

REPORT OF THE GENERAL MANAGER

NO. 03-343

DATE: November 5, 2003

CD. 04, 13, 10, 09 & 08

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: YUCCA PARK COMMUNITY CENTER - PHASE II (1831A) (W.O. E170349F), QUEEN ANNE RECREATION CENTER - FACILITY EXPANSION (2705N)(W.O. E170318D), ROSS SNYDER RECREATION CENTER - NEW COMMUNITY BUILDING (1725B)(W.O. E170310F) AND DENKER RECREATION CENTER - NEW COMMUNITY BUILDING (1838A) (W.O. E170295F) FINAL ACCEPTANCE - GENERAL SERVICES DEPARTMENT MEMORANDA OF UNDERSTANDING

L. Barth _____
J. Combs _____
A. Corrales _____
H. Fujita _____

J. Kolb _____
*B. Lukehart BSC
F. Mok _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

It is recommended that the Board:

1. Approve the final acceptance of the work performed under the Memoranda of Understanding (MOU's) with the General Services Department (GSD) as outlined in the body of this report;
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject projects.

SUMMARY:

In May 2002, the Proposition K program of work was transferred to the Bureau of Engineering (BOE) for program and project management of all capital improvement projects funded through the Proposition K Assessment District. At the time the program was transferred to BOE, there were four (4) projects that were stalled due to issues with the contracts that had been awarded for the construction of the facilities. The construction contracts had been cancelled at various stages of construction and it was determined that the best way to complete the projects was to utilize the services of the Department of General Services (GSD) to protect the work that had been completed and then construct the remainder of the each project.

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Each project was completed under a Memorandum of Understanding (MOU) between the Department, BOE, and GSD. Each MOU included the construction costs and the contingency costs. The costs for each project are as follows:

Project	Construction		Cost
	Start	End	
Denker Recreation Center – New Community Building	08/12/02	09/03/03	\$3,402,500
Ross Snyder Recreation Center – New Community Building	08/12/02	06/11/03	\$2,063,819
Queen Anne Recreation Center – Building	04/16/02	06/24/03	\$3,683,404
Yucca Park – New Community Center	03/18/02	05/19/03	\$2,622,467

The Bureau of Engineering Construction Management Group completed the contract administration of the project under the Prop K Program. The Program Manager advised the Department that GSD has completed the projects and that the quality of the work is excellent. However, each of the projects went over the original construction amount allocated in the MOUs and required additional allocations of funding from the General Fund and the GSD budget by the LA for Kids Steering Committee. All of the project(s) cost overruns were reviewed and approved by the Steering Committee and did not require approval by the Board. The Board was apprised of the status of each project on an ongoing basis through the program's monthly status report.

There are no contract compliance issues with the MOUs since the construction work was completed by City employees.

Prepared by Kathleen Chan, Prop K Coordinator.