

REPORT OF GENERAL MANAGER


NO. 05-136

DATE May 18, 2005

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10075 - SECTION 1C
(SUBSTITUTE POSITIONS)

J. Combs	_____	*H. Fujita	
B. Jensen	_____	J. Kolb	_____
F. Mok	_____	K. Regan	_____
S. Huntley	_____		


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 10075 effective immediately as follows:

Section 1C - Substitute Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification & Location</u>
1	9485D	Senior Civil Engineer/Project Manager III - Planning & Development

2. Release the above position from substitute authority for the remainder of the fiscal year

SUMMARY:

There is a critical need for a position within the Department of Recreation and Parks that can carry out a wide range of duties relative to the Department's Capital Improvement Program, including both effectively representing the Department's interests as a client of the Bureau of Engineering (which is responsible for delivering the Department's grant-funded capital improvement projects on time, within scope, and within budget) and administering the Planning & Development Division.

Staff believe, and the Personnel Department concurs, that these duties can appropriately be performed by the classification of Senior Civil Engineer/Project Manager III.

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FISCAL IMPACT STATEMENT:

The annual cost of this position is \$135,824.40. This cost will be partially offset by holding a budgeted Landscape Architectural Associate position vacant. The remainder of the cost of the position will be paid for through salary savings.

This Board Report has been reviewed and approved by the staff of the Office of the City Administrative Officer.

Prepared by James Schiffhauer