

A G E N D A

BOARD OF RECREATION AND PARK COMMISSIONERS
OF THE CITY OF LOS ANGELES

Wednesday, November 17, 2004 at 9:30 a.m.
Garland Building Auditorium
1200 West 7th Street, First Floor, Los Angeles, CA 90017

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. GENERAL MANAGER'S REPORTS:

- 04-346 Encino Woman's Club - Acceptance of Reduction in Purchase Price and Approval of Site Refurbishment.
- 04-347 Sunland Recreation Center Improvements (#1166B; (W.O. #E170244E) - Final Acceptance - Contract No. 3089
- 04-348 Cabrillo Marine Aquarium - Master Plan Implementation (#1505D) (W.O. #E170194E) - Final and Final Change Order to Contract No. 3062
- 04-349 Acceptance of Stop Notices on Department Construction Contracts - Delano Recreation Center - Community Building (#1805A) (W.O. #E170373) and Sunland Recreation Center - Improvements(#1166B) (W.O. #E170244)
- 04-350 Griffith Park - Toyon Canyon Landfill - Conceptual Approval of Proposed Amendment to Contract No. 1937 for the Assignment of Landfill Gas Lease
- 04-351 Supplemental Agreement to Consultant Contract No. 2963 with Levin and Associates Architects for Architectural Design Services
- 04-352 Amendment to Consultant Contract No. 2924 with Howard Laks, AIA Associates Architects for As-Needed Architectural Design and Construction Management Services
- 04-353 Request for Price Increase at the Sherman Oaks Castle Park Balling Cage

November 17, 2004

- 04-354 Acceptance of \$2,110 from the California Department of Education (CDE) for 2004-2005 Funding for Instructional Materials at Extended Day (Latchkey) and General Child Care Centers
- 04-355 Use of Equestrian Facilities Trust Fund to Maintain and Upgrade Bridle Trails on Public Land Within the City
- 04-356 Park Fees/Quimby Fees Expenditure and Allocation: Palms Recreation Center: Children's Play Area
- 04-357 Various Communications

2. UNFINISHED BUSINESS:

05/05/04 04-142 Authorization to Proceed with Self-
TO BE WITHDRAWN Operation of Golf Cars
PURSUANT TO BOARD POLICY

04-316 Taylor Yard Park - Grading Project (#1356A) (W.C. #E1904346: Review of Bids and Award of Contract

04-340 Taylor Yard Park - Approval of Ground Lease Between City and State of California for Department Use of Approximately 20 Acres of State Land

3. NEW BUSINESS:

Memorandum: Request by the Los Angeles Museum of The Holocaust to Build a New Museum at Pan Pacific Park

4. COMMISSION TASK FORCES:

- Commission Task Force on Park Safety (Commissioners Hammond and Sanchez-Camino)
- Commission Task Force on Concession RFPs (Commissioners Sanchez-Camino and Spelling)
- Commission Task Force on Capital Projects (Commissioners Hammond and Luévano)

5. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

6. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

November 17, 2004

7. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting.

8. NEXT MEETING:

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, December 8, 2004 at 9:30 a.m., Carland Building Auditorium, 1200 W. 7th Street, Los Angeles, CA 90017.

9. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 928-9040.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Information on agenda items may be obtained by calling the Commission Office at (213) 928-9040. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

D:\AGENCAS\2004\11\1704.AGENCA.spd

REPORT OF GENERAL MANAGER

NO. 04-346

DATE November 17, 2004

C.D. 05

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ENCINO WOMAN'S CLUB – ACCEPTANCE OF REDUCTION IN PURCHASE PRICE AND APPROVAL OF SITE REFURBISHMENT

K. Chan
L. Gamis
H. Fajal

J. Kolb
E. Mok
G. Stigle

General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Accept and acknowledge the generous reduction of \$100,000.00 from the agreed upon purchase price of \$900,000.00, already deposited into escrow, said reduction given by the Encino Woman's Club to the Department on the occasion of selling their property to the City and return the \$100,000.00 to the Community Development Department for appropriate processing;
2. Direct staff to use said \$100,000.00 plus any remaining funds in escrow or in the approved Prop. 12 and Prop. 40 grants for the refurbishment of the Club building and grounds so as to make them more suitable for recreational programming.

SUMMARY:

On October 6, 2004, the Board gave final approval to the acquisition of property at 4924 Paso Robles Avenue known as the "Encino Woman's Club" (APN 2258-018-009, Report No. 04-298, Resolution No. 10080). On that date the Board also approved an Irrevocable License Agreement specifying the terms under which Club members will continue to meet and have some storage capacity at the site at no charge; the property itself will become an extension of the adjacent Encino Community Center. City Council approved the acquisition, the funding for both the purchase and partial refurbishment and the Irrevocable License Agreement in August and October 2004 (Council Files 04-1528 and 04-0275).

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-346 _____

On October 21, 2004, Club members voted to reduce the purchase price by \$100,000.00. The Club did so partly in recognition of benefits obtained by the License Agreement, which was recorded with the grant deed at the close of escrow on October 29, 2004. The Club also approved of staff's anticipated expansion of the recreational programs offered to the community as a result of acquiring the property. Club members wished that their contribution be spent solely on making repairs and improvements to the Club site, including the redesign of the existing parking area so as to accommodate the maximum number of spaces; these stipulations formed the Memorandum that was part of the amended escrow instructions.

At the request of the Assistant General Manager of Operations West as part of the original "due diligence" inspection of the site, the Bureau of Engineering estimated the costs of various repairs and improvements, including ADA compliance. The estimates exceed two hundred thousand dollars with variations depending on whether City forces perform certain tasks or whether the work is outsourced.

