

REPORT OF GENERAL MANAGER

NO. 03-342

DATE November 5, 2003


C.D. 10

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RANCHO CIENEGA (IRA C. MASSEY) – CHILDCARE CENTER (#2502N) (W.O. E170379F) – CONTRACT NO. 3063 - FINAL ACCEPTANCE

L. Barth \_\_\_\_\_  
J. Combs \_\_\_\_\_  
A. Corrales \_\_\_\_\_  
H. Fujita \_\_\_\_\_

J. Kolb \_\_\_\_\_  
\*B. Lukehart BSL  
F. Mok \_\_\_\_\_

  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Approve final acceptance of the work performed under Contract No. 3063 as outlined in the body of this report;
2. Authorize the Department's Chief Accounting Employee to release all retention monies held under Contract No. 3063 to Tobo Construction, Inc., 35 calendar days after acceptance by the Board and,
3. Authorize the Board Secretary to furnish Tobo Construction, Inc., with a letter of completion.

SUMMARY:

The construction contract for Rancho Cienega (Ira C. Massey) – Childcare Center (#2502N) (W.O. E170379F) project was awarded to Tobo Construction, Inc., in June, 2002, in the amount of \$1,365,370. The project, which was completed on September 17, 2003, provided for the construction of a new 35-child, childcare facility on the Rancho Cienega site.

The Bureau of Engineering Construction Management Group (CMG) completed the contract administration of the project under the Prop K Program. The Program Manager advised the Department in writing on September 26, 2003, that the project was complete and the contractor had furnished all required permits, drawings, Operation and Maintenance manuals, and guarantees.

REPORT OF GENERAL MANAGER

PG. 2

NO. 03-342

The Prop K Program Manager has informed the Department that the CMG completed this project with 22 Change Orders in the amount of \$142,951.51 or 10.5% of the original contract amount.

Department staff consulted with the Office of Contract Compliance concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. There are no outstanding wage violations and Tobo Construction, Inc., is in compliance.

Prepared by Kathleen Chan, Proposition K Coordinator, and Bureau of Engineering.