

**CITY OF LOS ANGELES * DEPARTMENT OF RECREATION & PARKS
PALISADES RECREATION CENTER**

851 Alma Real Drive
Los Angeles, 90272

Recreation Assistant (Sports)

Available Hours: Up to 15 hours per week

Description of Duties: **Sports Assistant** - (4 positions open)
Must be able to organize, coordinate, conduct and supervise a large youth sports league in coed and girl's basketball, coed flag football and coed baseball (t-ball and 5 pitch). Organize and conduct player's evaluations and drafts in order to form league teams. Seasonally conduct instructional clinics and possibly coach a team.

Hours: Evenings and weekends – hours vary depending on season.

Qualifications Experience in organizing, coordinating, conducting and supervising youth sports leagues in basketball, flag football and baseball (t-ball & 5 pitch). Experience in conducting and coordinating player evaluations and coaches draft meetings in order to form teams. Knowledge of rules in the above mentioned sports. Experience in conducting sports clinics which emphasize sound fundamentals skills. Experience working with excel documents. Certified official in basketball, baseball, football and/or all three a plus.

To Apply: Contact **Bill Maniscalco,**
Recreation Coordinator
bill.maniscalco@lacity.org

PALISADES RECREATION CENTER
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Last Day To Apply: July 14, 2017