

City of Los Angeles
Department of Recreation and Parks

Wilmington Recreation Center
325 N. Neptune Avenue, Wilmington, CA 90744
Office: (310)548-7645; Fax: (310)952-9247
E-mail: Wilmington.recreationcenter@lacity.org

RECREATION ASSISTANT

2 positions available

Year round

Available Hours: 1 – 20 hours/week, “as needed” only

Description of Duties: Assist Director/Coordinator with Summer Day Camp and Summer Night Lights sports programs. Candidates must have ability to organize and implement day camp activities for children, ages 5-14. Must also be able to operate score board, coach and/or officiate soccer and basketball at the pee-wee and minor division level, and prepare fields for play.

Minimum Requirements: Must be available to work various shifts between 9:00am and 11:30pm. Must be 18 years of age or older. Bilingual preferred.

Hours: Varied, Monday through Saturday

Qualifications: Day Camp, or equivalent, experience; Must have computer knowledge and skills; Must have basic knowledge of wide range of sports; Must have a valid California Driver’s License; Prior coaching and officiating experience helpful; Creativity and initiative a definite plus; Must be professional, at all times, in word and action.

To Apply, send Resume to attention of: Antonette Radovcic, Facility Director, Wilmington Recreation Center, at the above address; or e-mail to

Antonette.Radovcic@lacity.org

Last Day to Apply: July 21, 2017