

Recreation Credit Application

Department of Recreation and Parks



TYPE OF RECREATIONAL CREDIT, LAMC 12.33.H

What type of recreational credits is the project applying for?

Public Land Dedication

Requirements: The proposed facilities are reasonably adaptable for use for park and recreational purposes, taking into consideration such factors as size, shape, topography, geology, access and location of the private open space land. The facilities are in substantial accordance with, and meet the policies and standards for, the development of a park and recreational facilities.

Note: The total amount of credit shall not exceed 100 percent of the calculated requirement for the park fee or land dedication

Requested Attachments: See Recreation Credit Plan Instructions (PF - 3004-I). Attach all required documents listed in the instructions.

Improvement to Dedicated Land

Requirements: The facilities are in substantial accordance with, and meet the Department's policies and standards for, the development of a park and recreational facilities.

Note: The total amount of credit shall not exceed 100 percent of the calculated requirement for the park fee or land dedication.

Requested Attachments: See Recreation Credit Plan Instructions (PF - 3003-I). Attach all required documents listed in the instructions.

Privately Owned Park and Recreational Facilities

Requirements: The use of non-publicly accessible private facilities is restricted for park and recreational purposes by recorded covenants* acceptable to the Department of Recreation and Parks which run with the land and cannot be defeated or eliminated without the consent of the City Council. The proposed nonpublic facilities are available for use by all the residents of the proposed residential development.

Note: The amount of non-publicly accessible park and recreational facilities shall not exceed 35 percent of the calculated requirement for the park and recreation impact fee or land dedication. Credits may be awarded for on-site or off-site recreational facilities

Requested Attachments: See Recreation Credit Exhibit Instructions (PF - 3002-I) and Recreation Credit Cost Estimate Instructions (PF-3006-I). Attach all required documents listed in the instructions.

*The Park Fee Calculation Application (PF - 1001) will not be processed and the Park Fee not calculated until the required covenant is recorded and the Department of Recreation and Parks has received the original or a certified copy.

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Publicly Accessible, Privately Maintained Park and Recreational Facilities

Requirements: The use of publicly accessible private facilities is restricted for park and recreational purposes by recorded covenants* acceptable to the Department of Recreation and Parks which run with the land and cannot be defeated or eliminated without the consent of the City Council.

Note: The amount of credit for publicly accessible, privately maintained park and recreational facilities shall not exceed 100 percent of the calculated requirement for the park and recreation impact fee or land dedication. Credits may be awarded for on-site or off-site recreational facilities

Requested Attachments: See Recreation Credit Exhibit Instructions (PF - 3002-1) and Recreation Credit Cost Estimate Instructions (PF-3006-1). Attach all required documents listed in the instructions.

*The Park Fee Calculation Application (PF - 1001) will not be processed and the Park Fee not calculated until the required covenant is recorded and the Department of Recreation and Parks has received the original or a certified copy.

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APPLICANT INSTRUCTIONS

APPLICANT DECLARATION: A SIGNATURE FROM THE APPLICANT, WHETHER THEY ARE THE PROPERTY OWNER OR NOT, ATTESTING TO THE FOLLOWING, IS REQUIRED BEFORE THE APPLICATION CAN BE ACCEPTED.

A. I hereby certify that the information provided in this application, including plans and other attachments, is accurate and correct to the best of my knowledge. Furthermore, should the stated information be found false or insufficient to fulfill the requirements of the Department of Recreation and Parks, I agree to revise the information as appropriate and resubmit the application if required.

B. I understand and agree that any report, study, map or other information submitted to the City in furtherance of this application will be treated by the City as public records which may be reviewed by any person and, if requested, that a copy will be provided by the City to any person upon the payment of its direct costs of duplication.

C. I understand that the burden of proof to substantiate this request is the responsibility of the applicant.

D. I understand that there is no guarantee, expressed or implied, that any application will be approved. I understand that each matter must be carefully evaluated and that the resulting recommendation or decision may be contrary to a position taken or implied in any preliminary discussions.

E. I understand that any requests for credit may only be approved by the Department of Recreation and Parks prior to the approval of the Final Map or prior to the date of final inspection, or the date of the Certificate of Occupancy, whichever is earliest and applicable, and prior to the dedication of land or payment of any park fee. (LAMC 12.33, Section H.4)

F. I understand that if Park Fees are paid prior to the completion of the recreational credit process, I am not entitled to a refund in Park Fees. (LAMC 12.33, Section H.4)

G. I affirm that I have read the General Application Instructions (PF-1001-I).

H. Applicants not eligible to pay via ACH or Credit Card on the Universal Cashiering System payment platform shall be issued a Park Fee Calculation Letter and required to pay via Cashier's or Certified Check

I. By my signature below, I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents are true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial of this application.

Application Filing Process:

- Electronically: Applications may be submitted via email at rap.parkfees@lacity.org.
- Via Mail: Applications and additional attachments can be mailed to the following address: ATTN: Park Fees Group, 221 N. Figueroa Street, 4th Floor, Los Angeles, CA 90012

The City requires an original or digital signature from the applicant. The applicant's signature below does not need to be notarized.

Signature: _____

Date: _____

Print Name: _____