The final cost of acquiring the property, taking into account the reduced purchase price, was \$805,086. It is estimated that after improving parking at the site, there will be approximately ninety-five thousand dollars left of the Club's funds for other repairs and improvements. In addition, there is \$38,384 remaining from originally approved funding under Propositions 12 and 40 for further refurbishment. The total remaining currently available for non-parking improvements will therefore be approximately \$133,384.00. Department staff will submit the necessary documentation to the State to make these funds available for the non-parking improvements.

It should be noted that with respect to the California Environmental Quality Act, staff filed a Notice of Exemption on August 4, 2004, following an earlier determination that the project is exempt.

The Superintendent of Operations West and the Office of Council District Five concur with staff's recommendations.

Report prepared by Joan Reitzel, Senior Management Analyst, Real Estate and Asset Management.

REPORT OF GENERAL MANAGER

NO. 04-347

DATE November 17, 2004

C.D. 02

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUNLAND RECREATION CENTER IMPROVEMENTS (#1166B)
(W.O. #E170244F) FINAL ACCEPTANCE - CONTRACT NO. 3089

* K. Chen *hc* J. Koib
J. Combs L. Mak
E. Fujita G. Sugile


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve final acceptance of work performed under Contract No. 3089, as outlined in the body of this report;
2. Authorize the Department's Chief Accounting Employee to release all retention monies held under Contract No. 3089 to Terra-Cal Construction, Inc., 35 calendar days after project acceptance by the Board; and,
3. Authorize the Board Secretary to furnish Terra-Cal Construction, Inc., with a Letter of Completion.

SUMMARY:

The construction contract for Sunland Recreation Center Improvements (#1156B)(W.O. #E170244F) was executed with Terra-Cal Construction, Inc., on June 18, 2003, in the amount of \$1,387,580.00. The project, which was completed on July 13, 2004, provided for the construction of improvements to the existing athletic fields, new field restrooms and parking lot improvements.

The Bureau of Engineering, Construction Management Division (CMD), completed the contract administration of the project under the Prop K Program Manager. The project is completed and the contractor has furnished the required permits, drawings, operation and maintenance manuals and guarantees.

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-347 -

CMD completed this project with eighteen (18) change orders for a total of \$139,548.00, or approximately 10% of the original contract amount. The final construction amount, including the 18 approved change orders, is \$1,527,128.

CMD staff has consulted with the Department of Public Works, Office of Contract Compliance (OCC) concerning the status of labor compliance and Affirmative Action requirements on this project. There are no outstanding wage violations, and Terra-Cal Construction, Inc., is in compliance.

Report prepared by Neil Drucker, Program Manager, Bureau of Engineering, Recreational and Cultural Facilities Program.

REPORT OF GENERAL MANAGER


NO. 04-348

DATE November 17, 2004

C.D. 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CABRILLO MARINE AQUARIUM MASTER PLAN IMPLEMENTATION (#1505D) (W.O. #E170194F) FULL AND FINAL CHANGE ORDER TO CONTRACT NO. 3062

K. Chan		J. Korb	_____
J. Corralis	_____	F. Mok	_____
H. Fujita	_____	G. Stagle	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve a full and final change order in the amount of \$250,000.00 for additional work to Contract No. 3062, as outlined in the body of this report.

SUMMARY:

On June 19, 2002, the Board awarded a construction contract in the amount of \$6,014,000.00 to FTR International, Inc., under Board Report No. 02-241, providing for construction of the Cabrillo Marine Aquarium - Master Plan Implementation (#1505D) (W.O. #E170194F) project, located at 3720 Stephen M. White Drive in San Pedro, California. Contract No. 3062 was executed on June 26, 2002 and construction began on July 8, 2002. The project includes renovation and expansion of the existing Aquarium buildings and facilities.

Construction work on this project is 99% complete. The project was opened to the public on October 23, 2004. Final acceptance of this project is expected by December 2004.

The awarded contract amount was \$6,014,000.00. To date, there have been 137 change orders issued on this project, for a total amount of \$691,213.17. The total construction funds approved for this construction contract to date are \$6,705,213.17.

The Contractor submitted a delay claim proposal in the amount of \$900,647.00 requesting additional compensation for the extended overhead due to project delays. The Bureau of Engineering and the Contractor have negotiated and agreed to the final amount of \$250,000.00 for a full and final Change Order to cover any cost associated with construction delays during the course of the construction.

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-348

The proposed Change Order was considered by the L.A. for Kids Steering Committee on October 7, 2004. It is the Steering Committee's recommendation that the Board approve the Change Order as negotiated. With this approval, the final contract amount will be \$6,955,213.17.

The reasons for the delays to the project, which were not caused by the contractor, were as follows:

1. Department of Building and Safety (B&S) Issues:
 - a) A plumbing permit was not issued until 1-1/2 months after construction started, due to the fact that there were many plan check correction items identified by B&S that were not included in the bid documents. Due to the time it took to revise the construction documents and obtain final B&S approval, a delay occurred which resulted in change orders and delay charges; and
 - b) The permit for the sewer was not issued until 2-1/2 months after construction. During that time, the Contractor's plumbing work was limited to within 5 feet of the building's footprint. This also resulted in change orders and delay charges.
2. The Department of Water and Power (DWP) required the relocation of the utilities three months after construction started (versus 1-1/2 months after construction start, as originally scheduled). During construction, the DWP Inspector also notified the contractor that the meter could not be installed in accordance with the contract plans; and an additional meter was required by DWP. The additional meter required a permit and installation, resulting in additional change orders and delays.
3. Other issues creating delays during the course of construction are listed below:
 - a) The intricate Life Support System required for the Aquarium caused delays as numerous design and construction issues had to be resolved by a series of complicated Requests For Information (RFI's) and architect/City responses. The Life Support System is basically the backbone of the aquarium's exhibits; it includes piping, pumps, pipe supports, monitoring equipment, electrical controls, water heating, and required compatibility with the existing aquarium's system. The entire system design was not completely developed and coordinated prior to the start of construction; and
 - b) The design of the project included an architectural projection beside the front entrance of the building which required coordination between the architect, the City, and the contractor. This exterior fiberglass screen is the focal point of the architect's exterior design, approved by the Department of Cultural Affairs for the project and could not be deleted from the contract work. The shop drawings for the design

