

# DEPARTMENT OF RECREATION AND PARKS GOLF DIVISION

## GOLF ADVISORY COMMITTEE

3900 CHEVY CHASE DRIVE  
LOS ANGELES, CA 90039

MONDAY, JUNE 28, 2010  
1:00PM

### MEETING MINUTES

<b>MEMBERS PRESENT</b> GENE VANO, Sepulveda Men's Golf Club JEAN WILLIAMS, Hansen Dam Women's Golf Club ANGELA STEWART, Municipal Golf Association JOHN JONES, Rancho Park Golf Club CRAIG KESSLER, Public Links Golf Association LISA GRIMM, Los Angeles Junior Chamber of Commerce SYLVIA LANGTON, Roosevelt Golf Club LARRY CLOUD, Penmar Golf Club TED WINSHIP, Hansen Dam Men's Golf Club GENE GIMENEZ, Harbor Park Men's Golf Club MARILYN COMMEAU, Harbor Park Women's Golf Club IRV CHERNO, Sepulveda Senior Golf Club MEL ROGOW, Griffith Park Senior Golf Club JACQUELINE SHEARER, Griffith Park Women's Golf Club EMILY VON DOEHREN, SCGA ROZ TAUB, Sepulveda Women's Golf Club LORY OBERG, Women's Public Links Golf Association ROB GARCIA, Woodley Lakes Men's Golf Club HUY DANG, Griffith Park Golf Club	<b>NO REPRESENTATIVE</b> Woodley Lakes Women's Golf Club Penmar Women's Golf Club
<b>MEMBERS ABSENT</b> BOB LENZIE, Rancho Park Senior Golf Club JUNKO PRIOR, Rancho Park Women's Golf Club	<b>GOLF STAFF PRESENT</b> JAMES WARD, Golf Manager ROBERT DAVIS, Principal Grounds Maintenance Supervisor LESLIE HUTCHINSON, Secretary CHUCK RUIZ, Tournament Coordinator DAVID TAKATA, Project Manager GAYANE MANUKYAN, Financial Analyst II RICK REINSCHMIDT, Golf Reservations Supervisor
	<b>CONCESSIONS</b> MARK STIPANOVICH, Management Analyst II RAYMOND CHANG, Sr. Management Analyst
	<b>PUBLIC GUESTS</b> Steve Bloom (GPSGA) Bruce Fortune (Sepulveda) Ted Johnson (Griffith)

Chair Ted Winship called the meeting to order at 1 PM.

1. PUBLIC COMMENTS  
None
2. APPROVAL OF MINUTES

Jean Williams moved to approve the May 2010 GAC meeting minutes. Gene Geminez seconded. The motion was passed unanimously.

3. DEPARTMENT REPORTS
  - A. GOLF RFP REPORT  
Administrative Resources Sr. Management Analyst Raymond Chang provided an update on Golf concessions:
    - There are no changes to current RFPs
    - The moratorium on RFPs has ended; however, RFPs remain on hold
    - Current operation at Rancho Park restaurant has been recommended to the Board of Commissioners to be awarded the RFP at the next meeting Board.

- Reggie's Café had power turned off and began operating on a portable generator. Subsequently, the café was closed by the Health Department and has ceased business. A catering truck will be installed temporarily to provide limited services.
- After receiving a complaint regarding the Sepulveda driving range MAII Mark Stipanovich made a site visit but did not find any violations. GAC members request additional, frequent, visits by concession staff including ensuring vending machines are operating.
- Request to have electric carts washed more frequently.
- Maintenance will ensure sand bottles are full each day.
- A member requests the Committee be provided a year end report of all Golf concessions.

B. GOLF MANAGER REPORT

Golf Manager James Ward provided a report of the Golf Division activities:

- Golf courses and staff are ready to be on their own beginning July 1.
- Point Of Sale is being upgraded for fee increase.
- Signs with new prices are in place.
- Jeff Barber is now the Director of Instruction at the Tregnan Academy.
- Junior Golf is expanding and doing well.
- Water restrictions—Golf is cutting water by 20%. Reclaimed water has no restrictions.
- Staff is working with tournament organizers to ensure tournaments are staying on time.
- Roofing is continuing at Sepulveda. The service yard expansion project is complete and ready for canopies.
- Preparation has begun to reverse the nines at Hansen Dam.
- Beginning July 1 Recreation and Parks employees are no longer required to take furlough days.
- Forensic Audit Report has not been completed. It will be provided to members after its completion.

4. SUB COMMITTEE REPORTS

A. POLICIES AND PROCEDURES

Craig Kessler moved and Irv Chernov seconded, to accept the sub committee's recommendation regarding accepting junior golfer's certification by other groups such as First Tee, etc. (with the addition of several other junior golf organizations). Motion passed unanimously.

Larry Cloud moved for the committee to accept the changes to the Tournament Policy as presented. Gene Vano seconded the motion. The motion passed unanimously. Changes will be sent to the Board of Commissioners for approval.

B. FEES AND CHARGES

No report.

C. SURCHARGE AND CAPITAL IMPROVEMENTS

No report.

D. GOLF RFP

No report.

5. UNFINISHED BUSINESS

A. GOLF DIVISION EMERGENCY CONTINGENCY (Craig Kessler)

- Committee members expressed their concern should golfers begin to leave the golf courses due to the new fee increases.

A motion by Angela Stewart was offered for the GAC to write a communication to the Board of Commissioners expressing the GAC members concern for the Golf Division and the hope of the committee that the commissioners will track rounds and revenue frequently and put in place a contingency plan should revenue drop significantly. Mel Rogow seconded the motion. Motion passed unanimously. The communication will be written by Craig Kessler and will be delivered to the Board before their July 14 meeting.

6. NEW BUSINESS

A. NOMINATIONS AND ELECTION OF OFFICERS

- Nominations for Chair

Lory Oberg nominated Gene Vano for Chair, Angela Stewart seconded motion. John Jones nominated Larry Cloud for Chair, Rob Garcia seconded. Gene Vano was selected as Chair by a majority vote.

- Nominations for Vice Chair:

John Jones nominated Larry Cloud for Vice Chair, Gene Vano seconded. Larry Cloud was awarded the position by a unanimous vote.

- Retiring Chair Ted Winship thanked all committee members for their assistance and support over the past two years. Mr. Winship hopes the Golf Division will have success and receive support from the Board.

7. FUTURE AGENDA

None

8. ANNOUNCEMENTS

Tournament Coordinator Chuck Ruiz thanked members for their volunteerism during the past week's 2010 Los Angeles City Men's Golf Championship. Andrew Perez is the new Golf Champion by one shot.

Los Angeles City Women's Golf Championship is July 17 and 18 at Rancho Golf Course. Sixty five women have entered the tournament.

USGA site inspection visits will begin in September.

With no further business before the committee, the meeting was adjourned at 3:15 PM.

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Chair

Secretary