

City of Los Angeles Department of Recreation and Parks

VICTORY VINELAND RECREATION CENTER

11117 Victory Blvd. ~ North Hollywood, California 91606 ~ T: (818) 985-9516

Recreation Assistant – Day Camp

(4 positions available)

Available hours: 0 - 35 hours/week - seasonal
Camp runs June 12 – August 11

Description of Duties: Assist full-time recreation staff in the delivery of recreational activities or programs in a day camp setting. Duties may include but are not limited to organizing individual or group activities; supervising children; leading children in creative activities ranging from singing camp songs, indoor and outdoor games, special events, arts and crafts, hikes, pool trips, and field trips; dress up for special events and participate in special event activities; set up and tear down games and activities. Must have experience working with children ages 5-12 years old in a camp environment. Must be comfortable in the water for pool and beach trip days. Must be able to actively lead children, work independently and work collaboratively with others. Must be able to work weekends, holidays, days and evenings as needed. Must be able to attend all pre-camp training sessions. Must have basic computer skills. Must be able to work Monday – Friday, 7:30 am – 6:00 pm for the entire 9 weeks of camp. May be required to assist staff with camp activity preparation and clean up.

Hours*: 7:30 am – 6:00 pm Monday - Friday,
9:00 am - 4:00 pm Saturday or Sunday
*(Some days may extend beyond hours listed).

Qualifications: Must have experience working with children ages 5-12 years old in a camp environment. Must be comfortable in the water and able to swim. Must be able to actively lead children and work collaboratively with others. Must be able to work

weekends, holidays, days and evenings as needed. Must be able to lift and carry up to 25lbs. Applicants are specifically chosen for their ability and desire to work in a public recreation environment with children.

To apply: Send resume:

Paul Landavazo
Victory Vineland Recreation Center
11117 Victory Blvd.
North Hollywood, CA 91606
Or fax resume to (818) 985-7761
Or email to Paul.Landavazo@lacity.org

Last date to apply: May 11, 2017