

City of Los Angeles Department of Recreation and Parks  
Rancho Cienega Sports Complex  
5001 Rodeo Road  
Los Angeles, CA 90016  
(323) 290-2330 (323) 290-3141

**Recreation Assistant – Summer Camp**

**Available Positions: 5**

**Available Hours:** 10-20 Hours per week

**Description of Duties:** The Recreation Assistant is responsible for the supervision and instruction of children ages 5-15 during our Summer Camp; providing age appropriate activities; leading various recreational, educational and sports related activities; and preparing and serving of snack for the children.

**Hours:** Must be able to work between the hours of 7:00am-6:00pm

**Qualifications:** Must work well with school aged children. Must be able to work under limited supervision and follow standardized practices and/or methods; leading, guiding, and/or coordinating others. Must be knowledgeable and have the ability to assist in instructing with reading, writing and mathematics. A background in education (either completed or in progress) are preferred but not required. Child care work experience is preferred but not required.

**To Apply:** Send resume to or apply with:

Ralph Jordan, Senior Director II  
Rancho Cienega Sports Complex  
5001 Rodeo Road  
Los Angeles, CA 90016  
[ralph.jordan@lacity.org](mailto:ralph.jordan@lacity.org)

**Last Day to Apply:** April 28, 2017