

CITY OF LOS ANGELES  
DEPARTMENT OF RECREATION AND PARKS  
BARRINGTON RECREATION CENTER  
333 S. BARRINGTON AVE.  
LOS ANGELES, CA 90049  
(310) 476-4866

Recreation Assistant – Football League & Sports Classes

Available Hours: Various hours Mon - Sat

Available Positions: 2

Description of Duties:

Selected applicant will assist with football program and sports classes. Prior experience officiating football is required. Position involves officiating games on Saturdays and will include scheduling and training officials. Position also involves teaching sports classes to children ages 4-6 as well as coaching teams as needed for ages 5-12.

Selected applicant will work in an office environment as well as on the field and is expected to communicate well with park patrons in a professional manner in person, on the phone, and through email. Position requires basic computer literacy and the ability to learn the various programs and activities at Barrington RC. Office duties include answering phones, filing paperwork, calling coaches and patrons as needed, general office cleaning and organizing, and various other tasks as assigned. Duties will also include setting up for sports practices and games as well as lining the baseball diamond for softball games.

Preference will be given to current recreation assistants looking for additional hours.

Qualifications:

All applicants must provide a current resume with references. Applicants must have strong written and oral communication skills and an ability to communicate well with the general public. Applicant must have prior experience working with children ages 5-12.

To Apply: Send or email resume to:  
Eric Mellem, Recreation Facility Director  
Barrington Recreation Center  
333 S. Barrington Ave.  
Los Angeles, CA 90049  
eric.mellem@lacity.org

Last Day to Apply: July 27, 2017