

APPROVED

June 06 2021

BOARD OF RECREATION AND PARK COMMISSIONERS

BOARD REPORT

NO. 24-126

DATE June 06, 2024

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTWOOD RECREATION CENTER – WESTWOOD TENNIS FACILITY – TENNIS AND PICKLEBALL IMPROVEMENTS PROJECT – CATEGORICAL EXEMPTION FROM THE PROVISIONS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE 19, SECTION 15301 [MINOR ALTERATION OF EXISTING PUBLIC OR PRIVATE STRUCTURES, FACILITIES, MECHANICAL EQUIPMENT, OR TOPOGRAPHICAL FEATURES, INVOLVING NEGLIGIBLE OR NO EXPANSION OF EXISTING OR FORMER USE] OF CALIFORNIA CEQA GUIDELINES AND ARTICLE III, SECTION 1, CLASS 1(1) OF CITY CEQA GUIDELINES

B. Aguirre	<u>BA</u>	M. Rudnick	_____
B. Jones	_____	*C. Santo Domingo	_____
C. Stoneham	_____	N. Williams	_____

General Manager

Approved X Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Approve the scope of work and the total budget of Westwood Recreation Center – Westwood Tennis Facility – Tennis and Pickle Ball Improvements Project (Project), as described in the Summary of this Report;
2. Approve the Project to be bid and constructed through the Department of Recreation and Parks (RAP) list of pre-qualified on-call contractors; Authorize Department of Recreation and Parks (RAP) staff to commit from the following funds a total of \$6,800 for the proposed Project.
3. Approve the authorization of change orders as authorized under Board Report No. 06-136, for the construction contracts for this Project in the budget contingency amounts for such contracts as stated in this Report;
4. Determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15301 [Minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use] of California CEQA Guidelines and Article III, Section 1, Class 1(1) of City CEQA Guidelines and direct staff to file a Notice of Exemption (NOE) with the Los Angeles County Clerk and the California Office of Planning and Research;

BOARD REPORT

PG. 2 NO. 24-126

- 5. Authorize RAP’s Chief Accounting Employee to prepare a check to the Los Angeles County Clerk in the amount of \$75.00 for the purpose of filing an NOE; and,
- 6. Authorize RAP staff to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Westwood Recreation Center is located at 1350 Sepulveda Blvd in the West L.A. area of the City. Westwood Park, provides multipurpose fields, a children’s play area, racquetball courts, tennis courts, basketball courts and a gymnasium for the surrounding community. Due to the high demand of pickleball courts, RAP is moving forward with the installation of two hybrid courts.

PROJECT SCOPE

The scope of work for the Project involves adding pickleball lines to two existing tennis courts, as further detailed in Attachments 1 and 2 to this Report. Original tennis court nets and lines will remain, and all pickleball hardware (nets and poles) will be removable and provided by patrons.

PROJECT FUNDING

The Project will be paid for using funds from the RAP Special Fund Tennis Revenue Surcharge-Westwood Pay Tennis account. The total amount of funding available for the Project is \$6,800.00, which will be the total budget for this Project inclusive of the budget contingency amounts set forth below.

See below the anticipated pre-qualified on-call contract(s) and budget contingency amount(s) that will be used for the Project:

On-Call Contract	Contingency Amount
Park Facility Construction	\$1,360.00

FUNDING SOURCE MATRIX

Source	Fund/Dept/Acct	Amount	Percentage
RAP Special Fund Tennis Revenue Surcharge-Westwood Pay Tennis	302/89/89090K-WD	\$6,800.00	100%
Total		\$6,800.00	100%

PROJECT CONSTRUCTION

RAP Staff has determined that sufficient funding has been identified for the Project.

See below the anticipated Project schedule:

BOARD REPORT

PG. 3 NO. 24-126

Phase	Duration
Pre-design	NA
Design	NA
Bid and Award	June 2024 – October 2024
Construction	November 2024 – June 2025
Post Construction	July 2025 – September 2025

ENVIRONMENTAL IMPACT

The proposed Project consists of minor alteration of existing public structures, involving negligible or no expansion of existing or former use.

According to the parcel profile report retrieved on May 15, 2024, this area resides in a liquefaction and the methane zone. The proposed Project is outdoors and will not create conditions that could lead to liquefaction or increased risk of methane seepage. This site is not within a coastal or historic zone, so there is no reasonable possibility that the proposed Project may impact an environmental resource of hazardous or critical concern or have a significant effect due to unusual circumstances. No other known projects would involve cumulatively significant impacts, and no future projects would result from the proposed Project. As of May 15, 2024, the State Department of Toxic Substances Control (DTSC) (Envirostor at www.envirostor.dtsc.ca.gov) and the State Water Resources Control Board (SWRCB) (Geotracker at <https://geotracker.waterboards.ca.gov/>) have not listed the Project site or any contaminated sites near the Project area (within 1,000 feet). According to the Caltrans Scenic Highway Map, there is no scenic highway located within the vicinity of the proposed Project or within its site. Furthermore, the proposed Project is not located in proximity of a known historical resources and will not cause a substantial adverse change in the significance of any historical resource.

