



City Of Los Angeles • Department of Recreation & Parks
CHEVIOT HILLS RECREATION CENTER
2551 Motor Avenue
Los Angeles, CA 90064
(310) 837-5186 • cheviot_hills_recreation_center@lacity.org

Voice Instructor (Recreation Instructor)

Cheviot Hills Recreation Center is a vibrant music education center committed to helping students of all ages find their voice—literally and figuratively. We pride ourselves on offering high-quality instruction in a supportive and inclusive environment, encouraging creativity and growth for every student.

Description of Duties:

We are seeking a talented and enthusiastic Voice Instructor to join our team. The ideal candidate will have strong vocal performance skills and a passion for teaching students across a variety of ages, styles, and skill levels. This role offers the opportunity to inspire confidence and artistry in aspiring vocalists.

Key Responsibilities:

- Provide private and/or group voice lessons customized to individual student needs and goals.
- Teach proper vocal techniques, including breath control, tone production, diction, and performance skills.
- Develop engaging lesson plans and provide constructive feedback to encourage growth.
- Prepare students for recitals, auditions, or other performance opportunities.
- Stay updated on current vocal pedagogy, repertoire, and performance trends.

Available Hours:

Weekdays between 9am and 9pm. Seasonal and flexible schedules are available, with weekly hours ranging from 1-10 per 8-week class session, depending on the programs, responsibilities, and availability. Programs will be created and offered based on candidate's availability.

Qualifications:

Proficiency in vocal performance with a strong understanding of music theory. Experience teaching voice lessons preferred but not required. Ability to teach a range of styles (classical, pop, musical theater, jazz, etc.). Patience, enthusiasm, and a passion for fostering confidence and creativity in students. Strong communication and interpersonal skills to effectively engage with children, parents, and colleagues. Ability to inspire and motivate students of all ages and abilities. Must have strong customer service ability and the capability to take initiative and lead activities. Must be able to correspond over the phone and via email. Experience working with a variety of personalities. Work independently and collaboratively as needed. Creative and adaptable teaching style, with the ability to adjust lessons to meet the needs of different learners. Ability to problem solve and be flexible to last minute changes. Willingness to follow directions, be on time, and be reliable. First Aid & CPR certification is a plus, but not required. Patience, creativity, and enthusiasm for teaching.

To Apply: Send Resume to:

Kathryne Garcia
Cheviot Hills Recreation Center
2551 Motor Avenue, Los Angeles, CA 90064
(310) 837-5186
Kathryne.Garcia@lacity.org

Last Day to Apply: Tuesday, June 30th, 2025