

SPECIAL MEETING AGENDA

NOTE: Due to late posting the Regular Meeting has been rescheduled as a Special Meeting

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, June 16, 2004 - 9:30 a.m.
George Hjelte Assembly Room
200 North Main Street, City Hall East, Room 1325
Los Angeles, California 90012

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

SIGN LANGUAGE INTERPRETERS, ASSISTIVE LISTENING DEVICES, OR OTHER AUXILIARY AIDS AND/OR SERVICES MAY BE PROVIDED UPON REQUEST. TO ENSURE AVAILABILITY, YOU ARE ADVISED TO MAKE YOUR REQUEST AT LEAST 72-HOURS PRIOR TO THE DATE OF THE MEETING BY CONTACTING: (213) 473-5888.

1. SPECIAL PRESENTATIONS:

Presentation of Resolution to Gene Dudley, Director, Real Estate and Asset Management, upon his retirement from City Service

Presentation of Citation to Bennio Cortez, Electrician, for His Attainment of 35 Years of City Service

Presentation of Certificate of Recognition to Jeremy Estrada, Acting Recreation Facility Director, Griffith-Metro Region, for his dedication to the Youth of Los Angeles

2. GENERAL MANAGER'S REPORTS:

04-198 Griffith Park Recreation Center - Outdoor Sportsfield Improvements W.O. E170256F - Review of Bids and Award of Contract

04-199 Pedlow Skate Park - Phase II - W.O. #E170400F - Review
WITHDRAWN of Bids and Award of Contract

04-200 Pedlow Skate Park - Phase II - W.O. #E170400F -
Rejection of Bids and Approval of Memorandum of
Understanding Between the Department of General
Services, the Bureau of Engineering, and the Department
of Recreation and Parks

04-201 Branford Recreation Center - Childcare Center (#1617D)
(W.O. E170237F) Contract No. 3004 - Final Acceptance

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- 04-202 Glassell Park - Field Relocation (#1352A) - Final Acceptance
- 04-203 Release of Proposal Deposits from Unsuccessful Proposers Held Under the Request for Proposals Process for the Automated Golf and Tennis Reservation System Personal Services Agreement
- 04-204 Acceptance of Stop Notice on Department Construction Contract - Griffith Observatory - Renovation and Expansion (#1504C); and Release of Stop Notices on Construction Contracts - Griffith Observatory - Renovation and Expansion (#1504C); Sunland Recreation Center - Improvements (#1166B)
- 04-205 Request for Approval of Contract Award to Electro Construction Under Charter Section 1022: For Work to be Performed at Toberman Recreation Center and Cypress Recreation Center
- 04-206 Angels Gate Park - Approval of Five Year Term Lease Agreement with the Angels Gate Cultural Center
- 04-207 Approval of Personal Services Contract with Dr. James P. Kallusky to Conduct an 18-Month Phase Three Evaluation of the Clean And Safe Spaces (CLASS) Program
- 04-208 Authorization for the General Manager to Enter into a Letter of Agreement with the Los Angeles Department of Water and Power Regarding a Donation to Enhance a Native Plant Landscape Garden at Sepulveda Basin East
- 04-209 Approval of License Agreement with Los Angeles Unified School District for Interim Use of Los Angeles High School Swimming Pool as an Alternate Site for E.G. Roberts Pool
- 04-210 Acceptance of \$1,451 from the California Department of Education (CDE) for 2004-2005 Funding of General Fund Pre-Kindergarten Resource Program at the Jim Gilliam Child Care Center.
- 04-211 Lafayette Park Recreation Center - (W.O. #E170317B) - Approval of Initial Study/Mitigated Negative Declaration
- 04-212 Orcutt Ranch Improvement Project - (W.O. #E170211B) - Approval of Initial Study/Mitigated Negative Declaration
- 04-213 Sheldon-Arleta Park - (W.O. #170500) - Approval of Initial Study/Mitigated Negative Declaration
- 04-214 Approval of Amendments to the Departments Schedule of Rates and Fees for 2004-05

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- 04-215 Fiscal Year 2004-05 Personnel Resolution
- 04-216 Park Fees Project and Expenditure Program: Fiscal Years 1999/00, 2000/01, 2001/02, and 2002/03
- 04-217 Transfer of Funds within Recreation and Parks Fund 302 to Cover Overtime Payout
- 04-218 Acceptance of Various Donations to Operations East
- 04-219 Various Communications

3. UNFINISHED BUSINESS:

- 04-142 Authorization to Proceed with Self-Operation of Golf Cars
- 04-152 Approval of Amendments to the Purchase and Sale Agreement for the Acquisition of a Turn-Key Park at Lake Street

4. NEW BUSINESS:

Memorandum: Raise the Bar 2003 Year End Report

5. COMMISSION TASK FORCES:

Assessment of Current Commission Task Forces for possible Restructure or Removal:

- Commission Task Force on Park Safety (Commissioners Hammond and Sanchez-Camino)
- Commission Task Force on Concession RFPs (Commissioner Sanchez-Camino)
- Commission Task Force on Capital Projects (Commissioner Hammond)

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

8. PUBLIC COMMENTS:

Any comments which require a response or report by staff will be automatically referred to staff for a report at some subsequent meeting

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9. NEXT MEETING:

The next regularly scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, July 14, 2004 at 5:30 p.m., Campo de Cahuenga, 3919 Lankershim Boulevard, North Hollywood, CA 91604.

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213)473-5888.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 shall become final at the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session.

Information on agenda items may be obtained by calling the Commission Office at (213) 473-5888. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

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MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

BIDS TO BE RECEIVED:

- 06/22/04 Request for Proposals - Operation of the Golf Cart Rental Concession at the City's 18-hole Golf Courses
- 07/13/04 Request for Proposals - Operation of a Food Service Concession: Encino-Balboa Golf Course (Sepulveda Golf Complex) Food Service
- 07/13/04 Request for Proposals - Operation of a Service Concession: Encino-Balboa Golf Course (Sepulveda Golf Complex) Pro Shop & Driving Range