

REPORT OF GENERAL MANAGER

NO. 03-370


DATE November 19, 2003

CD _____

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF FUNDS BETWEEN ACCOUNTS WITHIN THE RECREATION AND PARKS FUND 302 FOR THE AQUATIC SECTION

G. Stigile _____	H. Fujita _____
*A. Corrales _____	J. Kolb _____
F. Mok _____	B. Lukehart _____


 General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

It is recommended that the Board, subject to approval by the Mayor, authorize the transfer of appropriations between accounts within the Recreation and Parks Fund 302, for the Aquatic Section, as follows:

From: Account 3090 - 4470 - Field Equipment Expense	\$16,000
Account 6020 - 4470 - Operating Supplies	\$30,000
To: Account 4430 - 4470 - Uniforms	\$46,000
From: Account 6020 - 4470 - Operating Supplies	\$40,000
To: Account 3160 - 4470 - Maintenance Materials	\$40,000
From: Account 6020 - 4470 - Operating Supplies	\$22,000
To: Account 6010 - 4470 - Office Supplies	\$22,000
From: Account 6020 - 4470 - Operating Supplies	\$33,500
To: Account 7350 - 4470 - Equipment	\$33,500

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SUMMARY:

The above listed fund transfers for the Aquatic Section will enable staff to purchase uniforms, office and first aid supplies, and miscellaneous maintenance supplies. This transfer will accurately reallocate funding that was appropriated for the Kids Swim Free Program, which began in 1999. When the Free Swim Program was established, the Mayor's Office agreed to reimburse Recreation and Parks for lost revenue. The funds were placed into a special account and transferred to an Aquatic MRP account. Beginning in 2001, the funds were placed directly into a newly created 602 account for the Aquatic Division.

This report was written by Lydia Ritzman.