

REPORT OF THE GENERAL MANAGER

NO. 03-341

DATE: November 5, 2003

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: JUNTOS PARK – OUTDOOR DEVELOPMENT (#1341A) (W.O. E170345F) –
CONTRACT NO. 3055 – FINAL ACCEPTANCE

L. Barth _____
J. Combs _____
A. Coroaalles _____
H. Fujita _____

J. Kolb _____
*B. Lukehart BSC,
F. Mok _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

It is recommended that the Board:

1. Approve final acceptance of the work performed under Contract No. 3055 as outlined in the body of this report;
2. Authorize the Department's Chief Accounting Employee to release all retention monies held under Contract No. 3055 to Valley Crest Landscape, Inc., 35 calendar days after acceptance by the Board; and,
3. Authorize the Board Secretary to Furnish Valley Crest Landscape, Inc., with a letter of completion.

SUMMARY:

The Construction contract for Juntos Park – Outdoor Development (#1341A) (W.O. E170345F) project was awarded to Valley Crest Landscape, Inc., in June 2002, in the amount of \$1,109,600. The project, which was completed on August 1, 2003, provided for the construction of an entirely new park which includes a splash pad and restroom facility.

The Bureau of Engineering Construction Management Group (CMG) completed the contract administration of the project under the Prop K Program. The Program Manager advised the Department in writing on September 30, 2003, that the project was complete and the contractor had furnished the required permits, drawings, Operation and Maintenance manuals, and guarantees.

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The Prop K Program Manager has informed the Department that the CMG completed this project with 12 Change Orders in the amount of \$36,192.51 or 3% of the original contract amount. Valley Crest Landscape and CMG should be commended for bringing this project in on budget and on time to provide these new facilities to the public for use as quickly as possible.

Department staff consulted with the Office of Contract Compliance concerning the status of the labor compliance requirements and Affirmative Action requirements on the project. There are no outstanding wage violations and Valley Crest Landscape, Inc. is in compliance.

Prepared by Kathleen Chan, Prop K Coordinator.