

**CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS**



Griffith Observatory

2800 East Observatory Road, Los Angeles, CA 90027

Assistant Park Services Attendant I (APSA I) – Vehicle Traffic Control

Salary: \$20.00 / Hour

(The current salary range is subject to change. You may confirm the starting salary with the hiring department before accepting a job offer.)

Observatory APSA I positions are part-time, at-will employees of the City of Los Angeles, Department of Recreation and Parks, who work at Griffith Observatory. The Observatory grounds, roads, and parking lot are generally open to the public seven days a week. The Observatory building is open most days except Mondays.

Available Hours:

- 10 - 20 hours per week based on building needs, shift availability and the employee's availability and ability. Hours will vary.
- The Observatory is closed to the public on Mondays, however staffing is still required.

Description of Duties:

- Assist with way-finding, crowd control, and vehicle traffic management during regular operations, special events, and emergency situations.
- Monitor guests to safeguard the facility, grounds, and surrounding roads.
- Set up traffic cones, barricades, message boards and light towers.
- Provide customer service to guests.
- Work outside in all weather conditions and stand for long periods of time.

Qualifications (must be at least 18 years old):

- Outgoing and possess outstanding oral communications skills, preferred.
- Excellent customer service skills and a desire to work with the public.
- Responsible and dependable.
- Two-way radio knowledge preferred.
- Must be able to lift up to 50 lbs.
- Available mornings, nights, weekends, and holidays as needed.
- Must have own, reliable transportation.

To Apply: Send cover letter and resume to: **Jacqueline.merchain@lacity.org**

Deadline Date to Apply: Open until sufficient applications are received.

An Equal Employment Opportunity Employer

As a covered entity under Title II of the American with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities.

For candidates seeking initial City employment, in accordance with Los Angeles City Ordinance 187134, information regarding COVID-19 vaccination requirements as conditions of employment be found at: https://clkrep.lacity.org/onlinedocs/2021/21-0921_ord_187134_8-24-21.pdf