

REPORT OF GENERAL MANAGER

NO. 03-298

DATE September 17, 2003

CD 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF TRANSFER OF FUNDS WITHIN RECREATION AND PARKS ACCOUNTS FOR REFURBISHMENT OF ANTIQUE EQUIPMENT AT THE TRAVEL TOWN MUSEUM

J. Combs _____	H. Fujita _____
A. Corrales _____	J. Kolb _____
L. Barth <u>LB</u>	B. Lukehart _____
J. Duggan _____	

Bill Lukehart
 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve the transfer of \$12,000 as below for purposes of contracting for services on historic railroad equipment generators:

FROM:	Fund 302/Department 88	Account 3160/Activity 7720	\$ 12,000
TO:	Fund 302/Department 88	Account 3040/Activity 7720	\$ 12,000

SUMMARY:

The Atchison, Topeka and Santa Fe Motorcar M.177 in the collection of the Travel Town Museum has been under restoration since 1985. While much of the work has been accomplished with volunteer labor and donated services, a key element of the project is the refurbishment of the main and exciter generators on the Motorcar, which includes rewinding both with copper wire, fabricating replacement components, and accomplishing said refurbishment in a historically sensitive and appropriate manner. The work requires expertise and an equipped shop that makes the work impractical to be accomplished by volunteers or Department staff. The only City Department that might have the capability to do the work would be the Department of Water and Power, however their internal workload precludes assistance, and in any event, they would charge the Department. To complete this work, the Department has solicited the interest of local businesses, and identified at least one local firm who does other work for the City and has apparent capability. Historic restoration such as this could be funded as "maintenance supplies (account 3160)," but should more appropriately be paid through Contractual Services (account 3040). Because most of the Museum's funds for restoration and repair work are allocated into the 3160 account, it is necessary to move funds between accounts to cover the cost of a purchase requisition. The transfer recommended will provide sufficient funds in the correct account, and can be accomplished with available funds.

Report prepared by Linda Barth