Based in this information, staff recommends that the Board determine that the proposed Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15301 of California CEQA Guidelines as well as to Article III, Section 1, Class 1(1) of City CEQA Guidelines. Staff will file a Notice of Exemption with the Los Angeles County Clerk and the California Office of Planning and Research upon Board's approval.

FISCAL IMPACT

The approval of this Report will have no fiscal impact on RAP's General Fund. The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by RAP Special Fund Tennis Revenue Surcharge-Westwood Pay Tennis or funding sources other than RAP's General fund. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service at this facility.

STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Board Report advances RAP's Strategic Plan by supporting:

BOARD REPORT

PG. 4 NO. 24-126

Goal No. 1: Provide Safe and Accessible Parks

Outcome No. 2: All Parks are Safe and Welcoming

Result: The Improvements at Westwood Pay Tennis Facility will help improve the park users' experience.

LIST OF ATTACHMENTS/EXHIBITS

- 1) Scope of Work
- 2) Pickleball dimension layout

This Report was prepared by Sean Hinton, Park Services Supervisor for Park Services Division.

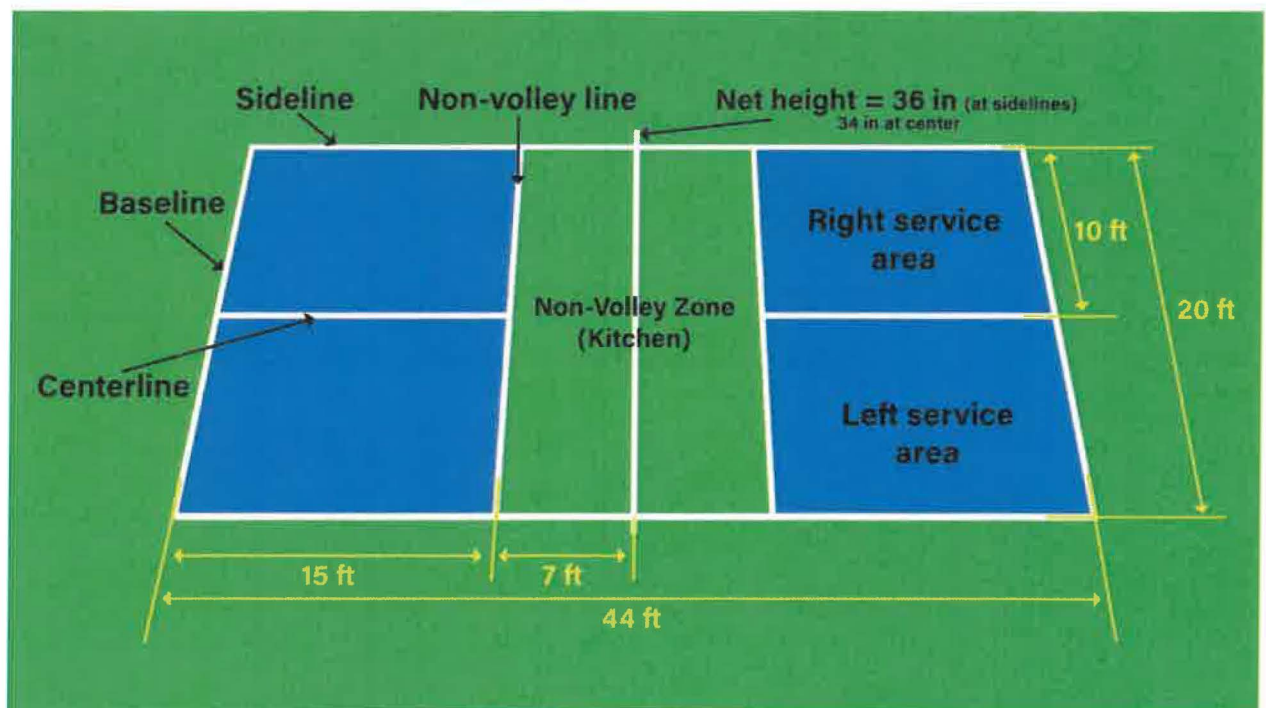
Westwood Pay Tennis Facility Job Scope

1350 S. Sepulveda Blvd. Los Angeles, CA. 90025

SCOPE

Tennis Courts 1 & 2

- Add court conversion option (A) pickleball lines to existing tennis court numbers 1 & 2 to city specs.
- 4 pickleball court conversion listed on attachment provided.
- Original tennis court net and lines will remain.
- Pickleball hardware (nets & poles) will be removable and provided by patrons.



All bids **MUST** be submitted on the bid sheet provided.

**** Job scope will be discussed at bid walk and may be followed with an addendum. ****

**** Color of pickleball lines (Yellow) will be discussed at bid walk. ****

**** Contractors will be responsible for all measurements. ****

Contact: Anthony Gallo 323-321-6115 or anthony.gallo@lacity.org

