


DATE September 17, 2003

CD 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RESCISSION OF APPROVAL OF APPROPRIATION OF FUNDS FROM THE UNRESERVED AND UNDESIGNATED FUND BALANCE IN FUND 302 FOR TRANSFER TO GENERAL SERVICES DEPARTMENT AND REALLOCATION OF FUNDS TO RECREATION AND PARKS ACCOUNTS

J. Combs _____	H. Fujita _____
A. Coroalles _____	J. Kolb _____
J. Duggan _____	B. Lukehart _____
L. Barth 	


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Rescind their prior action approving an allocation of \$100,000 from the Unreserved and Undesignated Fund Balance (UUFB), Fund 302, to General Services Department appropriation account V140; and,

2. Reappropriate this \$100,000 to accounts in Fund 302 as follows, subject to approval of the Mayor:

TO: Fund 302/Department 88	Activity 1500	Account 3040	\$90,000
TO: Fund 302/Department 88	Activity 1500	Account 3160	\$10,000

3. Authorize staff to prepare accounting documents to transfer funds from a ppropriation account V140 to the accounts identified above.

SUMMARY:

On August 13, 2003, the Board approved a report transferring funds from the UUFB to several City Departments for past and future services (03-280). Although Recreation and Parks, with authorization of the Board, can transfer funds to those other Departments, an action of the City Council is necessary to allocate the transferred funds to appropriate accounts in the receiving Department. Therefore, funds transferred by Recreation and Parks actually go to a holding account until Council action is taken.

REPORT OF GENERAL MANAGER

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Among the transfers approved on August 13, 2003, was \$100,000 to appropriations account V140 for General Services Department (GSD). At that time, we were negotiating with General Services to have them add a line item to an existing contract for building equipment maintenance, so as to provide service at the new Exposition Park Intergenerational Community Center. Subsequent to the Board's action, and after further meetings with GSD, we have elected instead to utilize the Library Department's contract for those services, and pay the company, Able Engineering, directly. The \$100,000 will not be used by GSD and the appropriation must be rescinded prior to Council action.

Since Recreation and Parks will, for at least a 6-month test period, pay a contractor directly, the funds must be reallocated to an account for contractual services. Under the terms of the line item to be added to the Library's contract, Recreation and Parks must pay for tools and materials. The distribution recommended allocates most of the funds to contractual services and a modest amount to the maintenance account for tools and materials. Staff will continue to coordinate with GSD and the contractor to further refine what services are truly needed in the long term, and how to fund the necessary service level for the future.

Report prepared by Linda Barth