REPORT OF GENERAL MANAGER

PG. 3

NO. 04-348

feature were finalized through a series of RFI's and supplemental drawings. Additionally, fabrication of the supports for the screen was problematic, requiring the use of an alternative fiberglass material, that had not been originally approved by B&S. These items, as well as the need to perform work out of sequence, delayed and impacted the contractor's progress resulting in change orders and delays.

Adequate funds are available within the existing approved project budget to pay for the cost of this change order.

The project is being funded by Prop. A, Prop. K, Friends of the Aquarium, and Capital Finance Administration Funds in the following accounts:

	<u>Fund</u>	<u>Account</u>
Prop K	44S	R201
CFAF	100	T722

Report prepared by Neil Drucker, Program Manager, Bureau of Engineering, Recreational and Cultural Facilities Program.

REPORT OF GENERAL MANAGER

NO. 04-349

DATE November 17, 2004

C.D. 2 & 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ACCEPTANCE OF STOP NOTICES ON DEPARTMENT CONSTRUCTION CONTRACT- DELANO RECREATION CENTER - COMMUNITY BUILDING (#1805A) (W.O. #E170373), AND SUNLAND RECREATION CENTER - IMPROVEMENTS (#1166B) (W.O. #E170244)

K. Chan	<i>kc</i>	J. Kofe
J. Combs		F. Mek
H. Fujita	G. Stagle



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board direct staff to withhold the amount claimed in the following Stop Notices, plus an additional sum equal to 25% thereof, to defray any costs of litigation in the event of court action, if said funds are available, and to notify contractors, sureties and other interested parties that the amount of said claim plus 25% will be withheld.

SUMMARY:

The Department is in receipt of legal notices to withhold construction funds, pursuant to California Civil Code Section 3103 and 3181, on the contracts indicated below:

<u>Contract 3089</u>	<u>C.D. 2</u>		
Sunland Recreation Center - Improvements (#1166B)	W.O. #E170244. Contract was awarded to Terra-Cal Construction, Inc., on May 28, 2003	Claimant:	Hertz Equipment Rental Corp.
		Amount:	\$4,925.16

Project Status: Complete

Completion Date: July, 2004

Project Impact: None

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-349 ___

Contract 3085 C.D. 6

Delano Recreation Center - Community Building
(#1805A) W.O. #E170373. Construction of a new
community building. Contract was awarded to Metro
Builders and Engineers Group, Ltd., on May 21, 2003.

Claimant: United Rentals
Northwest, Inc.

Amount: \$5,581.50

Project Status: 94% complete

Completion Date: December, 2004

Project impact: None

Prepared by Paul Liles

REPORT OF GENERAL MANAGER


NO. 04-350 _____

DATE November 17, 2004 _____

C.D. 4 _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK - TOYON CANYON LANDFILL - CONCEPTUAL APPROVAL OF PROPOSED AMENDMENT TO CONTRACT NO. 1937 FOR THE ASSIGNMENT OF LANDFILL GAS LEASE

• K. Chan 	F. Kolb _____
J. Fuchs _____	E. Mek _____
H. Liang _____	G. Stagle _____


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve in concept the proposed amendment to the terms and conditions of the current landfill gas lease with Covanta Energy Group (Contract No. 1937) conditioned upon confirmation that the proposed contractor has satisfactorily resolved sales and transmission issues with the Los Angeles Department of Water and Power;
2. Approve in concept the proposed assignment of the landfill gas lease from Covanta Energy Group to Toyon Landfill Gas Conversion, LLC, a special purpose entity, which is to be acquired by GreenGen Management, LLC on or before December 1, 2004;
3. Authorize Department staff to work with staff from the Bureau of Sanitation and the City Attorney to negotiate the terms and conditions of the proposed amendment of the landfill gas lease to be presented to the Board for final approval; and,
4. Instruct Department staff to provide Covanta Energy Group and GreenGen Management, LLC with a letter indicating the Board's approval in concept of the proposed amendment and assignment of the landfill gas lease, subject to approval by the City Attorney as to form and legality.

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-350

SUMMARY:

On February 6, 1984, the City entered into a Landfill Gas Lease (Lease) with Cambrian Energy Systems, A Limited Partnership, (Cambrian) for the Toyon Landfill (Landfill) located within Griffith Park. The purpose of the lease was for the recovery of landfill gas and its use to make electricity for sale to Southern California Edison. Cambrian's interest in the Lease was assigned shortly thereafter to Pacific Lighting Energy System (PLES) which built the landfill recovery project (Project) in 1985. Covanta Energy Group (Covanta) acquired PLES in 1997 and has operated the Project since its acquisition.

Initially, the Project consisted of five engines. Natural gas was piped into the site to insure consistent operation by supplementing the methane recovered. At present, however, it is only possible to operate two of the engines due to the reduced quantities of gas being recovered from the Landfill. The quantity of gas recoverable from the Landfill will continue to decline over time, but it is expected that one or two engines can be run profitably for an additional five to seven years.

