

REPORT OF GENERAL MANAGER

NO. 03-333

DATE: October 15, 2003

C.D. _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROVAL OF AGREEMENT WITH LOS ANGELES UNIFIED SCHOOL DISTRICT (LAUSD) TO PROVIDE CAMPING SERVICES AT GRIFFITH PARK BOYS' CAMP AND/OR HOLLYWOODLAND GIRLS' CAMP

J. Combs _____
*A. Coroalles _____
R. Reyes _____
L. Barth _____

J. Kolb _____
B. Lukehart _____
H. Fujita _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board:

1. Authorize the Department of Recreation and Parks to enter into an agreement, substantially in the form as on file in the Board Office, with the Los Angeles City Unified School District (LAUSD) to provide an integrated, educational program at Griffith Park Boys' Camp and/or Hollywoodland Girls' Camp for the period of September 22, 2003 through June 8, 2006; and
2. Direct the Board Secretary to transmit the proposed contract to the Mayor, concurrently to the City Attorney for review as to form, and upon the Mayor's and City Attorney's approval, authorize the President and Secretary of the Board to execute the contract.

SUMMARY:

The Los Angeles Unified School District (LAUSD) has provided an integrated, educational program at Griffith Park Boys' Camp and Hollywoodland Girls' Camp for the past 21 years. This agreement is a renewal of the previous three-year agreement with minor modifications to the fee structure which states that each year LAUSD will conduct a series of 116 sessions to be attended by a maximum of 110 attendees per session (students, community members, and district staff). Sessions will be held Monday through Thursday, not to exceed one day each, from 7:30 a.m. to 5:30 p.m., and/or dates mutually agreed upon by the parties.

The Department will provide facilities, including a secure storage area for supplies and equipment, and prepared food for all sessions including lunches and morning snacks. In addition, all food items must meet Federal guidelines for reimbursement to LAUSD through the National School Lunch Program and other like programs.

LAUSD will provide adequate supervision at all times, which shall include one adult for each meeting attended by students. LAUSD will pay the Department at a rate of \$ 13.50 per attendee per session, plus reimbursable expenses approved by the District Representative based on invoices not to exceed a total \$147,840.00. In the event that LAUSD sends fewer than 80 attendees to any session, LAUSD will pay the Department \$1,000.00 for such sessions.

This report was prepared by Ann Vollmer and Vicki Israel.