

REPORT OF GENERAL MANAGER

NO. 03-372

DATE November 19, 2003

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

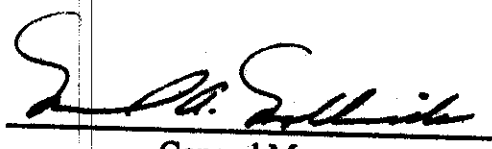
SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10027 - SECTION 1E
SPECIAL FUNDED POSITIONS - RISK MANAGER I

L. Barth
A. Corrales
H. Fujita
B. Lukchart



J. Kolb
F. Mok
G. Stigile





General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board amend Personnel Resolution No. 10027, effective upon the approval of the City Administrative Officer, as follows:

Section 1E - Special Funded Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1530-1	Risk Manager I	00

SUMMARY:

In order to more adequately manage the Department's risk exposure, staff is recommending the creation of a Risk Manager I position. This position will administer a comprehensive risk management program which will include identifying and measuring risk exposure, developing methods for controlling risks and preventing losses, providing data on Department risks and losses for use in the development of safety training programs for Department employees, representing the Department before the Claims Board, and making recommendations on, and negotiating for, insurance coverage.

The cost of funding this position for the remainder of the fiscal year is approximately \$37,072.44. This position will be funded through Municipal Recreation Program (MRP) funds in as much as significant aspects of liability relate to park activities such as events, picnics, sports leagues, or classes that generate income to the MRP.

Prepared by Jim Abalos.