

REPORT OF GENERAL MANAGER

NO. 03-330

DATE: October 15, 2003

C.D. \_\_\_\_\_

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AUTHORIZATION TO SUBMIT A RENEWAL APPLICATION TO THE CALIFORNIA DEPARTMENT OF EDUCATION FOR THE 2004 SUMMER FOOD SERVICE PROGRAM

J. Combs \_\_\_\_\_  
\*A. Corrales \_\_\_\_\_  
R. Reyes \_\_\_\_\_  
L. Barth \_\_\_\_\_

J. Kolb \_\_\_\_\_  
B. Lukehart \_\_\_\_\_  
H. Fujita \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Approve the submission of a renewal application for \$1,078,650 to the California Department of Education for the 2004 Summer Food Service Program, an entitlement grant with a City estimated match of \$284,690; and,
2. Direct the Board Secretary to transmit to the Mayor and the City Council, and to the City Attorney, the grant application; and,
3. Request that the City Council authorize the Department to execute the grant award so long as the grant award contains all binding elements in the approved grant application; and,
4. Authorize the General Manager to represent the City and execute the corresponding grant agreement, and any subsequent amendments thereto, pursuant to Administrative Code Section 14.8 et seq. as may be amended, on behalf of the City, subject to approval as to form by the City Attorney.

SUMMARY:

The Summer Food Service Program (SFSP) is an entitlement program funded by the United States Department of Agriculture (USDA) and administered by the California Department of Education (CDE). Recreation and Parks submits an annual application to CDE for each program year to include both the summer and off-track periods.

Funds are used to provide a free nutritious lunch at recreation centers citywide to children ages one through 18 years who are on vacation from school. The current reimbursement rate per (first) meal is \$2.35 plus \$0.2050 for administrative costs. The rate of reimbursement is determined by the USDA each January. Costs vary depending on the bid price for meals, number of lunches ordered and served, number of "first" meals, any regulation violations, and the annual reimbursement rate.

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Funds that become available from the Community Development Block Grant "Off Track" program will help offset the Department's estimated match of \$284,690 in personnel costs. The exact Department contribution, which is not available due to the unknown quantity of meals served until the end of the grant year, has historically been paid by the Department's general fund.

By authorizing this grant, the Department can continue this valuable service for children for another year. The purpose of the program is to ensure that low-income children continue to receive nutritious meals when school is not in session. The Summer Lunch Program operates during school vacations, primarily in the summer months and also during "off-track" from a non-traditional year-round school schedule. All sites are "drop-in" sites at which meals are available to all children in the area. Children do not need to apply, meet eligibility requirements, sign up or sign in. The lunches are nutritious, well-balanced box lunches that must meet Federal meal pattern requirements.

This report was prepared by Vicki Israel, Principal Recreation Supervisor II and Alexa Esparza, Senior Management Analyst I.