

REPORT OF GENERAL MANAGER

NO. 03-287


DATE September 3, 2003

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF PERSONAL SERVICE CONTRACT WITH CORO SOUTHERN CALIFORNIA FOR CIVIC LEADERSHIP TRAINING TO SERVE THE CLASS PARKS, YOUTH EMPLOYMENT INTERNSHIP PROGRAM.

J. Combs _____	H. Fujita _____
*A. Coroalles _____	J. Kolb _____
J. Duggan _____	B. Lukehart _____
L. Barth _____	


General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Approve a contract, substantially similar to the attached draft, with Coro Southern California to provide a civic leadership training series to participants of the CLASS Parks Youth Employment Internship Program (YEIP) Civic Leadership tract, in an amount not to exceed \$37,600
2. Find that in accordance with Charter Section 1022 and Charter Section 371(e), the Department does not have available in its employ personnel with sufficient time and expertise to undertake these specialized professional tasks in a timely manner and it is more feasible and economical, to secure the services by contract, and that the use of competitive bidding would be undesirable and impractical because the proposed contractor developed the training series and has extensive experience providing such training.
3. Direct the Board Secretary to transmit the proposed contract to the Mayor in accordance with Executive Directive 16, concurrently to the City Attorney for review as to form, and upon the Mayor's and City Attorney's approval, authorize the President and Secretary of the Board to execute the contract.

SUMMARY:

Two years ago, CLASS Parks and the Department of Recreation and Parks established the Youth Employment Internship Program (YEIP), funded by the Schiff-Cardenas Juvenile Justice Crime

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Prevention Act. Since its inception, new disciplines of vocational training have been added to the program, most recently is the Civic Leadership Program (CLP). As prepared by Coro Southern California, the CLP encompasses eight, eight-hour sessions designed to help high school-aged students explore the breadth and complexity of the field of public affairs. The program aims to direct participants on a lifelong path of positive, thoughtful, and active involvement in their schools, families, congregations, clubs, city governments, youth organizations, and beyond.

Coro is a non-profit organization, experienced in civic leadership training and was previously awarded with multiple training contracts through the Department of Neighborhood Empowerment where they serve as expert trainers for all Neighborhood Councils and contribute to the certification of the Councils. Coro also offers a recognized training fellowship for post graduates interested in public affairs and has been rated among the "top ten internships in the country" by the Princeton Review.

This CLP series trains young potential leaders to become active and concerned citizens. The Program can make a notable difference in the lives of young people, which in turn would positively impact the community as a whole. Finally, the tools learned and the hands-on experiences gained in the program would aid graduates to be active community participants long after their involvement with Coro.

CLP goals are to:

- Give young people a voice, the skills and the confidence to make a difference in society
- Provide young people with a deeper knowledge of our democracy and its leadership
- Expose young people to a variety of perspectives, experiences, and viewpoints in order to better understand the diverse communities in which they live

An eight-week training series for 28 participants will cost \$37,600.

The contractor has agreed in writing to comply with the requirements outlined in the Standard Provisions for Personal Service Contracts.

This report was prepared by Robert Lennox.