

# APPROVED

July 18 2021

## BOARD OF RECREATION AND PARK COMMISSIONERS

### BOARD REPORT

NO. 24-151

DATE July 18, 2024

C.D. 6

### BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE DEPARTMENT OF RECREATION AND PARKS

B. Aguirre	_____	C. Stoneham	_____
B. Jones	_____	C. Santo Domingo	_____
M. Rudnick	_____	*N. Williams	<i>NDW</i>

General Manager

Approved   X  

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

### RECOMMENDATIONS

1. Adopt the Resolution attached hereto as Attachment 1 authorizing the transfer of appropriations within Recreation and Parks Fund 302, Department 88 as follows:

FROM:

Unreserved and Undesignated Fund Balance (UUFB) \$ 1,000,000.00

TO:

Account 3040 – Contractual Services \$ 1,000,000.00

2. Authorize the Department of Recreation and Parks (RAP) General Manager, Chief Accounting Employee, or designee to make technical corrections as necessary, consistent with the intent of this Report.

### SUMMARY

Budgeted funds appropriated to RAP that are uncommitted or unencumbered at the end of the Fiscal Year (FY) revert to RAP's UUFB. UUFB funds are also made available due to disencumbered items from prior years, residuals due to discounts later received, items not delivered, closing of inactive accounts, etc. UUFB funds are generally used to meet urgent and/or unforeseen funding needs, or are re-appropriated in the current FY for uses that were authorized in a prior year. The Board of Recreation and Park Commissioners (Board) authorizes appropriations from the UUFB for a variety of purposes in accordance with Charter Section

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343(b). The funding in the amount \$1,000,000 is needed in the Contractual Services account for the Sepulveda Basin survey.

The Board of Recreation and Park Commissioners has previously approved this transfer as part of Board Report No. 23-019 on January 5, 2023 to provide the Department of Public Works Bureau of Engineering (BOE) with the funding to hire a consultant to perform the work. BOE was not able to finalize the negotiations and hire a consultant before the end of fiscal year, June 30, 2024, and the funding therefore reverted back to UUFB. The purpose of this Report is to reauthorize the transfer of appropriations from UUFB to the Contractual Services account, so the funding can be utilized to pay for the consultant. BOE recently selected Psomas as the consultant pending approval of the Board of Public Works.

The City of Los Angeles and the US Army Corps of Engineers (USACE) have had a lease in place for the use of a portion of the Sepulveda Basin since 1966. During this time, the lease has been repeatedly amended to, among other things, add or remove acreage from the agreement. Under this lease, RAP is responsible for the construction, operations, and maintenance of a large portion of the Sepulveda Basin. The current lease expires in 2042. RAP has been in discussions with USACE on the development of a new lease agreement for the Sepulveda Basin. As a part of the development of that new lease agreement, the USACE has indicated that there is a need for updated survey information in order to appropriately delineate the boundaries of the proposed lease area as well as existing easements, leases, permits, and licenses.

### FISCAL IMPACT

The transfers between accounts within Fund 302 are for budgetary adjustments that have a net zero impact on RAP's General Fund.

### STRATEGIC PLAN INITIATIVES AND GOALS

Approval of this Report advances RAP's Strategic Plan by supporting:

Goal No. 3: Create and maintain world class parks

Outcome No. 4: Improved Park system planning and management using technology solutions

This Report was prepared by Ray Tadrissi, Senior Management Analyst I, Finance Division.

### ATTACHMENT:

1) Resolution

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Unreserved and Undesignated Fund Balance (UUFB) funds are generally used to meet urgent and/or unforeseen funding needs, or are re-appropriated in the current FY for uses that were authorized in a prior year. The Board of Recreation and Park Commissioners (Board) authorizes appropriations from the UUFB for a variety of purposes in accordance with Charter Section 343(b). The funding in the amount \$1,000,000 is needed in the Contractual Services account for the Sepulveda Basin survey; and

WHEREAS, the Board has previously approved this transfer as part of Board Report No. 23-019 on January 5, 2023 to provide the Department of Public Works Bureau of Engineering (BOE) with the funding to hire a consultant to perform the work. BOE was not able to finalize the negotiations and hire a consultant before the end of fiscal year, June 30, 2024, and the funding therefore reverted back to UUFB. The purpose of this Resolution is to reauthorize the transfer of appropriations from UUFB to Contractual Services account, so the funding can be utilized to pay for the consultant. BOE has recently selected Psomas as the consultant pending approval of the Board of Public Works; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Recreation and Park Commissioners authorizes the appropriations within the Department of Recreation and Parks Fund 302, Department 88, subject to approval by the Mayor, as follows:

FROM:

Unreserved and Undesignated Fund Balance \$1,000,000.00

TO:

Account 3040 – Contractual Services \$1,000,000.00

BE IT FURTHER RESOLVED, that the Board authorizes the Department of Recreation and Park’s General Manager, Chief Accounting Employee, or their respective designee to make technical corrections as necessary to the transaction referenced herein to carry out the intent of the transfers.

I HEREBY CERTIFY, that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Recreation and Park Commissioners of the City of Los Angeles at its Regular Meeting held on July 18, 2024 (Board Report No. \_\_\_\_\_).

\_\_\_\_\_  
TAKISHA SARDIN, BOARD SECRETARY

RESOLUTION NO. \_\_\_\_\_