

REPORT OF GENERAL MANAGER
DATE May 21, 2003

NO. 03-174
CD. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: APPROPRIATION FROM UNRESERVED AND UNDESIGNATED FUND
BALANCE IN FUND 302 TO VARIOUS ACCOUNTS IN THE
DEPARTMENT OF RECREATION AND PARKS

J. Combs _____ H. Fujita _____
T. Coroaalles _____ J. Kolb _____
J. Duggan* JP B. Lukehart _____



General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board, subject to approval by the Mayor, approve the appropriation of \$136,000 from the Unreserved and Undesignated Fund Balance (UUFB), Fund 302 to Department 88, Fund 302 accounts as follows:

FROM: Unreserved and Undesignated Fund Balance			\$ (136,000)
TO: Account 3040 Contractual Services			\$ 116,000
Account 7300 Furniture, Office and Technical Equipment			\$ 20,000

SUMMARY:

In November 2002, the Board appropriated \$3.1 million in prior year funds representing revenues, reimbursements and unencumbered funds, for various Department purposes. These funds do not revert to the City's Reserve Fund, but instead remain in the Department's UUFB for Department use. The release of additional old year encumbrances left a UUFB balance of \$354,634 on March 31, 2003. Of that amount, the Board appropriated \$105,000 for mileage, printing and binding and cowbird trapping on May 7, 2003. An additional appropriation of \$136,000 is required for Exposition Park Inter-generational Community Center (EPICC) and hand-held radios at Department facilities, which will change the Department's FY 2002-03 Budget as follows:

EPICC Security - \$116,000 Contractual Services Account 3040. Funding is required for an intrusion and surveillance alarm system at EPICC. With the center opening within the next

REPORT OF THE GENERAL MANAGER

PG 2

NO. 03-174

month, the work will be done under contract with consultation by the City's Information Technology Agency.

Two-way Radios - \$20,000, Furniture, Office and Technical Equipment Account 7300. The recently adopted Memorandum of Understanding with Local 11 provides two-way radios for Recreation Directors and Recreation Coordinators. This communications equipment allows for a increased security when these individuals move around facility grounds.

Prepared by: Bart Benjamins