Since 2003, Covanta has expected that it would have to shut down the Project by the end of 2004 because of Rule 1110.2 (Rule) adopted by the South Coast Air Quality Management District (AQMD). The Rule requires all reciprocating engines, including the ones at the Project, to reduce the level of NOx emissions to less than 36 parts per million. If an engine cannot meet the reduced emissions requirements, then it has to be "removed from service" by December 31, 2004. At the time the Rule was adopted, the AQMD was aware that no proven technology was available to enable these engines to comply with the reduced level of NOx emissions.

Covanta's interest in exploring possible technologies was tempered by very high fees paid to the Department of Water and Power to allow generated electricity to pass through their system to supply Edison and also the rent paid to the Department which was used as mitigation to the Park for the landfill.

In June 2004, a number of parties including GreenGen Management, LLC (GreenGen) contacted Covanta to see if it was interested in selling its landfill gas projects. Covanta was willing to explore a sale of several projects, including the Project, but believed there were no credible technology options available to retrofit the engines. Accordingly, Covanta did not want to expend time pursuing any of the offers.

In August 2004, Covanta told the Bureau of Sanitation (Sanitation) that it was planning to shut down the Project by the end of the year and that it would soon be issuing a notice to the City of its intention to shut down the Project. The notice was sent on September 17, 2004. Sanitation had several concerns. First, it would end the royalties being paid to Recreation and Parks which averaged about \$140,000.00 a year and were dedicated to the park. Second, it would require Sanitation to add staff to take over the additional burden and cost of managing the collection system

REPORT OF GENERAL MANAGER

PG. 3

NO. 04-350

at the Landfill and cleaning the gas. The annual cost of this additional burden could range from \$75,000 to \$150,000. Third, Sanitation would be required to flare all of the gas recovered at the Landfill instead of using the gas to produce needed electricity from a reliable source of renewable energy as Sanitation is not in a position to perform this function. Sanitation encouraged Covanta to try to figure out a way to continue the operation of the Project and Covanta committed to try.

Meanwhile, GreenGen had identified a retrofit solution that would enable the engines to meet the reduced NOx requirements at a cost that would allow the Project to remain financially viable (provided certain concessions would be made). GreenGen renewed its approach to Covanta to sell the Project. Given the merits of the proposed technical solution and the concerns raised by Sanitation, Covanta agreed to sell the Project to GreenGen at a sales price that is nominal and is expected to only cover Covanta's transaction costs relating to the sale to GreenGen.

The alternative, since Covanta is not willing to invest their own capital into the Project to retrofit the engines and has issued a notice to the City that it intends to shut down the Project by December 31, 2004, and remove the engines and restore the site as required by the Lease, would be a complete loss of royalties to Recreation and Parks and significant costs to Sanitation to operate the collection system, and clean and flare all of the landfill gas. GreenGen is willing to acquire the Project. However, based on the capital expenditures necessary to retrofit the engines, the permitting costs, the cost of securing the variance from the AQMD and certain other costs, GreenGen made its offer to purchase the Project subject to a number of conditions, including a reduction in the royalty that is payable to Recreation and Parks under the Lease. The reduction is necessary to allow GreenGen to recover its investment with a fair return over the limited remaining life of the gas supply from the Landfill, taking into account the revenue and cost constraints of a 20-year old Project that is approaching the end of its useful life.

Covanta wants to transfer the Lease, with the City's consent, to a newly formed entity, Toyon Landfill Gas Conversion, LLC ("TLGC"), with the understanding that TLGC will be acquired by GreenGen on or before December 1, 2004. In connection with granting that Consent, the Lease will be modified as follows: (i) the royalty payable on the gross electricity sales of the Project will be reduced to a level not below 3 percent; (ii) a minimum monthly royalty of not less than \$5,000.00 per month will be payable by the Project; (iii) the collection system will continue to be operated by Covanta or GreenGen while the engines are being retrofit; and (iv) GreenGen will provide some form of financial security to ensure the removal of the Project at the end of the Lease. The security would be in the form of a performance bond or a sinking fund in an amount mutually acceptable to the City and GreenGen, taking into account the likely removal cost and the resale value of the engines.

REPORT OF GENERAL MANAGER

PG. 4

NO. 04-350

Covanta and GreenGen are requesting expedited processing of the consent and the Lease modifications by the City because the purchase must be completed by December 1, 2004, and GreenGen does not want to proceed with closing the acquisition unless the consent and Lease modifications are formally agreed to or adequate assurances can be given by the City that such consent and modifications will be completed in due course.

If the proposed sale and the requested Lease modifications are not acceptable to the City, then Covanta will proceed with closure of the Project as indicated in the notice previously sent to the City.

Staff recommends that the Board approve the requested actions in concept and authorize Department staff subject to City Attorney approval to form, to issue a letter to Covanta and GreenGen confirming its approval in concept of the assignment of the Lease to TLGC and to the proposed Lease modifications.

The Superintendent of Griffith/Metro concurs with staff recommendations.

This report was prepared by Cid Macarcag, Senior Management Analyst I.

REPORT OF GENERAL MANAGER

NO. 04-351

DATE November 17, 2004

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: SUPPLEMENTAL AGREEMENT TO CONSULTANT CONTRACT NO. 2963
WITH LEVIN AND ASSOCIATES ARCHITECTS FOR ARCHITECTURAL
DESIGN SERVICES

* K. Chan

J. Corzola

H. Fujita

J. Kolb

P. Mok

G. Stajic

General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve Supplemental Agreement to Contract No. 2963, substantially in the form attached, increasing the contract amount by \$20,000.00 for a new total of \$89,200.00, and increasing the term by two years for a new total of five years;
2. Find that the Department does not have available in its employ, personnel with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and, pursuant to Charter Section 1022, it is more feasible, economical and in the Department's best interest, to secure these services by contract;
3. Direct the Board Secretary to transmit the proposed Supplemental Agreement to the Mayor, for approval in accordance with Executive Directive No. 16, and concurrently to the City Attorney for review as to form; and,
4. Upon receipt of necessary approvals, authorize the President and Secretary of the Board to execute the Supplemental Agreement.

