

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
NORMANDIE RECREATION CENTER
1550 S. Normandie St.
Los Angeles CA 90031

Recreation Assistant
Year Round
2 positions available

Available Hours:

0-20 hours per week; will vary.

Description of Duties:

Candidates will assist and supervise children during camp, afterschool and sports programs. Assist Supervisors with office work performing a variety of duties, answering phones, customer service, computer work, and processing of payments form patrons.

Hours:

Varies, Monday through Saturday

Qualifications:

Ability to supervise and lead children in a variety of activities. Computer literacy in word processing and excel. Able to lift and carry 50 pounds. Ability to communicate and work as part of a team.

To Apply:

Send resume or apply with:

Benjamin Juarez
Normandie Recreation Center
1550 S. Normandie Ave, Los Angeles CA 90006
Or email to: Normandie.recreationcenter@lacity.org

Last Day to Apply: May 30, 2017

