



City of Los Angeles Department of Recreation and Parks

Martin Luther King Jr. R.C.

3916 S. Western Ave.

Los Angeles, Ca, 90062

213-847-0878 off.

323-290-2267 fax

Recreation Assistant

Available Hours: 5-10 hrs. /week

Positions Available: Two (2)

Description of Duties: Working with Youth and Adults between ages 16-30, assisting with year round activities, being able to coordinate activities on your own, have a substantial knowledge of sports, be able to coach and perform fitness activities, assist with academic enrichment. **Being able to work with a diverse group of individuals is a plus.**

Hours: Flexible late afternoon and evening hours, must be available 9:30 a.m. – 11 p.m.

Qualifications: Experience working with youth and adults, easily motivated and energetic, exercise good judgment, courteous, and with good customer services skills, self starter, needs minimal supervision, gets along with other employees, dependable, **being able to deal with diverse community**, basic clerical skills.

To Apply: Send resume to:

Eric A. Griffin, Facility Director

3916 S. Western Ave.

La, Ca. 90062

or fax to: 323-290-2267

Last day to apply: July 27, 2017