SUMMARY:

On April 19, 2000, the Department entered into a personal services contract with Levin and Associates Architects for architectural design services to review, update and re-engineer as necessary their original construction drawings for the Traveltown Train Exhibit, which had been designed in 1993, but not constructed due to funding shortfalls. Upon re-submission of revised plans, permits were applied for and construction began in March 2002. The term of the Levin and

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-351

Associates Architects Contract was for three (3) years, expiring on April 18, 2003, and the amount was for \$69,200.00.

As the architect of record, Levin and Associates participated in the construction project oversight, including shop drawing review, responses to Request For Information and assisted in change order decisions. The construction project exceeded its planned completion date of December 2, 2002. However, Levin and Associates continued their role as architect of record until the project was successfully completed in late 2003, accruing expenses after the expiration of their contract. In as much as Levin and Associates played a key role as designers in the successful completion of this project at the City's request, it is appropriate to provide a Supplementary Agreement to cover the time and costs they accrued while the project was completed.

All compensation to the consultant is provided in the funding of each individual project that the firm works on and sufficient funds remain in the project account for this payment; therefore, there will be no decrease in revenue or increase in costs to the City.

Prepared by Cid Macaraeg, Sr. Management Analyst I, and Damian A. Pacheco, Management Assistant, Planning and Development.

REPORT OF GENERAL MANAGER

NO. 04-352

DATE November 17, 2004

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO CONSULTANT CONTRACT NO. 2924 WITH HOWARD LAKS, AIA ASSOCIATES ARCHITECTS FOR AS-NEEDED ARCHITECTURAL DESIGN AND CONSTRUCTION MANAGEMENT SERVICES

* K. Chan



J. Kolb

J. Combs

F. Mok

M. Fujita

G. Stigle


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve Amendment to Contract No. 2924, substantially in the form attached, increasing the contract amount by \$300,000.00 for a new total of \$900,000.00, and increasing the term by three years for a new total of nine years;
2. Find that the Department does not have, available in its employ, personnel with sufficient time or the necessary expertise to undertake these specialized professional tasks in a timely manner, and, pursuant to Charter Section 1022, it is more feasible, economical, and in the Department's best interest, to secure these services by contract;
3. Direct the Board Secretary to transmit the proposed Amendment to the Mayor in accordance with Executive Directive No. 16, concurrently to the City Attorney for review as to form; and,
4. Upon receipt of necessary approvals, authorize the President and Secretary of the Board to execute the Amendment.

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-352 ...

SUMMARY:

On January 20, 2000, the Department entered into a personal services contract with Howard Laks, AIA Associates Architects for as-needed architectural design and construction management services. The term is for six (6) years, expiring on January 19, 2006, and the amount is for \$600,000.00.

The firm has worked on several Department projects including, but not limited to, the following: Brand Park Community Building (#2800N), Nordhoff Adult Care Center (#1813A), and Runyon Canyon Park – Park Improvement (#1807A). It is anticipated that this Consultant will continue to work on various aspects of these projects, as well as others, in the future. At this time, the Consultant has been assigned work with a projected value over their current contract amount that will extend past the term of the contract. This Amendment will allow this Consultant to continue working on the various projects through their completion.

It should be noted that due to the longer term of this Contract, the consultant was requested to and has submitted their hourly rates and reimbursable expenses for the extended period. These rates and expenses are acceptable to staff and have been incorporated into the Amendment.

Howard Laks, AIA Associates Architects is not a MBE/WBE firm. However, they have agreed to conduct an outreach effort if the services of a sub-consultant are required.

The firm is already in compliance with the policies and ordinances listed below, as outlined in the "Analysis of Proposed Contract" and the Standard Provisions for City Contracts, revised 10/03 form:

- Child Care and Child Support Declarations Statements
- Affirmative Action Program
- Business Tax Registration Certificate
- Equal Benefits Ordinance
- MBE/WBE Policy
- Living Wage, Service Retention Ordinance
- Insurance Requirements

This contract is recommended for amendment in compliance with all Department and City procedures, policies and laws applicable to the award of the contracts. Principals of the firm are not employees or officials of the City; are free to make recommendations or perform the services specified in the contract; and have no authority, with respect to the City's decisions relating to the project, beyond fulfilling the provisions of the contract.

REPORT OF GENERAL MANAGER

PG. 3

NO. 04-352

All compensation to the consultant is provided in the funding of each individual project that the firm works on; therefore, there will be no decrease in revenue or increase in costs to the City.

Report prepared by Cid Macaraeg, Sr. Management Analyst I, and Damian A. Pacheco, Management Assistant, Planning and Development.

REPORT OF GENERAL MANAGER

NO. 04-353

DATE November 17, 2004

C.D. 2

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REQUEST FOR PRICE INCREASE AT THE SHERMAN OAKS CASTLE PARK BATTING CAGE

K. Chan
J. Combs
H. Fujita

J. Kolb
P. Mok
*G. Stigile


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve an increase in the price of pitches at the Sherman Oaks Castle Park Batting Cages, from 30 pitches for \$2.50, to 25 pitches for \$2.50 (a per-pitch increase from 8.3 cents to 10.0 cents), effective January 1, 2005, subject to the approval of the U.S. Army Corps of Engineers.

SUMMARY:

Castle Concessions, Ltd. was awarded a concession permit on April 13, 1993, to operate the Sherman Oaks Castle Park Batting Cages. A previous price increase for this concession was approved in December 2002, (Board Report No. 02-419). At that time, prices were compared to nearby privately-owned facilities in the Los Angeles area. The approved price of 8.3 cents per pitch remained below the average price of 9.48 cents at these other locations.

