

City of Los Angeles Department of Recreation and Parks  
Sunland Recreation Center  
8651 Foothill Blvd., Sunland, Ca 91040  
Ph. (818) 352-5282

**RECREATION ASSISTANT SPORTS**

**NUMBER OF POSITIONS AVILABLE**

2

**HOURS AVAILABLE**

Year round hours vary from 4-15 per week depending on availability and need.  
Mondays and/or Thursdays 5:00PM-9:00PM, and all game and tournament days as needed.

**Description of Duties:** Planning, implementing, leading, and supervising sports activities including clinics and assisting with youth and adult leagues as needed. Communicating effectively with players, patrons, volunteers, and staff orally and in writing. Providing a safe and positive experience, successfully supervising players, coaches, and patrons at all times. Creating lesson plans for teaching a variety of sports and sports clinics which may include flag football, soccer, basketball, T-ball/baseball/softball, and/or volleyball to children ages 3-18. Instructing participants in basic and advanced skills. Setting up and taking down of field/equipment.

**Qualifications:**

- Knowledge and experience teaching the fundamentals of a variety of sports.
- Excellent verbal and written communication skills.
- Experience working with a wide range of age groups.
- Individual must be organized, dependable, and possess a good attitude as well as the ability to interact with the public and other staff in a positive and professional manner.
- Ability to work the office, answer the telephone, and register participants.

**To Apply send resume to or apply with:**

Nichole Royer  
Senior Recreation Director I  
Ph. (818) 352-5282      Nichole.Royer@LACity.org

**Last day to Apply:** June 13, 2017