

REPORT OF GENERAL MANAGER

NO. 04-03

DATE January 7, 2004

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: YOSEMITE RECREATION CENTER - NEW COMMUNITY BUILDING (1704E - W.O. E170362F) FINAL ACCEPTANCE - GENERAL SERVICES DEPARTMENT
MEMORANDUM OF UNDERSTANDING

L. Barth _____
H. Fujita _____
J. Kolb _____
*B. Lukehart [Signature]
F. Mok _____
K. Regan _____
G. Stigile _____

[Signature]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve the final acceptance of the work performed to construct a new community building (1704E - W.O. E170362F) at the Yosemite Recreation Center under the Memorandum of Understanding (MOU) with the General Services Department (GSD) as outlined in the body of this report; and
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject project.

SUMMARY:

The construction project for the new community building at Yosemite Recreation Center was awarded to GSD on June 13, 2001, when the project could not be competitively bid due to delays in securing the required parking variance through the Department of Building and Safety. Construction was further delayed due to a project shortfall of \$417,000.

In May 2002, the Proposition K program of work was transferred to the Bureau of Engineering (BOE) for program and project management of all capital improvement projects funded through the Proposition K Assessment District. At the time the program was transferred to BOE, BOE renegotiated the construction MOU with GSD to reduce the project shortfall by \$397,000. This was achieved by finalizing sub-contracts, reducing the allocated contingency, and clarifying the bid items.

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Construction on the project began in August 2002, under a Memorandum of Understanding (MOU) between the Department, BOE, and GSD.

The Bureau of Engineering, Construction Management Group, completed the contract administration of the project under the Prop K Program. The Program Manager advised the Department that GSD completed the project as of November 6, 2003, and that the quality of the work is excellent. The project was completed within the budget approved by the Steering Committee in May 2002 for a total cost of \$3,192,274. The Board was apprised of the status of the project on an ongoing basis through the program's monthly status report.

There are no contract compliance issues with the MOU since the construction work was completed by City employees.

Prepared by Kathleen Chan, Prop K Coordinator.