The Concessionaire has attributed the request to increase rates to higher operating costs (i.e., liability and health insurance premiums, Workers' Compensation insurance premiums, and machine maintenance and replacement). Additionally, the current price of 8.3 cents per pitch is well below market value. This proposed increase of 1.7 cents per pitch will have a minimal impact on batting cage patrons yet, due to the large volume of patrons at the cages, the increase will be sufficient to offset the rising operating costs. Based on a review of gross receipts received subsequent to the 2002 rate increase, this rate increase of 1.7 cents is estimated to raise annual gross revenue by \$117,502; annual rent paid to the Department would increase by \$44,063.

REPORT OF GENERAL MANAGER

PAGE 2 NO. 04-353

Since the current price of pitches at the Sherman Oaks Castle Park Batting Cages is under market value, staff recommends approval of this rate increase to make our prices more consistent with other Los Angeles area batting cages. A recent survey of six Los Angeles area batting cages revealed that the current price of 8.3 cents is well under current market value. The rates at these comparable facilities ranged from 10.0 cents to 12.0 cents per pitch. The proposed price of 10.0 cents per pitch will be more compatible with these other facilities yet will still remain below average as is consistent with a public facility.

Report prepared by Michael Honan and Mark Stipanovich, Administrative Resources Division.

REPORT OF GENERAL MANAGER

NO. 04-354

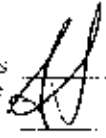
DATE November 17, 2004

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ACCEPTANCE OF \$2,110 FROM THE CALIFORNIA DEPARTMENT OF EDUCATION (CDE) FOR 2004-2005 FUNDING FOR INSTRUCTIONAL MATERIALS AT EXTENDED DAY (LATCHKEY) AND GENERAL CHILD CARE CENTERS

J. Combs
* G. Stigile
K. Chan



H. Fujita
F. Mok
J. Kolb



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Accept \$2,110 in grant funding for 2004-2005 from the State of California Department of Education (CDE) for Instructional Materials for Extended Day Care (Latchkey) or General Child Care Programs (Jim Gilliam), subject to approval of the Mayor and City Council;
2. Direct staff to forward the grant agreement to the Mayor and City Council for review; and
3. Authorize the General Manager to execute the resulting grant agreement (Terms and Conditions) and any subsequent amendments thereto, pursuant to Administrative Code Section 14.8 et seq. as may be amended, on behalf of the City, subject to approval as to form by the City Attorney.

SUMMARY:

The Department is a current recipient of \$380,942 from the CDE Latchkey Childcare Program Funds, which is used to subsidize after-school child care services at the following seven licensed Department Child Care Centers: Baldwin Hills, Echo Park, Eagle Rock, Evergreen, Loren Miller, South Park, and Hubert Humphrey; and \$166,802 from CDE General Childcare Program Funds, which is used to subsidize preschool services at Jim Gilliam.

The CDE has awarded an additional Instructional Materials grant of \$2,110 to be used for the purchase of instructional materials at the following eight licensed Department Child Care Centers: Baldwin Hills, Echo Park, Eagle Rock, Evergreen, Jim Gilliam, Loren Miller, South Park, and Hubert Humphrey.

The grant does not require a match and presents no fiscal impact to the Department.

Prepared by Carolyn James and Vicki Israel.

REPORT OF GENERAL MANAGER

NO. 04-355

DATE November 17, 2004

CD Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: USE OF EQUESTRIAN FACILITIES TRUST FUND TO MAINTAIN AND
UPGRADE BRIDLE TRAILS ON PUBLIC LAND WITHIN THE CITY

K. Chan _____
* J. Combs _____
H. Fujita _____
J. Kolb _____
F. Mok _____
G. Stigile _____


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board authorize Department staff to request the City Council to allocate \$55,000 for Recreation and Park use from within the Equestrian Facilities Trust Fund 212/ Department 88, Unreserved and Undesignated Account, into Account W201, within the same fund, entitled "Bridle Trail Maintenance and Upgrade," to pay for maintenance materials and salaries of three Special Program Assistants to maintain and upgrade existing bridle trails within the public lands in the City for fiscal years 2004-2005 and 2005-2006.

SUMMARY:

The Department of Recreation and Parks is responsible for the maintenance of public bridle trails on park land and public right-of-ways throughout the San Fernando Valley and Griffith Park. Hazardous conditions currently exist on this extensive network of trails. These conditions need to be addressed as well as routine trail maintenance and upgrades. It is proposed that funding for a part-time maintenance crew and maintenance supplies be allocated from the Equestrian Facilities Trust Fund, in absence of an allocated budget for trail maintenance and upgrades.

In 1973, the City of Los Angeles established an Equine License Fee which required all horse owners to pay a fee for horse keeping within the city limits. A committee was formed in 1986 to address the lack of maintenance of bridle trails in the public right of way. Representatives of the City Council, Department of Public Works, City Administrative Officer (CAO), Chief Legislative Analyst (CLA), and Recreation and Parks were assigned to the committee.

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-355

As a result, the Equine Fee was developed into a special fund called the Equine Facilities Trust Fund. This fund allowed for the construction, acquisition, and maintenance of bridle trails in the public right of way. At the same time, it was determined by the committee that the Department of Recreation and Parks should be responsible for maintenance of all existing bridle trails in the public right of way. It was further determined that developers of new housing tracts in equestrian zoned communities should be required to provide equestrian trails as an amenity in the development area.

Three types of public bridle trails currently exist within the City of Los Angeles. These are the public right of way trails, park bridle trails, and public trails included in housing developments. In the San Fernando Valley alone, the Department of Recreation and Parks currently maintains 25 miles of bridle trails on public park land and an additional 14 miles of trails located in the public right of way. On a citywide basis, the Department maintains over 81 miles of bridle trails.

