

REPORT OF GENERAL MANAGER


NO. 04-159

DATE May 19, 2004

CD Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FINDING UNDER CHARTER SECTION 1022 THAT CONTRACTING FOR THE REDESIGN AND INSTALLATION OF NEW POOL PUMP STATION EQUIPMENT IS MORE ECONOMICALLY AND FEASIBLY PERFORMED BY CONTRACT THAN BY CITY EMPLOYEES

J. Combs		jita	___
*G. Stigile		ian	___
F. Mok		lb	___



 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board find that in accordance with Charter Section 1022, the Department does not have the personnel available in its employ with the appropriate expertise to redesign and then properly install new pump station equipment to replace obsolete or outdated pump station equipment at swimming pool facilities, and that it is more feasible and economical to secure the services by contract.

SUMMARY:

The Department's Citywide Pump and Pool Crew currently uses City contract 57831 to purchase new pumps and repair parts to rebuild existing pumps at swimming pool facilities. Instances have arisen when major pump parts for swimming pool have needed to be replaced, but the equipment is so outdated that the replacement parts are no longer available. As a result, a complete redesign and upgrade to newer and more efficient pump station equipment becomes necessary.

City requirements necessitate that any contract with a service or labor component must comply with Charter Section 1022, therefore, a Charter Section 1022 finding that it is more economical or feasible to contract for the services than for them to be provided by City employees must be made before the renewal option can be exercised. The contract expired on April 30, 2004. Pending this finding, the Department of General Services has agreed to extend the contract only on a month-to-month basis. As the major user of this contract, the Department of Recreation and Parks was requested by the

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General Services Department to initiate such a finding. General Services; however, has been informed that a finding by the Board of Recreation and Park Commissioners is applicable only for Department of Recreation and Parks and not a citywide use of this contract.

Multi W Systems is the vendor on the current contract. The company offers consultation and design services of new pump station equipment for the replacement of the old or broken equipment, together with help in installing the new equipment. In addition, Multi W Systems provides start-up services and training on the operation and maintenance of the new equipment. The company also offers specialized skills that Department personnel do not possess. These specialized services are utilized by the City under the Labor Rate Schedule on line item 53 of the current contract.

Department forces have previously worked with Multi W Systems to complete many pump station replacements which they could not have performed alone. Working with the vendor, they were able to maintain a higher level of customer service and reduce pool down time when a break down of the old equipment required replacement parts which were no longer available, or it was deemed more economical to upgrade the pump station equipment.

This report was prepared by Raymond Chang of Administrative Resources.