

APPROVED

Nov 07 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 24-228

DATE November 07, 2024

C.D. 1

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GLASSELL RECREATION CENTER – POWER AND SPORTS LIGHTING UPGRADES (PRJ21813) (PRJ21547) PROJECT – ALLOCATION OF QUIMBY FEES – COMMITMENT OF PARK FEES – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE 19, SECTION 15302(c) [REPLACEMENT OR RECONSTRUCTION OF EXISTING UTILITY SYSTEMS AND/OR FACILITIES INVOLVING NEGLIGIBLE OR NO EXPANSION OF CAPACITY] AND SECTION 15304(f) [MINOR TRENCHING AND BACKFILLING WHERE THE SURFACE IS RESTORED] OF CALIFORNIA CEQA GUIDELINES AND ARTICLE III, SECTION 1, CLASS 2(3) AND CLASS 4(12) OF CITY CEQA GUIDELINES

B. Aguirre _____ M. Rudnick _____
B. Jones _____ for* C. Santo Domingo DF
C. Stoneham _____ N. Williams _____



General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work and the total budget of the Glassell Recreation Center – Power and Sports Lighting Upgrades (PRJ21813) (PRJ21547) Project (Project), as described in the Summary of this Report;
2. Authorize the Chief Accounting Employee of the Department of Recreation and Parks (RAP) to transfer \$329,423.38 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Glassell Park Account No. 89460K-GT;
3. Approve the allocation of \$329,423.38 in Quimby Fees from the Glassell Park Account No. 89460K-GT to the proposed Project;
4. Authorize RAP staff to commit from the following fund and work order numbers a maximum of \$1,170,576.62 in Park Fees for the proposed Project;

<u>FUNDING SOURCE</u>	<u>FUND/DEPT./ACCT. NO.</u>	<u>WORK ORDER NO.</u>
Park Fees	302/89/89716H	QT062781

5. Approve the Project to be bid and constructed through the RAP list of pre-qualified on-call contractors;

BOARD REPORT

PG. 2 NO. 24-228

6. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;
7. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15302(c) [Replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity] and Section 15304(f) [Minor trenching and backfilling where the surface is restored] of California CEQA Guidelines and Article III, Section 1, Class 2(3) and Class 4(12) of City CEQA Guidelines and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk and the California Office of Planning and Research;
8. Authorize RAP's Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
9. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Glassell Recreation Center is located at 3650 Verdugo Road in the Glassell Park community of the City. This 12.69-acre facility provides a recreation center, swimming pool, baseball diamonds, a synthetic soccer field, tennis courts, and basketball courts for the surrounding community. Approximately 4,827 City residents live within a one-half mile walking distance of Glassell Recreation Center. Due to the facility's size, features, programs and services it provides, Glassell Recreation Center meets the standard for a Community Park, as defined in the City's Public Recreation Plan.

PROJECT SCOPE

The scope of work of the proposed Project includes the following:

- 1) Removal of 13 existing sports poles.
- 2) Installation of 12 new sports poles with new LED fixtures.
- 3) Replace one existing switchboard with new switchboard.
- 4) Trenching and installation of new underground conduits.

PROJECT FUNDING

Upon approval of this Report, the following funding actions will be authorized:

- \$329,423.38 in Quimby Fees can be transferred from the Quimby Account No. 89460K-00 to the Glassell Park Account No. 89460K-GT and allocated to the proposed Project.

BOARD REPORT

PG. 3 NO. 24-228

- \$1,170,576.62 in Park Fees can be committed to the proposed Project.

The total amount of funding available for the proposed Project is \$1,500,000.00, which will be the total budget for this Project, inclusive of the budget and contingency amounts set forth below.

These Quimby and Park Fees were collected within five miles of Glassell Park, which is the standard distance for the commitment of Quimby and Park Fees for community recreational facilities pursuant to Los Angeles Municipal Code Section 12.33 E.3.

See below the anticipated pre-qualified on-call contract(s) and budget contingency amount(s) that will be used for the Project:

On-Call Contract	Contingency Amount
Sports Lighting	\$118,617.00

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
Park Fees	302/89/89716H	\$1,170,576.62	79%
Quimby Fees	89460K-GT	\$329,423.38	21%
Total		\$1,500,000.00	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the Project. See below the anticipated schedule for the proposed Project:

Phase	Duration
Predesign	N/A
Design	N/A
Bid and Award	September 2024 – November 2024
Construction	November 2024 – April 2025
Post Construction	May 2025 – October 2025

TREES AND SHADE

This Project will have no impact on the existing trees and shade at Glassell Park.

ENVIRONMENTAL IMPACT

The proposed Project consists of the replacement of existing light poles and fixtures (which qualifies as replacement of existing utility systems involving negligible or no expansion of capacity), as well as trenching to install new conduits (which qualifies as minor trenching and backfilling where the surface is restored).

BOARD REPORT

PG. 4 NO. 24-228

According to the parcel profile report retrieved on October 1, 2024, this area resides in a liquefaction zone. The replacement of the light poles will take this fact into consideration. None of the poles to be replaced is located in the Alquist Priolo Fault Zone which includes a small portion of the park. This site is not within a coastal, methane, or historic zone, so there is no reasonable possibility that the proposed Project may impact an environmental resource of hazardous or critical concern or have a significant effect due to unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed Project. As of July 2, 2024, the State Department of Toxic Substances Control (DTSC) (Envirostor at www.envirostor.dtsc.ca.gov) and the State Water Resources Control Board (SWRCB) (Geotracker at <https://geotracker.waterboards.ca.gov/>) have not listed the Project site but have listed RB Case # 900650143 within 1,000 feet of the Project area; this case consists of a leaking underground storage tank that the Regional Water Board closed in 1996. According to the Caltrans Scenic Highway Map, there is no scenic highway located within the vicinity of the proposed Project or within its site. Furthermore, the proposed Project is not located in proximity of a known historical resources and will not cause a substantial adverse change in the significance of any historical resource.

Based in this information, staff recommends that the Board of Recreation and Park Commissioners (Board) determines that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15302(c) and 15304(f) of California CEQA Guidelines as well as to Article III, Section 1, Class 2(3) and Class 4(12) of City CEQA Guidelines. Staff will file a Notice of Exemption with the Los Angeles County Clerk and the California Office of Planning and Research upon Board's approval.

FISCAL IMPACT

The approval of this commitment of Quimby and Park Fees will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby and Park Fees or funding sources other than RAP's General Fund. The maintenance of the proposed park improvements can be performed by current staff with minimal impact to existing maintenance service at this facility. Future staffing and equipment cost demands for the new improvements will be requested through RAP's standard budget process.

This Report was prepared by Nicolas Caulfield, Management Assistant, Planning, Maintenance and Construction Branch.