

City of Los Angeles
Department of Recreation and Parks
South Seas House Community Center
2301 West 24th Street, Los Angeles, Ca. 90018
323- 373-9483

RECREATION AIDE

Job Description: Assist care and supervision of children ages 5-12 in a day camp setting under the direct supervision of a recreation assistant. Provide customer service to parents, children and Recreation Facility Director. In addition to light administrative work.

Available Hours: Must be available to work June 12 – August 11, 2017, 10 – 20 hours per week depending on camp enrollment. Times and shifts will vary. Candidate must be available 7:30 am – 6:00 pm, Monday – Friday. Candidate must also be available for training Saturday, June 3, 2017 9:00 am – 5:30 pm, NO EXCEPTIONS.

Position Available: 1 – 4

Description of Duties: Candidate must assist with leading and organizing activities for children ages 5 – 12. Activities include but not limited to games, sports, arts and crafts, singing, participating in skits and field trip supervision. Applicant may need to encourage children to gain interest in activities; must interact with campers in a positive manner. Candidate must be able to lift more than 30 lbs and must be able to walk 3 miles for field trips. Candidates are required to be enthusiastic, proactive and energetic. Applicant must be ensure a safe environment mentally and physically at all times.

Qualifications: Applicants must be able to understand and work with children. Applicant must have great leadership and communication skills. Preferred CIT experience and previous experience working with children. Candidate must be under 18 years of age and enrolled in High School.

To Apply Send Resume To:

Walidah Williams, Facility Director

Email: walidah.williams@lacity.org

South Seas House Community Center

2301 West 24th Street

Los Angeles, CA 90018

Last Day to Apply: May 17, 2017