

REPORT OF GENERAL MANAGER

NO. 04-44

DATE February 18, 2004

C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: QUEEN PARKING LOT PROJECT W.O. E170153F – APPROVAL OF A CHANGE ORDER TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF RECREATION AND PARKS, THE BUREAU OF ENGINEERING OF THE DEPARTMENT OF PUBLIC WORKS, AND THE DEPARTMENT OF GENERAL SERVICES, FOR THE CONSTRUCTION OF THE SPLASH PAD

J. Combs \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
J. Kolb \_\_\_\_\_  
\*B. Lukehart BSL

M. Mariscal \_\_\_\_\_  
\*F. Mok Fm  
K. Regan \_\_\_\_\_  
G. Stigile \_\_\_\_\_

  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION

1. That the Board approve a Change Order in the amount of \$175,000.00 to the Memorandum of Understanding (MOU) for construction of a parking lot at Queen Anne Recreation Center, between the Department of Recreation and Parks (RAP), the Bureau of Engineering (BOE) of the Department of Public Works, and the Department of General Services (GSD) to construct a splash pad next to the new parking lot as a part of the urban greening portion of the project scope; and
2. Upon approval of the report, direct staff to submit the necessary documentation to the Community Development Department (CDD) to allow CDD to request funds from the State.

SUMMARY:

On April 16, 2003, the Board approved an MOU (Board Report 03-121) for the construction of the Queen Anne Parking Lot Project between RAP, GSD and BOE. Plans for the project included demolition, grading, drainage, concrete flat work, permeable paving, walkways, landscape development, and the splash pad. When the MOU was drafted there were only sufficient funds (\$250,000 in Healthy Alternative to Tobacco grant funds) to complete the parking lot portion of the work. The parking lot was required to secure the Certificate of Occupancy for the community building which recently had been completely renovated. On May 15, 2003, the LA for Kids Steering

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Committee approved the redesignation of \$175,000 in Prop 12, 2/3, Per Capita funds in order to be able to complete the urban greening improvement portion of the plans, including the splash pad. On June 25, 2003, the City Council concurred with the reallocation of the funds to the project (CF 01-2765-S11).

Following the above actions, GSD was requested to prepare a quote for the addition of the work to their MOU. BOE reviewed and approved the change order and recommends the addition of the \$175,000 for the splash pad to the scope of work covered by the MOU.

GSD costs will be reimbursed from the State through the Community Development Department (CDD), the fund administrator for Prop 12. The funds will become available upon the submission of the appropriate documents to CDD. These documents include the executed MOU, the Board Report approving the Change Order, and the approved Change Order.

Report prepared by Kathleen Chan, Prop K Coordinator.