

DATE: October 15, 2003

CD. 08

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: DEBS PARK – ROTARY TRAILS (1145D) – APPROVAL OF PERSONAL SERVICES AGREEMENT WITH NORTH EAST TREES

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R. Reyes \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

It is recommended that the Board:

1. Approve a personal services agreement, substantially in the form attached, with Northeast Trees to perform trail improvements at Debs Park, in connection with the Rotary Trails donation, subject to the approval of the Mayor in accordance with Executive Directive No. 16, and subject to approval of the City Attorney as to form;
2. Direct the Board Secretary to transmit, forthwith, the agreement to the Mayor and City Attorney for their expedited review and approval to meet donation deadlines; and
3. Authorize the President and Secretary of the Board of Recreation and Park Commissioners to execute the agreement upon receipt of the required approvals.

SUMMARY:

In December 2002, the Los Angeles Rotary contacted the Department and requested potential sites and projects for them to donate \$50,000 each year for three (3) years; for a total donation of \$150,000. After discussing several options, it was agreed by both the Department and the Los Angeles Rotary that trail and related improvements at Debs Park presented a suitable project for the donation.

On June 18, 2003 (Board Report No. 03-204) the Board approved acceptance of the donation from the Los Angeles Rotary, which provided for the initial project funding, (the first two (2) years donation of \$100, 000, available on July 1, 2003); and, provisions for future coordination to outline the scope of the additional improvements at Debs Park with the remaining future

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funding (\$50,000). The initial project is based on construction documents prepared by the Planning and Construction Division in conjunction with the Los Angeles Rotary and the Debs Park Advisory Board.

The Los Angeles Rotary requested that, to the extent possible, local youth be used to perform the trail improvements funded by the donation. North East Trees is a non-profit corporation dedicated to protecting and restoring the natural and historic heritage of the Los Angeles urban region using local youth to renovate, reroute, and upgrade existing trails, and related amenities, relative to their mission.

The project funded by the donation accepted by the Board on June 18, 2003, is subject to a separate agreement with The Los Angeles Rotary. That agreement has been drafted, reviewed by the City Attorney and forwarded to the Mayor for review and approval prior to final execution by the Board. The CAO has not furnished the final report on the donation agreement to the Mayor to date so the Board has not had the opportunity to review and execute the document. The Board should note that the Los Angeles Rotary agreement does reflect some minor changes in the priorities of the improvements to be made at Debs as previously approved by the Board. The changes in priorities requested by the donor are reflected in Attachment A of the North East Trees service agreement which is attached for your review and approval at this time.

Terms of the agreement with the Los Angeles Rotary also provide for completion of the improvements donated for the first project by June 1, 2004 in order for the Department to be eligible to receive the additional donation of \$50,000 from the donor. Therefore, the approval of the agreement with North East Trees, by the Mayor and City Attorney, and execution of same must be accomplished in a timely manner in order to be able to proceed as quickly as possible since the donation agreement is already in process. Staff is requesting the Board to direct the Secretary to transmit the agreement with North East Trees forthwith to the Mayor and City Attorney for their review and approval in order for the Board to execute their agreement and meet the schedule requirements.

Prepared by Kathleen Chan, Prop K Coordinator, and Robert Gutierrez, Project Manager.