



City Of Los Angeles • Department of Recreation & Parks
CHEVIOT HILLS RECREATION CENTER
2551 Motor Avenue, Los Angeles, CA 90064
(310) 837-5186 • cheviothills.recreationcenter@lacity.org

Camp Specialist (Recreation Assistant)

Are you passionate about working with kids and creating fun, engaging activities? We are looking for a Summer Camp Specialist to join our team!

Available Hours: Monday - Thursday between 7:30am and 6:00pm

Description of Duties:

The **Summer Camp Specialist** will oversee **Early Risers and Extended Care rotations** and take the lead in **planning and implementing arts & crafts and cooking projects** that align with the camp's weekly themes. This role is perfect for someone who enjoys hands-on activities, has a creative mindset, and thrives in a dynamic camp environment.

Key Responsibilities:

- Supervise and engage campers during Early Risers and Extended Care sessions.
- Plan and lead arts & crafts and cooking activities that align with weekly themes.
- Ensure a safe, inclusive, and fun environment for all campers.
- Assist with general camp activities as needed.

Qualifications:

Passion for working with children and creating positive experiences. Strong communication and interpersonal skills to effectively engage with children, parents, and colleagues. Ability to inspire and motivate youths of all ages and abilities. Must have strong customer service ability and the capability to take initiative and lead activities. Willingness to fully engage in activities and lead by example. Ability to set and maintain clear boundaries with campers and coworkers. Must be able to correspond over the phone and via email. Experience working with a variety of personalities. Work independently and collaboratively as needed. Ability to problem solve and be flexible to last minute changes. Willingness to follow directions, be on time, and be reliable. First Aid & CPR certification is a plus, but not required.

To Apply: Send Resume to:

Kathryne Garcia
Cheviot Hills Recreation Center
2551 Motor Avenue, Los Angeles, CA 90064
(310) 837-5186
Kathryne.Garcia@lacity.org

Last Day to Apply: Tuesday, June 30th, 2025