

**REGULAR MEETING MINUTES**

**BOARD OF RECREATION AND PARKS COMMISSIONERS  
OF THE CITY OF LOS ANGELES**

**Thursday, February 06, 2025**

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at 9:00 a.m. Present were, President Renata Simril, Vice President Luis Sanchez, Commissioner Fiona Hutton and Commissioner Marie Lloyd. Also present were, Jimmy Kim, General Manager, Matthew Rudnick, Executive Officer, Deputy City Attorney IV Steven Hong and Deputy City Attorney III Brendan Kearns.

The following Department staff members were also present:

Cathie Santo Domingo, Assistant General Manager, Planning Maintenance, and Construction Branch  
Chinyere Stoneham, Assistant General Manager, Recreation Services Branch  
Brenda Aguirre, Assistant General Manager, Special Operations Branch  
Noel Williams, Chief Management Analyst, Finance Administration Branch

**CALL TO ORDER**

**APPROVAL OF THE MINUTES**

President Simril called for a motion to approve the minutes of the Regular Meeting of December 19, 2024. Vice President Sanchez made such motion, and it was seconded by Commissioner Hutton. There being no objections, the motion was unanimously approved by a vote of 4-0.

**GENERAL MANAGER'S UPDATE**

Jimmy Kim, General Manager, began his update by introducing Kimberly Simonet, Principal Recreation Supervisor II of the Metro Region Recreation Division to introduce staff at the Chevy Chase Recreation Center and provide a brief update on the Metro Region. Mr. Kim also introduced Hector Vega, from Council District 13 to give welcome remarks.

Mr. Kim stated that RAP Commission Office has received various communications from constituents and those communications have been assigned to appropriate staff for follow up. Mr. Kim provided a quick update on childcare operations. RAP is currently shifting staff because we do have a staffing issue in terms of our part-time staff. But we have shifted some of our full-time staff over to some of the child care centers to make sure that those centers are fully operational and extending the time of operation for those that need it.

Mr. Kim mentioned the department had a very productive DEI training with our Senior Staff and he went on to thank our Chief Equity Officer Jennifer Perkins for organizing the training. Mr. Kim stated this department remains committed to diversity, equity, and inclusion throughout our organization. Mr. Kim also thanked Jasmine Dowlatshahi and Sonya Young-Jimenez for being integral in making sure that the community that were displaced have programming during the fires during the weeks after, as well as continuing the programming.

Gary Singer Superintendent of our Emergency Management and Citywide Aquatics provided an informational report regarding the 2025 wildfire impact and response and recovery efforts of the department. Sonya Young Jimenez Superintendent over the West Region provided us with a brief update on the Support camps that was opened during the fire.

Matthew Rudnick provided an update on the Rancho Park golf, clubhouse and restaurant Mr. Rudnick stated the concessionaire that we have a contract with communicated that they're unable to retain the financing needed to proceed with the project. We have some work ahead on that project, but want to give frequent updates to the board as well as the public on the effort. RAP Staff is currently working with our incumbent concessionaire on a settlement agreement to cooperatively terminate the current concessions contract, thereby reverting the control of the clubhouse and premises back to the Department

## **GENERAL PUBLIC COMMENTS**

Public comments on matters within the Board's jurisdiction were invited, 4 such requests were submitted.

## **BOARD REPORT PUBLIC COMMENT AND CONSIDERATION OF THE BOARD REPORTS**

Public comments relevant to the Board Reports were requested; there were no such requests submitted.

## **BOARD REPORTS**

- 25-001** Cabrillo Marine Aquarium – Amendment to Memorandum of Understanding with Friends of Cabrillo Marine Aquarium – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article 19, Section 15301 [Permitting, Leasing, Licensing, or Minor Alteration of Existing Public or Private Structures, Facilities, Mechanical Equipment, or Topographical Features, Involving Negligible or No Expansion of Existing or Former Use] and Section 15311 [Construction, or Placement of Minor Structures Accessory to (Appurtenant to) Existing Commercial, Industrial, or Institutional Facilities] of California CEQA Guidelines and Article III, Section 1, Class 1(14) and Class 11(6) of City CEQA

Guidelines

Board Report No. 25-001 was taken on consent.

DISPOSITION: APPROVED

25-002 Yosemite Recreation Center Sports Field Lighting (PRJ21137) (W.O. #E170514) Project (AKA Prop K Sports Field Lighting Retrofit: Yosemite RC) – Final Acceptance

Board Report No. 25-002 was taken on consent.

DISPOSITION: APPROVED

**25-003** Reseda Park – Sports Court Lighting (AKA Prop K Sports Lighting Improvement: Reseda RC) (PRJ21140) (W.O. #E170509) Project – Final Acceptance

Board Report No. 25-003 was taken on consent.

