No Trip \$550 Inviting all young scholars, artists, athletes, scientists, dancers, architects and more to take a taste of college life – a time when you get to meet new people, decide on a major, choose a schedule of classes, learn and master new skills, and make memories to last a lifetime.				
and game	y to get your game eshows, past and p pardy, Are You Sm	on! Join the line up as we resent. We'll have sports g arter than a Camper, and a	Soak City & John's Incredit fill our week with all of our fa ames, Ultimate Tag, Ninja War nything else we can fit into th vite you to come to play, and pla	vorite sports rior, Amazing is prize-filled
mysterie	s, throwing a Mons	ter Mash Bash, stroll throu	California Adventure backed into one wild week! We ligh a Festival of the World, and lek of wackiness you won't wal	d experience
			No Trip eek of fun and frills with all of h all of our favorite special ev	

celebrate with a pool party, lip sync battle, crazy campfire, an eighties dance party and, of course,

formal dinner.

# **Camping Section**

## **Camp Hollywoodland Open Houses**

Open Houses are great times for parents and girls to visit camp and to get an idea of what Camp Hollywoodland is all about. You <u>WILL NOT</u> be able to register for camp at the Open Houses. it's an opportunity to have questions answered, to meet the staff, to tour the grounds, and to learn more about our up-coming programs! The two Spring 2025 open houses will run from I-3pm on Sunday March 2nd, and Sunday April 6th.

For more information about any of the other great camp facilities the Department of Recreation and Parks has to offer visit us at: www.laparks.org/campgrounds

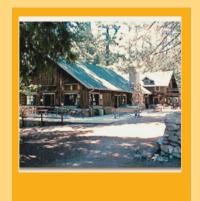




Griffith Park Boys Camp offers friendship and a lifetime of memories through its camping programs. Popular activities include archery, nature, crafts, hiking, outdoor cooking, high ropes, and theme events. Along with summer and boys break retreats, camp offers similar weekends for parents and their school-age boys to attend together. The summer program runs Monday through Friday, June 16th-August 8, 2025. For more info, call: (323) 664 - 0571.

#### **Camp Seely**

Camp Seely is located in the San Bernardino Mountains, nestled in a forest of tall pines at an elevation of 4,200 feet. Close to Lake Gregory and the Village of Crestline, the facility includes 60 cabins (each sleeps 4 - 5 people), a large kitchen, dining hall, rustic lodge, modern restroom/shower facilities, playing field, game room and children's play area. For more information, please visit online at: www.laparks.org/camp/camp-seely or email us at Camps@lacity.org





#### City of Los Angeles Mayor Karen Bass

Council Member Nithya Raman
4th District

Department of Recreation and Parks

Board of Recreation and Park Commissioners

Renata Simril, President

Luis Sanchez Vice President

Marie Lloyd, Member

Fiona Hutton, Member

Benny Tran, Member

#### **Administration**

Jimmy Kim, General Manager
Matthew Rudnick, Executive Officer
Noel Williams, Chief Financial Officer
Belinda Jackson, AGM, Recreation Services
Chinyere Stoneham, AGM, Recreation Services
Cathie Santo Domingo, AGM, Planning, Maintenance & Construction Branch
Brenda Aguirre, Assistant General Manager, Special Operations Branch

#### **<u>Valley Region</u>**

Traci Goldberg, Superintendent
Juan Aynat, Principal Recreation Supervisor II
Kim Welden, Principal Recreation Supervisor I
Craig Edemann, East Valley District Supervisor

#### **Camp Hollywoodland**

Lynette "Cricket" Smith, Camp Director
Adalee "Amoeba" Reise, Program Director
Rozeta Everett, Head Cook
Janet "Daisy" Banos, Office Manager
Mayra Martinez, Maintenance Caretaker