

REPORT OF GENERAL MANAGER

NO. 03-316

DATE: October 1, 2003

C.D. \_\_\_\_\_

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AUTHORIZATION TO SUBMIT RENEWAL GRANT APPLICATION FOR THE 2003-2004 RETIRED SENIOR VOLUNTEER PROGRAM IN THE AMOUNT OF \$146,962

J. Combs  
\*A. Coroalles  
R. Reyes  
L. Barth

J. Kolb  
B. Lukehart  
H. Fujita

  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Approve the submission of a grant application to the Corporation for National and Community Service in the amount of \$146,962 with the City share of \$161,120 to continue the Retired Senior Volunteer Program for the 2003-2004 year, subject to the approval by the Mayor and the City Council; and,
2. Authorize the General Manager, subsequent to necessary approvals, to execute the corresponding grant agreement, and any subsequent amendments thereto, pursuant to Administrative Code Section 14.8 et seq. as may be amended, on behalf of the City, subject to approval as to form by the City Attorney.

SUMMARY:

The Corporation for National and Community Service (CNCS), the funding agency for the Retired Senior Volunteer Program (RSVP), has notified the Department that funds are available for the continuation of this program. The funding period is November 1, 2003 through October 31, 2004.

The cost of this program for the forthcoming grant year is \$308,082 for supplies, staff, and volunteer reimbursements. Of this amount, \$146,962 is the Federal allocation. The City share is \$161,120 which includes \$35,503 in fringe benefits.

The program currently has over 900 active volunteers serving over 160 locations, enabling people over the age of 55 to use their skills and life-time experiences to be of service to others. Senior Volunteers provide such needed services as language tutors, receptionists, bookkeepers, registration, assistance with missing children, aides in schools, hospitals, libraries, museums, day care centers, and nutrition sites in the local communities.

This report was prepared by Vicki Israel, Principal Recreation Supervisor II.