

**Valley Plaza Recreation Center**  
12240 Archwood Street, North Hollywood, CA 91606  
(818) 765-5885

**RECREATION AIDE**  
**Year Round**  
**Positions Available: 3**

**Available Hours:** 10-30 hrs / week

**Description of Duties:** Summer Day Camp Ages 15-17

Under the general supervision of Recreation Staff, staff would create a high quality, fun experience for every camper ages 5-12 years old. Program would focus on leading activities including sports, games, arts and crafts, theme events, etc. Staff are required to ensure the safety, well-being, and personal growth of campers and must be an active, supportive member of the Day Camp team.

**Hours:** Monday – Friday, 7:30am-6:00pm, Depending on needs of program.

**Qualifications:**

- Must be skilled and trained in the area mentioned above. (minimum of 1-2 years experience)
- Must be able to teach a variety of ages and skill levels and be able to plan, organize and lead classes in a proficient manner.
- Must be able to employ methods that ensure the safety of all participants
- Must have a kind and nurturing manner and be able to inspire and motivate students.
- Must have an ability to establish and maintain an effective professional relationship with students, the public, community groups, staff and other relevant agencies.
- Must adhere to and apply Recreation and Parks policies and procedures daily.
- Must be punctual and reliable.

**To Apply:** Send Resume to or apply with:  
Evan Nakamura  
Valley Plaza Recreation Center  
12240 Archwood Street, North Hollywood CA 91606  
Email: [evan.nakamura@lacity.org](mailto:evan.nakamura@lacity.org)

**Last Day to Apply:** April 27, 2017