

REPORT OF GENERAL MANAGER

NO. 04-116

DATE April 7, 2004

C.D. 1, 7, 10, 15

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PAYMENT FOR MODIFICATIONS TO FOUR MODULAR BUILDINGS, ONE EACH AT LINCOLN PARK, NORMANDALE, PANORAMA, AND RANCHO CIENEGA RECREATION CENTERS

K. Chan _____
J. Combs _____
H. Fujita _____
J. Kolb _____

M. Mariscal _____
F. Mok _____
K. Regan _____
*G. Stigile AS


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve payment of expenditures in the amount of \$53,948 for the modification to four modular buildings (trailers) that will be installed at the above recreation centers; and,
2. Authorize the Chief Accounting Employee to encumber \$53,948 from Department 88, Fund 301, Account 000B, MRP Account 902 - CLASS Parks Youth Employment Internship Program (YEIP), under the awarding authority of this Board Report.

SUMMARY:

Assembly Bill 1913, the Schiff-Cardenas Crime Prevention Act of 2000, known as the Juvenile Justice Crime Prevention Act (JJCPA), awarded Los Angeles County Probation (Probation) funding for youth development and services targeting at-risk juveniles, juvenile offenders, and their families in communities that face a significant public safety risk from juvenile crime.

On January 23, 2002, the Board of Recreation and Park Commissioners (Commission) approved and authorized the expenditure of \$750,000 in JJCPA funding and established a Memorandum of Understanding (Board Report 02-45). On May 15, 2002, the Commission approved the First Addendum to the MOU, to develop a program that would implement and enhance youth employment services and increase funding to \$950,000, administered by Probation (Board Report (02-210). On May 7, 2003, the Commission approved a Second Addendum to the MOU to allow acceptance of \$656,400 in JJCPA grant funding, administered by Probation, to continue services for the second year of the YEIP (Board Report 03-145). On August 13, 2003, the

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Commission approved Amendment No. 1 to the MOU fiscal year 2001/02, Addendum to MOU fiscal year 2001/02, and Second Addendum to MOU fiscal year 2002/03 to allow acceptance of \$644,510 in JJCPA grant funding, administered by Probation, to continue services for the third year of the YEIP (Board Report 03-271).

With this JJCPA funding, CLASS Parks developed YEIP which targets middle and high school age youth. During each session, hundreds of participants select a specific discipline in which to receive training which currently includes civic leadership, camp counselor and leadership training, sports officiating, and the Ford Theater program. All participants also receive life skills (such as financial management) and job skills (such as resume writing) instruction.

Currently, YEIP is conducted at four selected recreation centers, as well as the Ford Theater. To facilitate the operation and oversight of the program, an office trailer at each of the four recreation centers was to be installed housing a Recreation Coordinator work area, teaching space, and a library. These trailers were purchased, including installation, with first year JJCPA funds at a cost of \$270,809.74, but are not yet installed. Due to the age of these facilities, there are no records of Americans with Disabilities Act (ADA) permits issued by the Department of Building and Safety. Modifications in each trailer necessary for each building to meet current minimum ADA requirements include the addition of two ADA restrooms, ADA ramps, and fire wall modifications to meet fire code requirements. The required modifications increased the original cost by \$53,948. Without these modifications, the trailers cannot be installed.

Staff recommends payment from Fund 301/88, Account 000B, MRP Account 902 – CLASS Parks YEIP for the trailer modifications. CLASS will first pay for the trailer modifications and seek reimbursement from Probation. The expenditure for the modifications is a small price to utilize our funds to leverage against this huge grant. Installation of the trailers is necessary to augment the current facilities, as there is currently a shortage of space. It will enhance the quality of the learning environment for participants, provide needed work space for staff, and prepare for future expansion of this extremely popular and successful grant funded program.

This report was prepared by Judy Ung, Management Analyst II.