

REPORT OF GENERAL MANAGER

NO. 04-322

DATE: October 20, 2004

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO CONSULTANT CONTRACT NO. 3036 WITH LAND IMAGES FOR AS - NEEDED LANDSCAPE ARCHITECTURAL DESIGN SERVICES

* K. Chan	<u><i>Ken for KCC</i></u>	J. Kolb	_____
J. Combs	_____	F. Mok	_____
H. Fujita	_____	G. Stigile	_____

Scarl Stigile for SKM

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve Amendment to Contract No. 3036 with Land Images, substantially as attached, extending the term of the contract an additional three (3) years for a total of nine (9) years and increasing the contract amount by \$600,000.00 for a new total of \$1,200,000.00;
2. Find that the Department does not have, available in its employ, personnel with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and, it is more feasible, economical and in the Department's best interest, to secure these services by contract;
3. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 16, concurrently to the City Attorney for review as to form, and to the City Council for approval; and,
4. Upon receipt of necessary approvals, authorize the President and Secretary of the Board to execute the Amendment.

SUMMARY:

On September 5, 2001, the Department entered into a personal services contract with Land Images for as-needed landscape architectural design services. The term was for six (6) years, expiring on September 4, 2007, and the amount were for \$600,000.00.

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The firm is currently working on several Department projects including, but not limited to, the following: Griffith Park – Roosevelt Golf Course (#1023E), Hansen Dam, Rancho Park – Irrigation System and Griffith Observatory. It is anticipated that this consultant will continue to work on various aspects of these projects, as well as others, in the future. At this time, the consultant has been assigned work with a projected value over their current contract amount. Further, it is anticipated that the design and construction work on current projects will go beyond the current term of the contract. This amendment will allow this consultant to continue working on the various projects through their completion.

Land Images is not a MBE/WBE firm. However, they have agreed to conduct an outreach effort if the services of a sub-consultant are required.

The firm is already in compliance with the policies and ordinances listed below, as outlined in the “Analysis of Proposed Contract” and the Standard Provisions for City Contracts, revised 10/03 form:

- Child Care and Child Support Declarations Statements
- Affirmative Action Program
- Business Tax Registration Certificate
- Equal Benefits Ordinance
- MBE/WBE Policy
- Living Wage, Service Retention Ordinance
- Insurance Requirements

This contract is recommended for amendment in compliance with all Department and City procedures, policies and laws applicable to the award of the contracts. Principals of the firm are not employees or officials of the City; are free to make recommendations or perform the services specified in the contract; and have no authority, with respect to the City’s decisions relating to the project, beyond fulfilling the provisions of the contract.

All compensation to the consultant is provided in the funding of each individual project that the firm works on; therefore, there will be no decrease in revenue or increase in costs to the City.

This report was prepared by Cid Macaraeg, Sr. Management Analyst I, and Damian A. Pacheco, Management Assistant, Planning and Development.