DISPOSITION: APPROVED

**25-004** Ritchie Valens Recreation Center Sports Court Lighting (W.O. #E170510) Project (AKA Prop K Sports Lighting Improvement: Ritchie Valens Recreation Center) – Final Acceptance

Board Report No. 25-004 was taken on consent

DISPOSITION: APPROVED

**25-005** Urban Forest Manual – Adoption of New Updated Manual and Policy

Darryl Ford, Superintendent, Planning, Maintenance & Construction Branch, presented Board Report No. 25-005.

DISPOSITION: APPROVED

**25-006** Vesting Tentative Tract Map VTT-84407 – Recommendation to the Advisory Agency for In-Lieu Park Fee Payment

Board Report No. 25-006 was taken on consent.

DISPOSITION: APPROVED

**25-007** Michelle and Barack Obama Sports Complex (FKA Rancho Cienega Sports Complex) Project – Phase I (Re-Bid) (PRJ20308) (PRJ21190) (W.O. #E1907694) – Adjustment of Funding for Construction Contract

Board Report No. 25-007 was taken on consent.

DISPOSITION: APPROVED

- 25-008** Valley Plaza Park – Laurelgrove (Valley Plaza) Park Irrigation and Landscape (PRJ20764) (E170114F) Project – Final Acceptance

Board Report No. 25-008 was taken on consent.

DISPOSITION: APPROVED

- 25-009** Communication Services – Transfer of Appropriations Between Funds in the Department of Recreation and Parks and the Information Technology Agency

Board Report No. 25-009 was taken on consent

DISPOSITION: APPROVED

- 25-010** Measure A – Assignment and Assumption of Grant Agreement (AAGA) for Grant Awards from Los Angeles County Regional Park and Open Space District (RPOSD) to Nonprofits for Capital Improvement Projects at Caballero Creek Park, Coldwater Canyon Park, Great Wall of Los Angeles Interpretative Green Bridge, and Watts Towers Arts Campus

Board Report No. 25-010 was taken on consent

DISPOSITION: APPROVED

- 25-011** As-Needed Veterinarian Services for Aquatic Animals – Award of Contract to Brittany Stevens, DVM

Board Report No. 25-011 was taken on consent

DISPOSITION: APPROVED

- 25-012** North Hollywood Recreation Center – Approval of a Proposed Agreement with the Oakwood School for the Installation of Various Sport Field Improvements as a Donation to the City of Los Angeles, a Proposed License and Maintenance Agreement with the Oakwood School, and Proposed Donor Recognition Signage – Categorically Exempt from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article 19, Section 15301 [Operation, Repair, Maintenance, Permitting, Leasing, Licensing, or Minor Alteration of Existing Public or Private Structures, Facilities, Mechanical Equipment, or Topographical Features, Involving Negligible or No Expansion of Existing or Former Use], Section 15302 [Replacement or Reconstruction of Existing Structures and Facilities where the New Structure will be Located on the Same Site as the Structure Replaced and Have Substantially the Same Purpose and Capacity], Section 15303(e) [Installation of Accessory (Appurtenant) Structures Including Garages, Carports,

Patios, Swimming Pools, and Fences]; Section 15304(b) [New Gardening or Landscaping] and Section 15304(f) [Minor Trenching and Backfilling where the Surface is Restored] of California CEQA Guidelines and Article III, Section 1, Class 1(1), Class 1(12), Class 2, Class 3(6); Class 4(3) and Class 4(12) of City CEQA Guidelines

Melissa Bettis, . Management Analyst , Special Operations Branch, presented Board Report No. 25-012

**DISPOSITION: APPROVED**

25-013 Campo De Cahuenga Historical Museum – Memorandum of Understanding with the Campo De Cahuenga Historical Memorial Association in Support of the Campo De Cahuenga Historical Museum – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article 19, Section 15301 [Permitting, Leasing, Licensing, or Minor Alteration of Existing Public or Private Structures, Facilities, Mechanical Equipment, or Topographical Features, Involving Negligible or No Expansion of Existing or Former Use] of California CEQA Guidelines and Article III, Section 1, Class 1(14) of City CEQA Guidelines

Board Report No. 25-013 was taken on consent

**DISPOSITION: APPROVED**

**25-014** Approval of the Department of Recreation and Parks Revised FY2023-24 Project Plan Between the City of Los Angeles and the Los Angeles 2028 Organizing Committee for the 2028 Olympic and Paralympic Games for the City’s Youth Sports Program Partnership

Veronica Polanco, Sr. Project Coordinator , Recreation Services Branch, presented Board Report No. 25-014.

