



City Of Los Angeles • Department of Recreation & Parks
CHEVIOT HILLS RECREATION CENTER
2551 Motor Avenue
Los Angeles, CA 90064
(310) 837-5186 • cheviothills.recreationcenter@lacity.org

Mommy & Me (Recreation Instructor)

Cheviot Hills is committed to creating enriching experiences for parents and their young children, fostering learning, bonding, and community in a nurturing environment.

Description of Duties:

We are seeking a creative and energetic instructor to lead our Mommy & Me classes. These sessions are designed for parents and young children (typically ages 0–4) to engage in interactive activities that promote development, bonding, and fun. The ideal candidate is passionate about early childhood development, enjoys working with parents and children, and has experience facilitating group activities.

Key Responsibilities:

- Assist in supervising and ensuring the safety and well-being of campers.
- Plan and lead engaging Mommy & Me classes featuring age-appropriate activities, such as music, movement, arts and crafts, storytelling, or sensory play.
- Foster a warm, welcoming, and inclusive environment for parents and children.
- Encourage socialization among participants and support the parent-child connection through interactive activities.
- Communicate effectively with parents to explain the purpose and benefits of each activity.
- Set up and clean up the class space, ensuring it is safe and inviting.
- Collaborate with program coordinators to align classes with organizational goals and schedules.

Available Hours:

Weekdays between 9am and 3pm. Seasonal and flexible schedules are available, with weekly hours ranging from 1-10 per 8-week class session, depending on the programs, responsibilities, and availability. Programs will be created and offered based on candidate's availability.

Qualifications:

Experience working with young children and their caregivers, preferably in a teaching or facilitation role. Knowledge of early childhood development principles and practices. Energetic, creative, and patient personality with strong interpersonal communication skills. Must have strong customer service ability, communication skills, and the capability to take initiative and lead activities. Must be able to correspond over the phone and via email. Must be physically able to stand for a prolonged time, sit on the floor, and squat to interact with participants. Experience working with a variety of personalities. Work independently and collaboratively as needed. Ability to problem solve and be flexible to last minute changes. Willingness to follow directions, be on time, and be reliable. First Aid & CPR certification is a plus, but not required.

To Apply: Send Resume to:

Kathryne Garcia
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Kathryne.Garcia@lacity.org

Last Day to Apply: Tuesday, June 30th, 2025