Public right of way trails usually are aligned near dedicated portions of public streets. They run through neighborhoods, along flood control channels, and even through undeveloped areas. Public park bridle trails are located in developed or undeveloped City parks or on property owned and operated by the Department of Recreation and Parks. As previously stated, the Department is responsible for maintaining bridle trails in both public right of way areas and on park land.

As of October 31, 2004, the total balance of the Equestrian Facilities Trust Fund was \$363,622. A portion of this total has already been encumbered for several bridle trail improvement projects throughout the City. These projects include new fencing and railings, master planning, sand, maintenance materials and supplies, and other related items.

Balance Breakdown

Total outstanding purchase orders	\$ 32,475
Total encumbered balance for projects	\$188,347
Total unencumbered balance available	\$142,799

Currently, the Department of Recreation and Parks does not have dedicated staff to adequately maintain existing bridle trails. The Department periodically relies on volunteers from the Equestrian Trails International (ETI) and other equestrian groups for maintenance of portions of some trails in the public right of way. The Department of Recreation and Parks is proposing an allocation of \$55,000 from the unencumbered balance of the Equine Facilities Trust Fund to support several part-time employees to maintain and upgrade bridle trails throughout the City. Supervision for this crew and equipment are not included in this allocation and will be provided by the Department.

The annual revenue generated from the equine license fee averages \$23,000. In 1986, the CAO and the CLA estimated that the cost to maintain a publicly dedicated bridle trail was \$1,000 per linear mile. Obviously, annual funding for equestrian trail maintenance will rapidly draw down the

REPORT OF GENERAL MANAGER

PG. 3

NO. 04-355

unencumbered balance of the equine license fee fund absent an increase in the revenue due to more licenses or higher fees or the identification of an alternate funding source. Should the Department successfully demonstrate that the crew dedicated to trail maintenance significantly improves the safety and conditions on existing bridle trails, a request to increase the Equine License Fee would be considered as a possible method to adequately fund routine bridle trail maintenance on an on-going annual basis from this account. At this time, only funding for the current and next fiscal year is requested, which can be covered by the unencumbered balance available as of October 31, 2004.

This report was prepared by Louis Loomis, Management Analyst II, Operations West.

REPORT OF GENERAL MANAGER

NO. 04-356

DATE November 17, 2004

C.D. 06

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARK FEES/QUIMBY FEES EXPENDITURE AND ALLOCATION: PALMS RECREATION CENTER: CHILDREN'S PLAY AREA

K. Chan

kc

J. Kolb

L. Combs

E. Mek

H. Fujita

G. Stiglic

[Signature]
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the appropriation of \$150,000.00 in 03/04 FY Park fees for construction of a children's play area at Palms Recreation Center;
2. Approve the appropriation of \$50,127.35 in current Quimby/Park fees from the Palms Recreation Center sub-accounts (460KPF) for the facility to the specific use in building a children's play area; and
3. Direct the Chief Accounting Employee to set aside \$200,127.35 in Park fees from Fund 302-460K PF for construction of a children's play area under the awarding authority of this Board Report.

SUMMARY:

Palms Recreation Center needs a separate, new children's play area for the new child care center that was dedicated in September, 2003. Due to funding constraints, a play area was not included in the scope of the child care center project. State licensing requires children at child care centers to have a separate play area, or to restrict access to the public when enrolled children are using the park's play area. The proposed additional children's play area would consist of play equipment with safety rails, poured-in-place resilient surfaces for the play pit area, and will be ADA compliant. Play equipment will be installed with an ADA sidewalk/ramp in the play area, and the play equipment will be compliant with all safety regulations. The play area will include some minor fencing, irrigation and landscaping. The cost of this project is estimated at approximately \$200,000.00. Department staff will be responsible for spending this amount in Park fees through vendors under contract to the City.

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-356

The Palms Recreation Center sub-account (460K PF) has \$50,127.35 in Park fees as of June 30, 2004, which is not sufficient to fund this project. Therefore, it is recommended that an additional \$150,000.00 in Park fees, which were collected in 03-04FY, be allocated to Palms Recreation Center (460K PF), and that a total of \$200,127.35 be set aside for the children's play area improvements. These fees were collected within a mile and a half from Palms Recreation Center, which is the standard distance for allocation of Park fees. Any remaining funds will be used for future park improvements at this site.

Staff has determined that the subject project will consist of the construction of a new playground that is accessory to a child care facility, and therefore, is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 3(6), Class 4(1) of the City CEQA Guidelines.

Staff recommends approval of the expenditures and allocations for this project. The Councilmember of the District and Operations West staff supports the recommendations as set forth by the Department.

Report prepared by Anita Cormier, Management Analyst II, Budget, and Camille Didier, City Planner, Planning and Development.

REPORT OF GENERAL MANAGER

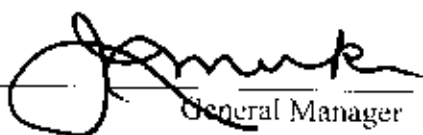
NO. 04-357

DATE November 17, 2004

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS


General Manager

Approved _____ Disapproved _____ Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Councilmember Zine, relative to Department Policy on the disbursement of proceeds received at Department sponsored carnivals.

Refer to General Manager for response.

2) City Clerk, relative to hiring freeze exemption for twelve positions in the Department of Recreation and Parks.

Note and file.

3) City Clerk, relative to an Agreement and proposed Amendment with URS Greiner Woodward-Clyde International-Americas, Inc., for as-needed environmental engineering consulting services.

Refer to staff for further processing.

4) City Clerk, relative to providing funding for the construction of a universal access playground at Hansen Dam.

Note and file.

