

REPORT OF GENERAL MANAGER

NO. 04-205

DATE June 16, 2004

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REQUEST FOR APPROVAL OF CONTRACT AWARD TO ELECTRO CONSTRUCTION UNDER CHARTER SECTION 1022: FOR WORK TO BE PERFORMED AT TOBERMAN RECREATION CENTER AND CYPRESS RECREATION CENTER

* K. Chan kc
H. Fujita _____
F. Mok _____

J. Combs _____
J. Kolb _____
G. Stigile _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Find, in accordance with Charter Section 1022, that the Department does not have the personnel available in its employ nor with the appropriate equipment and expertise to install the Musco sport lighting at Cypress and Toberman Recreation Centers; and,
2. Authorize staff to recommend to the General Services Department that Electro Construction has the expertise necessary install this type of sport lighting and is the preferred contractor for the purchase requisition.

SUMMARY:

The Department's Facilities Repair Division has staff that provides electrical services, which includes service and repairs to field lighting. Instances have arisen where the installation of and/or repair of Musco field lighting has been proposed, however, the Facilities Repair electricians are unable to install this type lighting because they do not have the appropriate expertise and equipment to perform this type of work. In such an instance, the Department has been faced with having to go to an outside contractor specializing in this field.

The City charter requires that any contract with a service or labor component must comply with Charter Section 1022. Before Charter Section 1022 can be implemented, the Board of Commissioners must find that it is more economical or feasible to contract for services than for the services to be provided by City employees. Upon approval of the Charter Section 1022, by the

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Board, the purchase requisition will be forward to GSD, who will go through the required bidding process to select the appropriate contractor. Electro Construction Corporation, who specializes in the installation of this type of lighting, is the preferred contractor to complete this work as recommended by the Facilities Repair Division. Division forces have previously worked with Electro Construction Corporation on the installation and repair of this type of field lighting.

Both Toberman and Cypress Recreation Centers are eligible for the State's Proposition 12 Per Capita Grants. The State has approved the grant funds for both of these facilities and the Department has requested an advance of these funds from the State. Toberman Recreation Center will have the Musco sport lighting installed at both its baseball field and basketball courts, its estimated cost is \$114,955.00. Cypress Recreation Center will also have Musco sports lighting installed at its facility with an estimated cost of \$117,675.00.

There is no impact on the general fund for this project.

This report was prepared by Anthony Gonzalez, Management Analyst II.