

REPORT OF GENERAL MANAGER


NO. 04-215

DATE June 16, 2004

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: FISCAL YEAR 2004-05 PERSONNEL RESOLUTION

K. Chan		J. Combs	_____
H. Fujita		J. Kolb	_____
F. Mok		G. Stigile	_____


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Adopt the attached Fiscal Year 2004-05 Personnel Resolution effective July 1, 2004; and
2. Authorize the release of substitute positions for Fiscal Year 2004-05 as listed in the Fiscal Year 2004-05 Personnel Resolution.

SUMMARY:

The Board of Recreation and Park Commissioners establishes the Department's employment authority on an annual basis through the Personnel Resolution.

The Fiscal Year (FY) 2004-05 Personnel Resolution authorizes a total of 1906 regular positions, 148 substitute positions, 87 special funded (grants and other funding sources) positions, and 67 in-lieu positions. In addition, it authorizes 42 classifications (some at multiple paygrades or salary rates) that may be used to employ as-needed employees, and 23 classifications (some at multiple paygrades or salary rates) that may be used to retain hiring hall craft employees.

A comparison between positions authorized for FY 2003-04 and positions that will be authorized for FY 2004-05, upon adoption of the attached Personnel Resolution by the Board, is provided below:

	<u>FY 2003-04</u>	<u>FY 2004-05</u>	<u>Difference</u>
Regular	2054	1906	-148
Substitute	149	148	-1
Special Funded	81	87	+6
In Lieu	110	67	-43

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The most significant change from the prior Personnel Resolution to this Personnel Resolution is a gain of 26 regular positions and a loss of 174 regular positions, or a net loss of 148 regular positions, the detail for which is as follows:

REGULAR POSITIONS

ADD

<u>No.</u>	<u>Classification</u>	<u>Activity</u>
1	Accountant I	Cabrillo Aquarium
2	Aquarist I	Cabrillo Aquarium
3	Aquarium Educator I	Cabrillo Aquarium
1	Chief Management Analyst	Planning & Development
1	Environmental Supervisor I	Planning & Development
1	Fiscal Systems Specialist I	Planning & Development
2	Graphics Designer I	Griffith Observatory
1	Landscape Arch. Assoc. II	Planning & Development
6	Management Analyst II	Planning & Development
1	Marine Aquarium Curator II	Cabrillo Aquarium
1	Personnel Analyst II	Human Resources
1	Photographer I	Cabrillo Aquarium
2	Project Assistant	Cabrillo Aquarium
1	Senior Clerk Typist	Cabrillo Aquarium
1	Senior Management Analyst II	Planning & Development
1	Systems Programmer I	Griffith Observatory

Most of these positions were added during the budgetary process to provide staff for the expansion of the Cabrillo Marine Aquarium and for the renovation and improvement of the Griffith Observatory, and to "regularize" planning positions previously created in substitute authority that were unfunded.

DELETE

<u>No.</u>	<u>Classification</u>	<u>Comments</u>
1	Architectural Associate II	Planning & Development
2	Architectural Associate III	Planning & Development
3	Carpenter	Parks & Facilities
1	Cement Finisher	Parks & Facilities

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DELETE (continued)

<u>No.</u>	<u>Classification</u>	<u>Comments</u>
1	Chief Clerk	Human Resources
1	Civil Engineering Drafting Tech.	Planning & Development
1	Chief Park Ranger	Security Consolidation
10	Communications Operator III	Security Consolidation
1	Contract Administrator	Planning & Development
4	Custodial Services Attdt.	Parks & Facilities
1	Electrical Engrg. Associate II	Planning & Development
3	Equipment Operator	Parks & Facilities
50	Gardener Caretaker	Parks & Facilities
3	Heavy Duty Truck Operator	Parks & Facilities
2	Landscape Arch. Associate III	Planning & Development
1	Landscape Architect I	Planning & Development
6	Light Equipment Operator	Parks & Facilities
1	Management Assistant	Security Consolidation
5	Painter	Parks & Facilities
1	Park Maintenance Supervisor	Parks & Facilities
46	Park Ranger	Security Consolidation
2	Principal Clerk	Planning & Development
3	Secretary	Sec. Consolidation./Planning & Dev.
2	Security Officer	Security Consolidation
19	Senior Gardener	Grounds Maintenance
1	Senior Park Ranger I	Security Consolidation
1	Senior Security Officer	Security Consolidation
1	Supt. of Planning & Development	Planning & Development
1	Vocational Worker II	Parks & Facilities

Most of these positions were deleted during the budgetary process as a result of a decision not to "purchase" a level of maintenance service, and the transfer of functions to other departments (the consolidation of security forces under the General Services Department and the transfer of design and planning services to the Bureau of Engineering).

prepared by Harold T. Fujita