REPORT OF GENERAL MANAGER

PG. 2

NO. 04-357

- 5) City Clerk, relative to designating Friday, November 19, 2004 as "Police Appreciation Day" in the City of Los Angeles. Note and file.
- 6) City Clerk, relative to reprogramming \$192,000 in Community Development Block Grant Funds to complete the Echo Park Boathouse Rehabilitation. Note and file.
- 7) City Clerk, relative to the "First Annual San Fernando Valley Veterans Day Parade and Street Fair" on November 11, 2004. Note and file.
- 8) Jeffrey A. Solomon, relative to requesting permission to raise funds at an information booth at Venice Beach Ocean Front Walk. Refer to General Manager for response.
- 9) Mir Bahmanyar, relative to allegedly hostile behavior by the Encino-Balboa Golf Professional Concessionaire. Refer to General Manager for response.

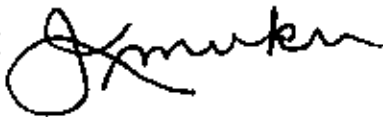
Report prepared by Paul Liles

FOR INFORMATION ONLY

CITY OF LOS ANGELES
Department of Recreation and Parks

November 17, 2004

TO: BOARD OF RECREATION AND PARK COMMISSIONERS

FROM: JON KIRK MUKRI 
General Manager

SUBJECT: REQUEST BY THE LOS ANGELES MUSEUM OF THE HOLOCAUST
TO BUILD A NEW MUSEUM AT PAN PACIFIC PARK

The Los Angeles Museum of the Holocaust (LAMH) is currently located in a store-front office building on Wilshire Boulevard near Fairfax Avenue in the Museum District. As an educational institution, the LAMH offers free admission and caters particularly to school groups as well as the general public. LAMH principals are also involved in the LA Memorial Monument Fund (LAMMF), which constructed the Holocaust Memorial Monument in Pan Pacific Park.

The LAMH has a vision for a new, permanent museum adjacent to the existing Holocaust Memorial Monument at Pan Pacific Park. This new museum concept was recently presented to the Pan Pacific Park Advisory Board (PAB) but was not well-received. After a thorough public discussion, the PAB voted unanimously against the proposed museum being constructed on the Park property. The Department has received no formal proposal or project scope; however, representatives from the Museum have requested an appearance before the Board at the November 17, 2004, meeting to share this vision with the Board and the public.

Background on Pan Pacific Park Ownership and the Holocaust Memorial

Prior to 1978, Pan Pacific Park was privately owned. A Purchase Agreement was negotiated for the property with funding from the City, County, the Flood Control District, and the State. This agreement stipulated that the State would receive title to the property; the Flood Control District would be given an easement to allow for development of a flood control project; the County (as the lead agency) would develop, maintain, and operate the property as a park. In 1998, SB 154 was passed which allowed the transfer of title of the property from the State to the City. This action was brought about because both the State and County determined that they no longer had the financial resources to operate or maintain the site. A Cooperative Agreement was executed by both the County and the City in early 2000 which transferred operational responsibility for the property to the City, after which a request was forwarded to the State in June 2000

to convey title of the property to the City. Later that same year, construction began for development of the park and recreation center, but contaminated soil was discovered at the site. Due to this contamination, the Department requested to put a temporary hold on the conveyance. Meanwhile, the Department, with the assistance of Councilmember Ferraro, sought, found, and spent over \$600,000 to clean-up the oil contaminated soil, then sought reimbursement from the State and the County for the clean-up costs in September 2000. Negotiations for reimbursement failed and the Department was unable to obtain reimbursement from the State and County. The title conveyance was never completed, and the Department does not currently have title to Pan Pacific Park; therefore, any development that would take place in the park would first require approval from the State.

As part of the Cooperative Agreement between the City and County, a pre-existing Donation Agreement between the County and LAMMF was also transferred. This agreement with the LAMMF stipulated that in exchange for the construction of the Holocaust Memorial and the establishment of a \$50,000 maintenance fund, the County would provide maintenance for the Holocaust Memorial. The LAMMF was in the process of taking over the maintenance and operation of the Memorial from the County when the City took over operation of the park. On September 29, 1998, after the City began operating Pan Pacific Park, the Board (435-98) granted preliminary approval for a maintenance/security agreement with LAMMF, under which the Department would pay LAMMF \$3,200 a month to continue its maintenance of the memorial and for providing security services, pending approval and execution of the final maintenance/security agreement. On January 23, 2002, the Board (02-29) approved the issuance of a permit to LAMMF to continue its maintenance and security of the monument, with payment increased to \$3,600 a month, through September 30, 2004. On September 14, 2004, the Board (04-287) approved the extension of the permit to LAMMF on a month-to-month basis for a period not to exceed one year, at the same monthly payment rate. As of October 2004, the City has expended \$241,200 in consideration of maintenance and security for the Holocaust Memorial.

This report was prepared by Louis Loomis, Management Analyst II, Operations West.

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

None

BIDS TO BE RECEIVED:

- 12/7/04 East Wilmington Recreation Center - Structural Roof Framing System (W.O. E#170365F)
- 12/7/04 Woodbridge Park - Outdoor Improvements (W.O. #E170264F)
- 12/7/04 State Street Recreation Center - Field Improvements (#1353A) (W.O. #E170957F)
- 12/7/04 Ritchie Valens Recreation Center - Sportsfield Lighting (W.O. #E170285F)
- 12/7/04 South Weddington Park - Facility Enhancements (W.O. #E170261F)

PROPOSALS TO BE RECEIVED:

- 01/25/05 Operation of the Golf Cart Rental Concession at the City's 18-hole Golf Courses
- 11/30/04 Griffith Observatory Café, Catering and Gift Shop/Bookstore