

REPORT OF GENERAL MANAGER

NO. 03-178

DATE May 28, 2003

C.D. 02

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: CHESTERFIELD SQUARE PARK – FACILITY IMPROVEMENTS (#1120A)  
W.O. E170294 – REVIEW OF BIDS AND AWARD OF CONTRACT

J. Combs \_\_\_\_\_ H. Fujita \_\_\_\_\_  
A. Corrales \_\_\_\_\_ J. Kolb \_\_\_\_\_  
J. Duggan \_\_\_\_\_ \*B. Lukehart BSL

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATION:

It is recommended that the Board:

1. Accept the Base Bid of Terra-Cal Construction, Inc., in the amount of \$458,000.00 as the lowest responsible bidder;
2. Exercise the Board's option to select Deductive Alternate No. 2, deleting the park pavilion (\$58,000.00), in order to award the construction contract within the funds available, for a net contract amount award of \$400,000.00;
3. Authorize the Chief Accounting Employee to encumber funds in the amount of \$400,000.00 from the following fund and account number under the awarding authority of this Board Report; and,

<u>FUND</u>	<u>ACCOUNT NO.</u>	<u>AMOUNT</u>
43K	T432	\$400,000

4. Request the City Attorney to prepare a contract after which the President and Secretary be authorized to execute same after the appropriate signatures by the other parties thereto and approval as to form by the City Attorney have been obtained thereon.

SUMMARY:

On March 20, 2003, the Board approved final plans and call for bids for the Chesterfield Square Park – Facility Improvement Project (#1120A) W.O. E170294, located at 1950 West 5<sup>th</sup> Street, Los Angeles (Board Report No. 03-80). Plans provide for landscape improvements to the entire facility, paving, picnic and game tables, lighting, landscape planting and irrigation.

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On May 13, 2003, the following bids were received:

DESIGNER  
Recreation and Parks

ESTIMATE  
\$ 330,000.00

<u>BIDDER</u>	<u>BASE BID</u>	<u>BIDDER</u>	<u>BASE BID</u>
Ryco Construction, Inc.	\$561,165	Terra-Cal Constr. Inc.	\$458,000
Ded. Alt. No. 1	\$ 11,000	Ded. Alt. No. 1	\$ 7,100
Ded. Alt. No. 2	\$ 60,000	Ded. Alt. No. 2	\$ 58,000
Ded. Alt. No. 3	\$ 4,000	Ded. Alt. No. 3	\$ 5,300

<u>BIDDER</u>	<u>BASE BID</u>
Valley Crest	\$489,000
Ded. Alt. No. 1	\$ 11,000
Ded. Alt. No. 2	\$ 76,000
Ded. Alt. No. 3	\$ 5,000

Terra-Cal Construction submitted the lowest Base Bid in accordance with the Bid Documents. The City Attorney has reviewed the bids and found them to be in order. There are insufficient funds to award the Base Bid without exercising the Boards' option to select a Deductive Alternate. The Park Pavillion will be required to be deleted from the contract at this time. Staff, and the Prop K Steering Committee, are recommending that the Board award the Base Bid less Deductive Additive No. 2, for a total contract amount of \$400,000.00.

Staff has reviewed the outreach effort made by Terra-Cal Construction, Inc., and, based on the documents submitted, has determined that a "good faith" effort has been made. The contractor obtained an MBE/WBE participation of 28% and satisfied 100 of the 100 point requirements outlined by the Board's Outreach Program. The outreach Document Package is on file in the Board Office and synopsis of said package is attached.

Staff reviewed the responsiveness and work performance of Terra-Cal Construction, Inc., on past Department projects and found them to be satisfactory. The Department of Public Works, Office of Contract Compliance (OCC) indicated that there have been no labor compliance violations and that all other legal requirements have been complied with.

Prepared by Kathleen Chan, Prop K Coordinator, and Bureau of Engineering.

# GUIDELINES FOR EVALUATION OF GOOD FAITH EFFORT CHECKLIST

Bidder: Terra – Cal Construction, Inc.

Bid Date: May 13, 2003

Project Name: Chesterfield Square Park – Facility Improvements (#1120A) W.O. E170294

Indicator	Required Documentation	Description of Submitted or Missing Documentation	Points	
2 Pre-Bid Meeting	a) Attend pre-bid meeting and be listed on the attendance sheet; or b) Submit a letter prior to the pre-bid meeting either by fax to (213) 617-0439, or by mail to the Recreation and Parks Dept., Planning and Development Branch, 200 N. Main Street, Room 709, Los Angeles, California 90012.		10	10
3 Work Areas	Proof of this must be demonstrated in either Indicator 4 or 5.		13	13
4 Ad	A copy of the advertisement or a proof of publication statement or other verification which confirms the date the advertisement was published. The advertisement must be specific to the project, not generic, and may not be a planholder advertisement provided by the publication. It should include the City of Los Angeles project name, name of bidder, areas of work available for subcontracting, and a contact person's name and telephone number, information on the availability of plans and specifications and the bidder's policy concerning assistance to subcontractors in obtaining bonds, lines of credit and/or insurance. Consideration will be given to the wording of the advertisement to ensure that it did not exclude or seriously limit the number of potential respondents.		9	9
5 Letters to Potential Subs	A copy of each letter sent to available MBEs, WBEs and OBEs for each item of work to be performed. If there is only one master notification, then a copy of the letter along with a listing of all recipients will suffice. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelope or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
6 Follow-up to Letters	A copy of telephone logs. These logs must include the name of the company called, telephone number, contact person, who did the calling, time, date, and the result of the conversation. Bidder must follow-up with all subcontractors to whom they sent letters.		10	10
7 Plans	Include in Indicator 4 or 5, information detailing how, where and when the bidder will make the required information available to interested subcontractors.		5	5
8 Outreach Letters	A copy of each letter sent to outreach agencies requesting assistance in recruiting MBEs, WBEs and OBEs. Faxed copies must include the fax transmittal confirmation slip showing the date and time of transmission. Mailed letters must include copies of the metered envelopes or certified mail receipts. Letters must contain areas of work to be subcontracted, City of Los Angeles project name, name of the bidder, and contact person's name, address, and telephone number.		10	10
9 Negotiate in Good Faith	a) Copies of all MBE/WBE/OBE bids or quotes received; and b) Summary sheet organized by work area, listing bids received and the subcontractor selected for that work area. If the bidder elects to perform a listed work area with its own forces, they must include a bid that shows their own costs for the work.		26	26
10 Bonds	Include in Indicator 4 or 5, information about the bidder's efforts to assist with bonds, lines of credit and insurance.		7	7
<b>TOTAL POINTS ACHIEVED</b>			<b>100</b>	

**MBE/WBE % ACHIEVED: 28%**