**DISPOSITION: APPROVED**

**25-015** Loren Miller Recreation Center – Synthetic Field Renovation (PRJ21829) Project – Commitment of Park Fees – Categorical Exemption from the Provisions of the California Environmental Quality Act (CEQA) Pursuant to Article 19, Section 15302 [Replacement or Reconstruction of Existing Structures and Facilities where the New Structure will be Located on the Same Site as the Structure Replaced and Have Substantially the Same Purpose and Capacity] of California CEQA Guidelines and Article III, Section 1, Class 2 of City CEQA Guidelines

Board Report No. 25-015 was taken on consent

**DISPOSITION: APPROVED**

25-016 Eagle Rock Recreation Center – Council District 14 Tiny Homes Village Project – Extension of Emergency Use of a Portion of the Park for the Use as a Temporary Homeless Shelter Facility for a Period Not to Exceed One

Year of Operation – Statutory Exemption from the California Environmental Quality Act (CEQA) Pursuant to California Public Resources Code (PRC) Sections 21080.27.5 and 21080.10(c) Applicable to Leasing, Financial Support, Operating, or Contracts to Provide Services Related to Low Barrier Navigation Centers; and Government Code Section 8698.4(a)(4) Applicable to Lease, Conveyance, Encumbrance, Financial Assistance or Contract to Provide Services for People Experiencing Homelessness

Board Report No. 25-016 was taken on consent

DISPOSITION: APPROVED

- 25-017** Lafayette Park – Council District 10 Lafayette Park Bridge Housing – Extension of Emergency Use of a Portion of the Park for a Temporary Homeless Shelter/Low Barrier Navigation Center Facility with Personal Storage for the Homeless for a Period Not to Exceed One Year – Statutory Exemption from the California Environmental Quality Act (CEQA) Pursuant to California Public Resources Code (PRC) Sections 21080.27.5 and 21080.10(c) Applicable to Leasing, Financial Support, Operating, or Contracts to Provide Services Related to Low Barrier Navigation Centers; and Government Code Section 8698.4(a)(4) Applicable to Lease, Conveyance, Encumbrance, Financial Assistance, or Contract to Provide Services for People Experiencing Homelessness

Board Report No. 25-017 was taken on consent

DISPOSITION: APPROVED

- 25-018** Proposition K – L.A. for Kids Program 11<sup>th</sup> Funding Cycle Grant Proposals – Retroactive Authority to Submit Grant Application for Land Acquisition of El Sereno Properties

Kai Wong, Sr. Project Coordinator , Grants Administration Branch, presented Board Report No. 25-018

DISPOSITION: APPROVED

President Simril requested a Motion to approve the Board Reports that were taken on Consent 25-001, 25-002, 25-003, 25-004, 25-006, 25-007, 25-008, 25-009, 25-010, 25-011, 25-013, 25-015, 25-016 and 25-017. It was moved by Vice President Sanchez and seconded by Commissioner Lloyd. There being no objections, the motion was unanimously approved by a vote of 4-0.

President Simril requested a Motion to approve Board Reports 25-005, 25-012, 25-014 and 25-018 as presented. It was moved by Vice President Sanchez and seconded by

Commissioner Lloyd. There being no objections, the motion was unanimously approved by a vote of 4-0.

**NEIGHBORHOOD COUNCIL COMMENTS**

Discussion with Neighborhood Council Representatives on Neighborhood Council Resolutions or Community Impact Statements Filed with the City Clerk Relative to Any Item Listed or Being Considered on this Board of Recreation and Park Commissioners Meeting Agenda (Los Angeles Administrative Code 22.819; Ordinance 184243)

There were no comments from Neighborhood Council Representatives relative to the Agenda Items being considered.

**COMMISSION TASK FORCE UPDATES**

**Commission Task Force on Concessions**

This Task force did not meet

**Commission Task Force on Facility Repair and Maintenance**

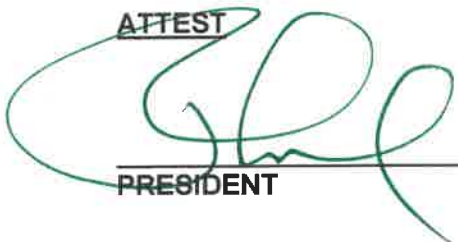
Vice President Sanchez stated the Facility Repair and Maintenance Task force will meet today following this meeting and will have a report for next week's meeting.

**COMMISSION BUSINESS**

Comments from the Commissioners on Matters within the Board's jurisdiction and Requests by Commissioners to Schedule Specific Future Agenda Items were requested. President Simril requested a report back on the City of Burbank Trails Project. She would also like a report back on the reduction of hours at Child care facilities.

**ADJOURNMENT**

There being no further business to come before the Board, the Meeting adjourned at 10:40 a.m.

**ATTEST**  
  
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**PRESIDENT**

  
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**BOARD SECRETARY**