

**MEETING AGENDA**

**CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS  
CONCESSIONS COMMISSION TASK FORCE**

**Thursday, December 19, 2024, at 10:00 a.m. or soon thereafter  
as the Board of Recreation and Park Commissioners  
adjourns its Regular Meeting noticed for 9:00 a.m.**

**El Sereno Recreation Center  
4721 Klamath St., Los Angeles, CA 90032**

**Please Note Public Comment Will be Taken In-Person Only**

**To listen to the meeting via Teleconference  
Use this link: <https://us02web.zoom.us/j/88274077683>  
Or Dial +1 669 900 6833 to Join the Meeting  
Then Enter This Webinar ID: 882 7407 7683 AND PRESS #**

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FIONA HUTTON, CHAIR  
BENNY TRAN, COMMISSIONER

Staff:

Brenda Aguirre, Assistant General Manager  
Rachel Ramos, Senior Management Analyst II  
City Attorney Representative

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PUBLIC COMMENT WILL BE TAKEN IN-PERSON ONLY. TO LISTEN TO THE MEETING VIA TELECONFERENCE USE THIS LINK: <https://us02web.zoom.us/j/88274077683> OR DIAL (669) 900-6833, AND ENTER 882 7407 7683 AND THEN PRESS #.

THIS AGENDA AND ITS REPORTS ARE AVAILABLE ONLINE AT: <https://www.laparks.org/commissioners/concessions-task-force>

**NOTICE TO PAID REPRESENTATIVES** - IF YOU ARE COMPENSATED TO MONITOR, ATTEND, OR SPEAK AT THIS MEETING, CITY LAW MAY REQUIRE YOU TO REGISTER AS A LOBBYIST AND REPORT YOUR ACTIVITY. SEE LOS ANGELES MUNICIPAL CODE 48.01 ET SEQ. MORE INFORMATION IS AVAILABLE AT [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). FOR ASSISTANCE, PLEASE CONTACT THE ETHICS COMMISSION AT (213) 978-1960 OR [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

I. CALL TO ORDER

II. PUBLIC COMMENT

Comments by the Public on Matters Presented Within the Jurisdiction of the Commission Task Force.

III. STAFF UPDATES

- A. Rancho Park Golf Clubhouse
- B. Echo Park Boathouse Café
- C. Griffith Park Food & Beverage Concession-Park Center

December 19, 2024

IV. FUTURE AGENDA ITEMS

Requests by Commissioners to Schedule Specific Future Agenda Items.

V. NEXT MEETING

The next Commission Task Force on Concessions Meeting will tentatively be held on Thursday, January 16, 2025 at 10:00 a.m. or soon thereafter as the Board of Recreation and Park Commissioners adjourns its Regular Meeting noticed for 9:00 a.m. at Green Meadows Recreation Center, 431 E 89th St, Los Angeles, CA 90003.

VI. ADJOURNMENT

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Task Force Meetings may do so.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to this meeting. For additional information, please contact the Commission Office at (213) 202-2640.

Information on Agenda items and audio recordings may be obtained by calling the Commission Office at (213) 202-2640. Copies of the Agenda may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

**CITY OF LOS ANGELES**  
**DEPARTMENT OF RECREATION AND PARKS**  
**CONCESSIONS COMMISSION TASK FORCE**

**SUMMARY OF STAFF UPDATES**

**December 19, 2024**

Rancho Park Golf Clubhouse

- RAP's Planning group is in the process of reviewing the plans and permits in order to prepare a request for bids to complete the construction. This process will take several months.
- TRP will continue providing service during the project completion by RAP.
- RAP staff is drafting a Request for Proposal for restaurant, special events operation, and facility maintenance. Scheduled release is first quarter 2025 and the process will take approximately twelve months.

Echo Park Boathouse Café

- The operator notified RAP on December 6<sup>th</sup> that they would be terminating their agreement and closing as of December 8<sup>th</sup> due to lack of sales. Staff is evaluating options for future use of the space.

Griffith Park Food & Beverage Concession-Park Center

- Concessionaire is continuing to make renovations to the building. Most recent improvements include:
  - Replacement of all plumbing and fixtures; addition of new sewer lines, prep sink areas, mop sink, floor sinks, and all plumbing for bathrooms and kitchen areas.
  - Approval of variance and inspection completed for grease trap installation.
  - Removal of old ventilation system.
  - Framing of non-structural bathroom walls completed.
- Next planned improvements include:
  - Installation of stainless-steel hood for ventilation.
  - Electrical and mechanical work.
  - New ADA bathroom door installation.
  - Framing of other areas/sealing all openings/insulation/drywall.
- Anticipated opening date of spring 2025.