

REPORT OF GENERAL MANAGER

NO. 04-283

DATE: September 14, 2004

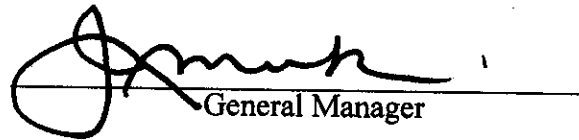
C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AUTHORIZATION TO SUBMIT A RENEWAL APPLICATION TO THE CALIFORNIA DEPARTMENT OF EDUCATION FOR THE 2005 SUMMER FOOD SERVICE PROGRAM

H. Fujita _____
J. Kolb _____
K. Chan _____

J. Combs
F. Mok
*G. Stigil



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the submission of a grant renewal application for \$1,273,320.00 to the California Department of Education for the 2005 Summer Food Service Program, an entitlement grant with an estimated City match of \$125,530.00;
2. Direct staff to transmit the grant application to the Mayor, the City Council, and to the City Attorney, for review as to form;
3. Request that the City Council authorize the Department to execute the grant award so long as the grant award contains all binding elements in the approved grant application; and,
4. Authorize the General Manager to represent the City and execute the corresponding grant agreement, and any subsequent amendments thereto, within the authorization contained in Administrative Code Section 14.8 et seq. as may be amended, on behalf of the City, subject to approval as to form by the City Attorney.

SUMMARY:

The Summer Food Service Program (SFSP) is an entitlement program funded by the United States Department of Agriculture (USDA) and administered by the California Department of Education (CDE). Recreation and Parks submits an annual application to CDE for each program year to include both the traditional summer and school off-track periods.

Funds are used to provide a free nutritious lunch at recreation centers citywide to children ages one through 18 years who are on vacation from school. The purpose of this valuable program is to ensure that low-income children continue to receive nutritious meals when school is not in session. The Summer Lunch Program operates during school vacations, primarily in the summer months and

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also during "off-track" from a non-traditional year-round school schedule. All sites are "drop-in" sites where meals are available to all children in the area. Children do not need to apply, meet eligibility requirements, sign up or sign in. The lunches are nutritious, well-balanced box lunches that must meet Federal meal pattern requirements.

The current reimbursement rate per meal is \$2.41 plus \$0.21 for administrative costs. The rate of reimbursement is determined by the USDA each January. Costs vary depending on the bid price for meals, number of lunches ordered and served, number of meals, any regulation violations, and the annual reimbursement rate. Rates are calculated based on the number of "first" meals (those served that do not include leftovers or second servings to the same children), with an allowable conversion of second meals of 2%.

The Department's matching contribution will be provided through budgeted personnel resources who assist in the delivery of meals and administration of the program. The estimated cost to the Department is \$125,530 based on the projection of number of meals served using the current year's data. The exact amount is unknown until the end of the grant year when the actual costs are available.

The 2003-04 Off Track Program served 229,051 children, and the 2004 Summer Program served 251,334 children. The combined reimbursement for the 2004 Summer and the 2003-04 Off Track programs was \$1,288,403 with a City match of \$56,082.

This report was prepared by Vicki Israel, Principal Recreation Supervisor II, and Alexa Esparza, Senior Management Analyst I.