

REPORT OF THE GENERAL MANAGER

NO. 04-217

DATE June 16, 2004

C.D. All

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF FUNDS WITHIN RECREATION AND PARKS FUND 302  
TO COVER OVERTIME PAYOUT

G. Stigile \_\_\_\_\_  
J. Kolb \_\_\_\_\_  
F. Mok F.m.

H. Fujita \_\_\_\_\_  
K. Chan \_\_\_\_\_  
J. Combs \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

That the Board approve the transfer of \$22,000 within the Recreation and Parks Fund 302 as follows:

From: Account 6020, Operating Expenses	\$22,000
To: Account 1090, Overtime, General	\$22,000

SUMMARY:

Per the adopted 2004-2005 budget, thirty eight (38) Department of Recreation and Parks employees Planning and Construction positions will be transferred to the Bureau of Engineering, Department of Public Works, effective July 1, 2004; consequently, funds are needed to pay off those employees' accumulated overtime hours. After the \$22,000 transfer, there are still sufficient funds remaining in Account 6020 to cover our needs through June 30, 2004.

Prepared by: Faith Mok