

CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS
SHADOW RANCH RECREATION CENTER

PARK ADVISORY BOARD AGENDA
February 19, 2025 1:00pm

- 1. Approval of Agenda**
- 2. Old Business**
- 3. New Business- 14th Annual Spring Fest**
 - a. Event Date -April 12 (week before Easter) 10a-2p
- 4. Performers- Tony-updates**
 - a. Dance groups
 - b. Stage
 - c. Sound System
- 5. Sponsors-UPDATES**
 - a. Sponsor/vendor list updated
 - b. neighboring neighborhood councils -invited
 - c. Moonbounce donation- waiting on a donor
 - d. Wendy-Ron Ross has been contacted
 - e. CD 12 John Lee-porta potties, anything else? Tables canopies?
 - f. Silent Auction-amazon wish list
 - g. Pop-Ups /Tables/Chairs-area service request
- 6. Advertising**
 - a. Banners?
 - b. Save the Dates - done
 - c. Flyer-done
 - d. Logos
- 7. Parking**
 - a. Detoledo HS- received contract, needs to be completed
 - b. Baseball field-parking? Sports games going on that day
- 8. Volunteers**
 - a. Volunteer list-Bella Muniz, volunteer coordinator
 - b. Highschools-have been emailed. Getting good responses.
 - c. Churches-Egg Hunt. Which church?
 - d. Chamber of Commerce
- 9. Car Show**
 - a. Trophies
 - b. Send flyers
- 10. Other**
 - a. Carnival games- need volunteers to staff
 - b. Food trucks- arranged 3? Bob

- c. Arts and crafts- materials are ready, need goody bags
- d. Supports of Shadow Ranch Booth- canopy?